MINUTES OF DEANS' GROUP
February 25, 2004

Attendees: Ron Henry, Chair
Adamson, Bahl, Casto, Colarusso, Diaz (for Harris), Fritz, Griffith, Hurt, Kelley, Louis, Moore

Guests: Albertha Barrett, Barbara Dewey

Minutes: 02/11/04 approved.

Library discussion: Dewey: Director, UT Library. The role of library support in the future will be one of duality. Libraries will be both a physical place and a virtual place. Many academic libraries across the country are capturing full text on-line. We have to continue to support and balance the needs of all disciplines and that will require that in addition to on-line we continue to maintain some hard copy text. Of great concern to libraries is continuing high inflation in the cost of journal subscriptions; this year, they have increased 11.8%. Libraries have to preserve a service orientation that is supportive of faculty, staff, & students, but in the future much of the dissemination of scholarship and creativity will be digital. To preserve money, we use the subscriptions of some of the large prestigious institutions that will continue to subscribe. In strategic areas such as interdisciplinary/international we will keep our subscriptions to those journals that are not available to us from others.

RJH: Will most institutions continue with paper?

BD: In addition to electronic copy they will have paper. However, because a large number of the sciences collections change from year to year depending on need, many institutions will depend on larger institutions for paper.

RJH: What was the impact of Elsevier? Have most who subscribed discontinued use?

BD: Many bought into it, but some are selectively reducing use.

RJH: What is the impetus behind institutional repositories?

BD: They were motivated by faculty who published outside their institutions then requested that the institution buy their publications. Since faculty are required to publish in scholarly journals for promotion that trend will most likely continue. Some institutions are looking at publishing internally, e.g. electronic journals for dissemination of things that don't fall into general publication parameters.

Graduate applications: Fritz: Informed of a revision to the previously distributed handout on trends - specifically to the figures for PhD and total graduate applications over the last 4 years. A revised copy will be distributed at the next meeting. Applications and accepted vs. enrolled are down this FY.

Roles and responsibilities of Georgia State employees engaged in sponsored project management and oversight. Barrett informed that the newly circulated document satisfies the Federal requirement for documented management guidelines for all sponsored projects. It highlights the responsibilities of the PI on a sponsored project.

Louis: Advised of an upcoming NIH practices site team visit on May 11. The visit will be an informational exchange with emphasis on partnership and review of compliance procedures. On May 13 the team will hold a ½ day workshop. Attendance will be required. NIH is reviewing all major research universities, cycling through the 100 top research universities.

Bahl: It is a long document; does it include any changes in practice from current policy?

Louis: There are no changes. It was a matter of documenting our policies and procedures.

Adamson: Walking through Research Office review requirements, explain what needs to go through the office. For example do fellowships?
Barrett: Fellowships do need to come through the office. We have not identified in the document every case in every office. You could disseminate that kind of information to make it more appropriate to the college.

Adamson: The definition of sponsored projects does not make clear what are included. The addition of examples of scope and specifics of projects that are covered by the policy would be helpful.

Barrett: We can incorporate more language into the document to pick up on these and speak to a broader audience.

Adamson: University-wide are the policies well understood?

Barrett: Generally there is a good understanding. Conflict of interest and financials are areas where we occasionally have issues.

Adamson: You informed of low attendance at the workshops. Have the workshops been evaluated by attendees so you know why attendance is low?

Barrett: They have been well attended by faculty in the social sciences and in some areas in business. We find that the areas that don’t often have proposals are those that are less inclined to attend. We do ask that attendees complete evaluations.

RJH: What is the process for a subcontractor on a proposal submitted by an outside institution?

Barrett: It should come through the Research Office; we need only the information on the Georgia State involvement. We will enhance that section of the document to include direction for subcontractors.

Adamson: Some have to go through IRB approval also.

Louis: Reporting on the survey of Federal grants we had 150 in July. The survey included effort of those with Federal grants and those with Federal grant subcontractors.

Moore: Did effort include support to the individual awarded the grant?

Louis: That was not included in the survey.

Extra Compensation: Colarusso: At the last deans group I requested clarification on payment of extra compensation to staff and faculty support of grants if the grants don’t include indirect costs. The issue is that the COE receives service grants to train teachers, but they don’t include full indirect costs.

Henry: The BOR policy on extra compensation approves payment for public service activity. Since the training grants are in essence a public service activity, it would be within policy to pay extra compensation.

Barrett: Payment of extra compensation is becoming an increasing issue. PI’s have to understand when payment is appropriate and we need to clarify that policy. The charge of extra compensation to a project should benefit the project.

Kelley: It would be helpful if there were examples of when extra compensation is appropriate.