In attendance: Lauren Adamson, Roy Bahl, Reid Christenberry, Ron Colarusso, Bill Fritz, Janice Griffith, Sid Charlene Hurt, Susan Kelley, and Mike Moore. Chaired by Ron Henry.

I. The minutes of Deans’ Group Meeting of 01/29/03 were approved with an amendment.

II. Ron Henry congratulated Reid Christenberry regarding his new position at Miami University of Ohio.

III. Enrollment Management
Ron Henry announced the Enrollment Management Committee recommended that as of Spring 2004, the mini GPA for entering transfer students should be raised to 2.5, which may result in a decrease of up to 500 student year. Bill Fritz noted the overall number of transfer applicants is increasing, however. The committee also recommended priority deadlines for admission should be Feb 1st and Oct 1st, regular admission for freshmen be established for March 1st and Oct 1st, and transfer student deadlines would be June 1st and Oct 1st. Finally, recommended approval for admission would be limited for one catalog year. After this time, a student would be readmitted and pay an additional admission fee. After discussion by the group, it was suggested this change in place beginning with the incoming students for fiscal year 2004. Lauren Adamson suggested the university examine best practices of other institutions concerning processes and procedures in place for deferment of entr

Bill Fritz also noted for Spring 2003, enrollment is larger than the projected value. Further, enrollments for Spring 2003 and Fall 2002 are the closest they have ever been (within 100 students.) He predicts enrollment of new s in the coming terms to be essentially flat, as admission standards will be raised. Sid Harris asked if the application fee for GSU is comparable to other institutions. Bill Fritz noted the Enrollment Management Committee (EMC) examined fees of other institutions and indicated both GT and UGA charge a $50 fee, while the GSU fee is $25. Some members of the EMC had argued for increasing the fee, but not as high as $50. The Deans Group discussed the revenue that would result from a $25 increase for approximately 40,000 annual applications.

Bill Fritz also explained that because admission deadlines have been moved up, a freshman class of 2,200 should be admitted as has been projected by the EMC. In addition, Financial Aid should be able to serve these students earlier admission. Lauren Adamson suggested the letter sent to students who have missed the application deadline should include the time frame in which the student should expect to receive information concerning application for future terms once their application documents have all been received and processed. After further discussion, Adamson recommended the application fees for students who miss the deadline should be returned and they be encouraged to reapply for a later term. Ron Henry indicated he thought if students miss the deadline for a fall term, their application and fee should be returned, and they could then reapply for an alternate term. He also summed after the Group’s discussion, that a deadline be established for the receipt of all materials for those students who initiated the application process before the application deadline.

Ron Henry also indicated the EMC proposed limiting entrance to 3000 and 4000 level courses to those students attain a minimum cumulative GPA of 2.0. Bill Fritz noted the suggestion has been made that students who fail to attain a cumulative GPA of over 2.0 after three terms be excluded from the institution. Ron Henry indicated part-time students might have a hard time raising their GPA within this time frame. Sid Harris asked if the university notifies a student when they have attained a new class designation. Bill Fritz said there is no such notification currently. Ron Colarusso recommended students be provided with a way to calculate the amount of credits it would take them to rebuild their GPAs above a 2.0 such as is provided through the COE. The proposal to limit access upper level courses requires much more discussion.

IV. Audit Assurance
Ron Henry noted a report has been run on the number of twelve-month employees who have not reported any
days for the previous year. He also noted a list can be provided in the future regarding those whom have not ri
leave. These records will first be checked for accuracy. Charlene Hurt suggested a list could also be generated
through the auditors. Lauren Adamson noted that some individuals might not be able to take the amount of va
allotted to them.

Ron Henry also indicated long distance calls for personal use should be limited.

V. ICAPP Website Directory of Centers and Institutions
Mike Moore explained the ICAPP web page directory of centers and institutes needs to be updated and asked t each college/school provide him with a contact person to aid in this process. He also noted the information prv for each center and institute needs to be verified. This information should be updated within 2 weeks.

VI. Research Titles
Ron Henry asked that the colleges and schools provide him with the titles used to describe Research positions both faculty and staff.

VII. Pre- and Post-tenure Reviews
Ron Henry noted a follow-up post-tenure survey to the AAHE study would be distributed shortly to those facu who have gone through the post-tenure review process. Ron Henry also presented some data concerning pre-t review results. He noted that for those faculty members who were on track in Spring 2000, most (17 of 28) he been tenured. Two have resigned and nine have not had a decision made concerning their tenure. For those f members with concerns regarding their progress, the following has resulted: of those faculty with concerns reg teaching, 1 was tenured and 1 had had no decision made; those with concerns regarding publications, 1 was tei and 10 remain with no decision having been made; and of those with insufficient progress, 2 no decision have made regarding their tenure status.
Ron Colarusso recommended a survey be distributed to pre-tenure faculty concerning their mentoring participi. He indicated that while he was department chair, he required an annual plan for both the mentor and faculty m Roy Bahl also suggested departments should be asked to detail their mentoring plans. Susan Kelley asked if mentoring activities are discussed at chair group meetings. Ron Henry said these topics have been addressed i past. Lauren Adamson asked if a breakdown of tenure status by gender and ethnicity were available. Ron Her stated he would be examining these. She also asked if this information is released. Ron Henry indicated these are released to the BOR.

VIII. Deans’ Retreat
Ron Henry asked the group to continue the discussion from the Deans’ Retreat regarding the mission of the university. He asked the group to consider the students attracted to GSU. Bill Fritz suggested data concerning demographic information regarding current students should be examined. He noted many current students are second-generation, coming from families with above average income.

Sid Harris noted the university should recognize its future alumni base. Lauren Adamson stressed the importa development activities for support of a future research base. Janice Griffith indicated discussions should inclu regarding whether GSU should focus its interaction with the urban community to provide services or to serve i intellectual hub. Roy Bahl indicated he thought recruitment of the highest quality graduate student and the Atlbased undergraduate student body should be emphasized. He also stressed the university should examine the potential advantages of being an urban institution in rather than just terms of its location. Lauren Adamson emphasized that although GSU is an urban institution, it is not limited urban topics as its mission due to the “international crossroads” present in Atlanta. She also supported Janice Griffith comments regarding GSU as “intellectual hub” for Georgia, especially within the arts and humanities.
Bill Fritz stated the university has only begun to fund raise by presenting real data regarding the GSU to potential donors. He noted his own recent efforts to solicit such funding. Ron Henry indicated that although donor money is tremendously helpful, it represents only a small portion of the entire budget. Susan Kelley also noted the university should emphasize an increased feeling of community. Ron Henry asked the group to consider how the university is distinctive and for which characteristics would GSU like to be known.

Next Meeting: Wednesday, February 26, as a portion of GSU Foundation activities.

Next regular Deans’ Group Meeting: Wednesday, March 19, from 9:30 to 11:30 am, Room 200, Golden Key I Room, Student Center.

Submitted 02/18/03 by Lisa Beck