The meeting was called to order by the chair, Amy Lederberg, at 10:07 a.m. The first item of business was the approval of the March 24, 2004 minutes. The minutes were approved with no changes.

The next item of business was the election of the chair. Dr. Lederberg was nominated and agreed to serve. The committee elected her chair.

The next item of business was a proposal to change the name of the Library in the University Statutes and Senate Bylaws from the William Russell Pullen Library to the University Library. The motion was seconded and approved.

The next item of business was the Senate self-study. Dr. Lederberg gave the background on this project. Dr. Lederberg suggested that the current Statutes and Bylaws Committee take this over from the ad hoc committee in order for the process to move quicker. The floor was opened for discussion. The discussion centered on the most effective way to guarantee buy-in from as many constituents as possible. It was suggested that members of the ad hoc committee could be contacted and if someone had strong feelings about being included in the discussions, that person could be appointed to S&B for the duration of the self-study. The committee agreed that Dr. Lederberg should ask the Executive Committee if S&B could take over the charge that was assigned to the ad hoc committee.

The next item of business was a discussion of Senate representation for institutes. There was a discussion of the various units within the university: departments, schools, institutes, and centers. Georgia State no longer has divisions. It was determined that centers are not degree granting units and therefore would not be eligible for Senate representation. There was a discussion on the current system for determining representation. Andy Sumner gave the committee background information on institutes. There was a brief discussion of the faculty make up of the Gerontology Institute. Discussion continued on institutes and where the various institutes report across campus. Mary Nell was directed to contact Dr. Whittington in the Gerontology Institute regarding when the Institute was changed from a center to an institute. If it was during this election cycle, then the GI could elect one Senator for the 04-05 Senate year.

Discussion continued on institutes and how they operate. Although an institute may officially report to the Office of the Provost, it is affiliated closely with one particular college: the college that is indicated on the diploma as having granted a degree in that discipline. A proposal will be brought before the committee at the September meeting that adjusts the language in the University Statutes (Article VI, Section 1) to include institutes. The discussion turned to the question of who should represent the institute as a Senator. After much discussion it was agreed that the institute should determine who would represent its interests best in the Senate.

Since there was no further business, the chair adjourned the meeting at 11:50 a.m.

Respectfully submitted,
Mary Nell Stone,
Committee Assistant