Members absent:  Jim Flowers, Patrick Freer, Joel Glogowski, Kerry Heyward, Christopher Kocela, Mike Roach, Bruce Seaman, Traci Sims, Kelly Timmons, and Carol Winkler.

[Is it worth mentioning that Seamans submitted proxy votes to you before the meeting?]

The chair, John Duffield, called the meeting to order at 2:07 p.m.  The first item of business was the approval of the November 11, 2009 minutes.  The minutes were approved.  On January 20, 2010, the committee approved, via email, a proposal to amend the membership of the Budget Committee.  This change was made at the request of the SGA president at the previous full Senate meeting in December.

The next item of business was a proposal to revise various sections of the University Statutes and Senate Bylaws to allow a designated emeriti faculty member to serve as a non-voting member of the Senate and of the Faculty Affairs and Commencement Committees.  The motion was seconded.  After a brief discussion, it was decided to add the word “annually” to the proposed text to make it consistent with how other appointed Senate members are appointed.  The motion was approved.

The next item of business was a proposal to revise Article VII of the University Statutes.  This change would amend the wording in Section 2 which describes the evaluation process for deans.  The motion was seconded.  After much discussion, it was decided to withdraw the motion at this time and bring it forward for inclusion on the April Senate meeting’s agenda.  The major concern was that the proposal to change the administrator evaluation process and instrument will be put forward by the Faculty Affairs Committee at the March meeting and the committee felt it would be more or appropriate to wait to see if that proposal passes the Senate in March before bringing this proposal to the floor.

Part of the discussion focused on the fact that neither the Statutes nor the Bylaws contain language that formalizes the evaluation process for any of the administrators above the level of dean.  The evaluation process for those administrators is described in the Faculty Handbook only.  Dr. Duffield will contact Kerry Heyward for assistance in crafting appropriate wording for discussion at a future committee meeting.

Since there was no further business, the committee adjourned at 2:45 p.m.

Respectfully submitted,
Mary Nell Stone,
Committee Assistant