Senate Statutes and Bylaws Committee
MINUTES
December 15, 2004

Members present: Tim Crimmins, Sandra Garber, Doug Goans, Amy Lederberg, Marti Singer.

Members absent: Jeff Ashby, Dan Franklin, Denise Kosmetatos, Tom Lewis, Peter Lyons, John Marshall, Mark Rider, Corneill Stephens, Andy Sumner, Carol Winkler.

The meeting was called to order by the chair, Amy Lederberg, at 9:37 a.m. The first item of business was the approval of the November minutes. The minutes were approved as presented.

The first committee discussed was APACE. One of the changes recommended by the committee was a change in its name to the Committee on Academic Programs. Another recommendation was to add a representative from the University Library. There was some discussion on the number of committee members specified for the committee. The phrase “at least” should be deleted. There was some discussion about codifying the guiding principles used in this process in the section of the Bylaws describing the Nominations Committee’s charge and duties. The committee has recommended changing the language in the duties to reflect the review process for determining if programs should be deactivated or terminated.

The next committee to be considered was the Nominations Committee. One recommended membership change was to have three Arts and Sciences members, one in each of the three major disciplines. Also, the presidents of the Staff Council and the SGA were removed to reflect current practice. Both groups send forward their committee recommendations and the Nominations Committee routinely approves those recommendations with no discussion required. A suggestion was made to clarify how the Nominations Committee decides who is placed on which committee. Not everyone who prefers a particular committee will be appointed to it. It was suggested to add that the committee would consider the needs of the standing committees in addition to a faculty member’s preferences. The discussion turned again to the notion of codifying this self-study’s guiding principles in the duties of this committee. The wording in Section B.2. was amended to read: “In all such nominations, representation shall be outlined in accordance with Article VI, Section 4, of the Statutes and Article VI and Article VII, of these Bylaws.”

The Cultural Diversity Committee was reviewed next. The committee changed its membership by adding text to encourage proportional representation. This goes against one of the principles agreed to in this self-study process. Statutes and Bylaws recommends that the “at least” language be deleted and the last two sentences of Section 16.A. be deleted as well. There was a discussion about the University Harassment Policy and whether its implementation falls under the purview of this committee or the Faculty Affairs Committee.

The next committee reviewed was the Information Systems and Technology Committee. It was noted that this committee is the only one that specifies the membership of one of its subcommittees in the Bylaws. It was suggested that the membership of CBSAC and Enrollment Management be specified in the Bylaws as well. It was agreed that the chairs of the standing committees would be asked to identify their critical subcommittees and to define their membership. The Student Technology Fee subcommittee of IS&T could be used as a model for this. It was suggested that the Deans Group be codified as well.

Dr. Lederberg announced that she would be resigning her Senate seat due to her recent appointment as Associate Vice President for Research. Laura Fredrick in EPSE has been elected to complete Dr. Lederberg’s term. She has agreed to stay on to assist in the self-study if that’s OK with the new chair. Tim Crimmins nominated Marti Singer as chair pro tem to call the January meeting and preside over the election of a replacement chair. Dr. Singer agreed to take this on.

Since there was no further business, the chair adjourned the meeting at 11:05 a.m.

Respectfully submitted,
Mary Nell Stone,
Committee Assistant