University Statutes and Senate Bylaws Committee
MINUTES
October 10, 2008

Members present: JoAnn Bacon, Jeremy Crampton, Tim Crimmins, Evan Eskridge, Skye Hardesty, Kerry Heyward, Rick Lakes, Marti Singer, and Kelly Timmons.

Members absent: Randall Alberts, Murray Brown, John Duffield, Patrick Freer, Tom Lewis, and Carol Winkler.

Marti Singer called the meeting to order at 1:05 p.m. The first item of business was the approval of the April 24, 2008 minutes. The minutes were approved as presented.

Next, the chair reviewed the responsibilities of the committee and the proposal that was sent with the call for the meeting. The proposal addresses the issue of special meetings of the Senate. At present, the soonest an emergency meeting could be scheduled (according to the current Senate Bylaws). The committee discussed the current text and the ways it could be amended. After much discussion, the committee agreed to the following changes:

ARTICLE IV. MEETINGS

The University Senate shall hold four regularly-appointed meetings during each academic year, with the chair of the Senate Executive Committee having the option of canceling a maximum of one of these four meetings should s/he determine that there is insufficient business for the meeting. A majority of the membership shall constitute a quorum. The agenda, with the text of proposed motions, shall be distributed five (5) working days prior to the meeting, except in the case of a special meeting.

Special meetings may be called by the chair of the Senate, or the chair of the Senate Executive Committee, and, in addition, upon petition of twenty (20) percent of the membership of the University Senate, a meeting must be called. Ten (10) days at least 48 hours notice shall be given for any special Senate meeting. Only business mentioned in the call of a special meeting can be transacted at such a meeting.

This proposal will be forwarded to the Senate Executive Committee for its review and then to the floor of the Senate at its next meeting. Since there was no further business, the committee adjourned at 1:46 p.m.

Respectfully submitted,
Mary Nell Stone,
Committee Assistant