The meeting was called to order by the chair, Amy Lederberg, at 9:38 a.m. The first item of business was the approval of the August and September minutes. The minutes were approved as presented.

The next item of business was a discussion of the composition and structure of the standing committees. One issue to review is the appointment of additional administrators or staff because of their “expertise”. It should be determined whether these additional members should be voting or non-voting members. Discussion continued on this topic. The point was made that having appointed staff as voting members could place them in an uncomfortable position when the time came for a committee vote. At the end of the discussion, it was agreed that additional ex-officio administrators or staff would be non-voting members.

The next general issue discussed was proportional representation on Senate committees. The “at least” language was discussed. After much discussion and an examination of the data presented, the committee agreed that faculty senators’ appointment to committees will not be restricted by proportional rules nor will committees have limitations on the number of faculty that will be on committees.

When the Nominations Committee puts together the committees in the future, it will be asked to restrict faculty senators to not more than two committee assignments unless the faculty senator submits a compelling argument for three or more committee assignments. The standing committees should remain approximately the same size unless there is a specific request from the current committee to increase or decrease its size.

Since there was no further business, the chair adjourned the meeting at 10:59 a.m.

Respectfully submitted,
Mary Nell Stone,
Committee Assistant