Deans' Group Minutes 6/22/05

**In Attendance:** Lauren Adamson, JL Albert, Joan Carson, Ron Colarusso, Irene Duhaime, Bill Fritz, Charlene Steve Kaminshine, Bob Moore, Robin Morris, Chris Rosenbloom. Chaired by Ron Henry.

The minutes of June 10, 2005 were approved.

**Prospect meetings with the President**

Nancy Peterman announced a new cultivation at the Rialto with each college dean hosting an event at the Rialto. Cultivation will be a way to get to know prospects and to introduce the leadership at the university. President Patton plans to attend as many of the events at the Rialto as possible. Nancy distributed a list of upcoming events at the Rialto and asked the deans to review the list for the event they would like to host. The Development Office will assist in coordinating the cultivation events.

Nancy Peterman mentioned that President Patton has been hosting lunches with prospects and deans. Nancy asked the deans to provide her with a list of their 10 top college prospects so that future lunches can be arranged with them.

Nancy Peterman mentioned that Charles Witzleben recently visited to assess where the Development Office is heading and to discuss launching the next campaign.

Nancy Peterman distributed a nomination form for the 2005 Philanthropist of the Year from the Association of Fundraising Professionals. Nancy asked the deans to send any nominations for this award to her.

Lauren Adamson commented about possible changes to the timing of the faculty/staff campaign so that faculty and staff do not feel they are giving twice in conjunction with the United Way campaign. Nancy Peterman responded that the campaign does go on too long and changes are underway. There is discussion of starting the campaign in March or April and end by June. The discussions also include involving more participation by alumni in the campaign.

Nancy Peterman thanked the deans for their input and ideas on ways to streamline the campaign.

**GRA funding**

Robin Morris reported that he has spoken with all the deans regarding making most of the RPE funds permanent in their college budgets. Further discussion on implementing the changes will be discussed at a later meeting.

**Update on enrollment**

Bill Fritz distributed a handout on Enrollment and Average Load by Level for summer 2000-2005. The credit hours for the summer semester are 11,000 lower than last year. Bill Fritz attributed the lower credit hours to financial aid awards only available for fall and spring semester with no financial aid in the summer. The rules for receiving HOPE scholarship have changed. All students are now being audited after each spring semester and depending on their GPA, some students lost their HOPE scholarship.

Bill Fritz mentioned that the Perkins Federal Loan will be going away next year and will only have $750,000 to disperse as opposed to a $1 million in the past. Bill Fritz expressed concern on the future of summer enrollment and the need to try and meet targets. Ron Henry added that graduate enrollment is down significantly for the summer.

Bill Fritz commented that fall semester is looking healthy, but there is still not much of an increase in credit hours.
The entering new freshmen class will be 2,400-2,500 which is up by 200-300 from last year. Bill Fritz added that Incept sessions are at capacity. There is discussion to change the transfer target to 1,800 rather than 1,600 and to admit applicants on the wait list.

Ombuds Position
Ron Henry mentioned that Valerie Fennell is retiring on June 30, 2005 as the University Ombudsperson. Ron received 5-6 recommendations for the position, but all of the recommended individuals turned the position down. Steve Kaminshine commented that law professor Doug Yarn in the College of Law might be a good person to work with on possible recommendations for this position. Ron Henry agreed and Steve plans to speak with Professor Yarn.

Branding the University - next steps
Ron Henry distributed a handout on Branding the University - Next Steps, June 2005. Ron Henry asked the deans to send comments regarding the list by email to him. The list will be tested with various audiences and then narrowed down. Charlene Hurt added that catchy slogans with more zip are good. Ron Henry commented that a slogan will be determined towards the end after the analysis is complete. Ron Henry will send the handout via email to the deans.

List of Faculty Types
Ron Henry distributed a handout on the various faculty types in each college. The list outlined the percentage of teaching by the faculty. The deans briefly discussed the list.

Post tenure review analysis
Ron Henry commented that the post tenure review for the Regent's has not been completed.

Evidence of student learning - direct assessment
Ron Henry will discuss this agenda item at a future meeting.

Any other business
JL Albert mentioned that there have been a large number of thefts in the last 3-4 weeks in the General Classroom Building and the Aderhold Building. JL asked the deans to stress to their faculty the importance of locking the classrooms when the class ends and not to leave students behind in the classroom. JL reported there were 20 DVD/VCR players stolen in one weekend from the General Classroom Building. JL added that raising the awareness of the importance of securing classrooms is very important.

Steve Kaminshine extended appreciation to the Provost and university for support during the renovation of the floor in the Urban Life Building.

Lauren Adamson announced two Chinese delegations led by their Presidents will visit Georgia State to discuss further university wide collaborations, including potential Study Abroad. Lauren mentioned that an email regarding their visit will be sent to the deans.

There being no further business, the meeting adjourned.

Next meeting: Wednesday, July 20, 2005, 9:30-11:30 am, Golden Key Board Room, Student Center.