Call to Order

Dr. Stout called the meeting to order at 2:40 p.m.

Approval of Minutes

There were no minutes to approve.

Old Business – Action Items

Late Night Events Policy

Pamela Anthony and Elizabeth Heidler reviewed the proposed changes to the Special Events Policy for Late Night Parties and Dances. The subcommittee spent considerable time in revising the policy. Pamela provided an overview of the significant changes to the policy, including a change in name to “Special Event/Late Night Event Policy” (see attachment for other major changes). After careful discussion and review, the following amendments to the proposed policy were made:

- **Section 1. Introduction**
  - Changed the second and third sentences to read as “These guidelines apply to late night and special events and are intended to compliment the University's regular reservation policies and procedures. For purposes of this policy, "late night events" shall mean events expected to end at 11 p.m. or later and "special events" shall mean events that 300 or more guests are reasonably expected to attend or that pose a security concern for some other reason, as determined in the sole discretion of the University.”

- **Section 4.h. Cancellation and Inclement Weather**
  - Changed the first sentence to read as “Cancellation policies are venue specific.”
  - Changed the sixth sentence to read as “If the event is canceled and another organization has time to complete the Special Event/Late Night Event approval process, the new organization must initiate the approval process as a new event.”

- **Section 8.b. Limited Reservations**
  - Changed the second sentence to read as “Significant problems may include but are not limited to, physical altercations, excessive damage to the facility, presence of alcoholic beverages or illegal substances, non-compliance with special event/late night event policy, or any violation of university policies or state law.”

A motion to approve the policy with the above amendments was made by Pamela Anthony, seconded by
Elizabeth Heidler and approved unanimously.

**New Business – Action Items**

**Charter Subcommittee**
Elizabeth moved to accept the charter from the following organizations:

1. Atmananda Yoga Club
2. Buddhist Peace Fellowship at Georgia State
3. Honors Students Organization
4. PAUS Network
5. Semper Fi Society of Georgia State University

The motion was seconded by Pamela and approved unanimously. With the above additions, there are now a total of 279 chartered student organizations.

**Discussion/Information Items/Announcements**

- Christopher Evans will continue on the committee next year as a Dean’s appointee.
- Elizabeth Firestone will continue on the committee next year.
- The Committee offered congratulations to Richard Glover who will be graduating in August and Elizabeth Heidler who will be leaving the University on April 8th to accept a position as an academic advisor at Georgia Perimeter – Dunwoody campus.
- The Committee also thanked Ptlene Minick and Janet Burns for their service as they move on from Student Life & Development; Ptlene will be going on sabbatical and Janet Burns has been reassigned to other Senate Committees for the upcoming year.

Dr. Stout thanked everyone for their service and contributions to the committee throughout the year.

The next meeting will be the organizing meeting for the 2005-2006 year. It will be held on Thursday, April 28, 2005 from 12:00 – 1:00 pm in the Lanier Suite.

The meeting was adjourned at 3:30 p.m.