Deans’ Group Minutes 01/15/03

In attendance: Lauren Adamson, Roy Bahl, Ron Colarusso, Bill Fritz, Sid Harris, Charlene Hurt, Susan Kelley, Charles Louis, and Mike Moore. Chaired by Ron Henry.

I. Minutes of 12/11/02 were approved without modification.

II. Budget Update:
A draft of the Budget Plan was distributed. Ron Colarusso suggested the comments be strengthened regarding section on the stress of budget holdbacks. Lauren Adamson suggested the large increase in credit hours generated by Georgia State should be emphasized. Comments about diversity have been added to the section concerning enrollment projections Lauren Adamson felt emphasis should be placed on meeting the Freshman Index of 2500. Roy Bahl suggested comments be added relative to Georgia State programs which also promote major state-wide goals including workforce development, education, transportation. Janice Griffith suggested comments be made concerning the Legislation Clinic the COL provides to support the legislature in researching potential legislative actions.

In the Formula Earnings section, Lauren Adamson suggested mentioning increasing support for hiring minority faculty. Charlene Hurt noted the need to emphasize the roles and needs of the Latino Library freshman learning communities. Susan Kelley suggested mention be made to support efforts to alleviate the nursing shortage. Charlene Hurt also added an emphasis should be placed on the fact that Georgia State was first to put in place an Academic Program Review which has served as a model for the System.

III. Enrollment Update:
Bill Fritz reported that spring enrollment is 27,290 students, reflecting approximately 80 students from Morris Brown. New freshman enrollment is up slightly to 435 (from 406 in Spring 2002) despite an increase in the Freshman Index to 2500. Credit hours are also increased to 295,119 (from 269,693 in Spring 2002.) An increase in graduate students (967, up from 742 in Spring 2002) is also noted. The average number of credit hours for both undergraduate and graduate students has increased. The number of applications is up for summer and fall even though the minimum Freshman Index for acceptance will be raised 100 points over last fall.

Bill Fritz noted that capacity is rapidly being reached within the Offices of Admissions as well as in the Office Registrar. In particular, the amount of processing that is being done is behind last year’s figures. He suggested resources are needed, more support is needed from IS&T, limits might be placed on the number of applications processed, especially transfer students as their applications are more time consuming to process. He suggested raising the qualifications or by moving the priority deadline up.

Sid Harris suggested raising the freshman standards. Ron Henry indicated he felt that holding to the priority deadline would be possible but we cannot change published admission requirements. He also suggested that our institutional future should state that minimum standards do not guarantee admission, but that students with higher levels (such as a Freshman Index of 2700) would be guaranteed admission before the priority deadline. He is not in favor of adding resources. Bill Fritz feels notice should be given to feeder institutions that the priority deadline would be enforced for the fall semester. He also noted the Registrar’s Office is overwhelmed, primarily with adding classes complicated by additional specific requirements established by the individual colleges. In addition, 500 grade rolls that have not been processed from fall semester have slowed transcript requests. Financial Aid is also burdened as a recent report shows GSU is 32nd in the nation in terms of the financial aid given and the ratio of students to counselors to is approximately 1500:1, whereas many of Georgia State peer institutions have ratios of approximately 700-800:1.) Sid Harris suggested consideration of a batching system of admissions with three admission cycles.

IV. Bookstore Concerns
Ron Henry asked if there were suggestions regarding the university bookstores. Lauren Adamson noted the Internet services have not been very reliable sources. Bill Fritz suggested we outsource its services. Sid Harris indicated successful community bookstores are much larger in size. Ron Henry suggested the bookstore management be invited to speak to the group. Roy Bahl suggested the group be informed on the contractual agreements with the bookstore. Ron Henry noted both bookstores and food services have historically lost money and that they are outsourced already.

V. Routing Procedures for Sponsored Programs Approval
Charles Louis presented an updated approval form for sponsored programs. New portions include adding compliance data for radioactive materials and bio-hazardous materials. Sections to certify conflict of interest and intellectual property concerns has also been added. Lauren Adamson suggested adding the words “at Georgia State” into these statements. A location for the signatures all key personnel including all co-investigators has also been added. Charles Louis asked for suggestions as to indicate the percent of the share of the work each individual has assumed. This figure would not dictate the distribution of indirect costs and other funding issues. After discussion, the group decided not to add this value to the approval form. They felt it was important to name all of the co-investigators.

VI. Ron Henry asked if the deans would determine how many different research titles are found in their individual colleges.

VII. February 26th meeting will be cancelled due to a Foundation Retreat meeting.

Next Meeting: Wednesday, January 29, 9:30 to 11:30 am, Golden Key Board Room, Room 200, Student Center.

Submitted by Lisa Beck 01/23/03