Deans' Group Minutes 2/14/07

In Attendance: Lauren Adamson, JL Albert, Roy Bahl, Joan Carson, Ron Colarusso, Irene Duhaime, Bill Fritz, Charlene Hurt, Steve Kaminshine, Susan Kelley, Robin Morris. Ron Henry, Chair

Approval of Minutes
The minutes of January 24, 2007 were approved.

SACS Requirements
Joan Carson provided a handout on a SACS requirement on Comprehensive Standards (Programs). The handout mentions that institutions will employ competent faculty members qualified to accomplish the mission and goals of the institution. The handout outlines the Credential Guidelines for faculty.

The deans discussed the handout and the need for justification on credentials for teaching.

Update on Banner 7
Bill Fritz reported that the university is now live with Banner 7. Bill Fritz added that he has received good reports from around campus including faculty who say the system is much more efficient. Bill Fritz added that the look of Banner 7 is more enhanced.

Bill Fritz briefly mentioned some current problems with Statware and Crystal Reports that are being resolved.

Update on New Phone System
JL Albert provided an update on the new phone system expected to roll out by July 1, 2007. JL Albert mentioned some financial implications were discussed at a recent meeting on the new phone system. JL Albert added that the new phones will not have a microphone on the speaker function. The deans commented that they would like to have a functioning speaker phone for conference calls. JL Albert reported that the cost of this service would be around $100,000 for the upgrade. The deans commented that the cost of this upgrade is worth ensuring the phones have the microphone feature on the telephones.

The deans inquired if callers will be given the new telephone number when they call the old one. JL Albert responded that callers will be given the new telephone number for up to 90 days. JL Albert mentioned that the long distance rates will go down with the new phone system.

JL Albert reported that the area code will remain 404 and the new prefix will be 413. The deans inquired about when they can start printing new stationery. JL Albert responded that units can order new stationery now. JL Albert added that University Relations has been notified of the expected influx of new stationery requests.

Endowed Academic Positions
Ron Henry distributed a handout on Endowed Academic Positions. Ron Henry commented that more in-depth discussion on this topic will take place at the next Dean's Group meeting on February 28.

Ron Henry commented on the endowment amounts on the handout and if they are reasonable or should they be increased. The deans asked about data from the other System research institutions on the amount of their endowments. Ron Henry responded that he will inquire with other Vice Presidents at a meeting of the Regent's Administrative Committee on Academic Affairs next week.

Discussion on Enrollment and Budget Implications
Ron Henry addressed the handouts on the 10-year plan for undergraduate and graduate enrollment, teaching load calculation, and instructional space requirements and availability.

Bill Fritz commented that the handout on undergraduate enrollment should reflect the increases in transfer students. Ron Henry agreed on that comment and mentioned that the handout will be updated to reflect that change.

The deans discussed and commented on the handouts. Bill Fritz mentioned that the first two columns (years) on the handout of undergraduate enrollment for increasing freshmen and sophomores are doable. Bill Fritz added that implementing the Best of Class strategy for accepting quality students is a goal for the university. Ron Henry mentioned that the new housing complex will attract more freshmen to the university.

Ron Henry reported that plans for purchasing the Citizens Trust Building are underway. There are plans to move IS&T out of Classroom South building which will free up space that can be converted to classrooms in that building.
Lauren Adamson expressed concerns on faculty teaching loads, space implications, and advisement staffing as enrollment increases. Ron Henry responded that the university will need to be realistic in their planning for increasing enrollment and will take into account these type of concerns.

Bill Fritz commented that staffing demands in Enrollment Services are already a concern.

The deans continued discussion on the handouts. Ron Henry commented that the university will need to begin to invest in these models and move forward with implementation.

Follow up discussion on balance of "star" researchers and stellar teaching academy faculty.
Ron Henry asked the deans for comments from last week’s meeting on this topic. Ron Colarusso commented that Provost Henry is scheduled to come and talk with the College of Education's non-tenure track faculty to get guidance on the Promotion and Tenure process. Ron Henry added that he is looking forward to meeting with the faculty and is pleased that they are seeking guidance.

Ron Henry mentioned that the new Work in Schools Policy by the Board of Regents will expect colleges to show examples of student engagement. Ron Henry added that the College of Education will especially have to show scholarly practitioner engagement in the school systems.

Any other business
Steve Kaminshine inquired about faculty starting to input 2007 data into the FIMS system. Joan Carson responded that faculty should not use FIMS for 2007 entries yet. Joan Carson added that the FIMS team is working on Phase II of the system which will have a drop down feature to enter a specific year's data.

Charlene Hurt mentioned the ribbon cutting for the reopening of Library North 1 and 2 on February 28, 2007.

Charlene Hurt mentioned that the Library will be moving about a million books over the next six months and this may cause some delays in requesting books.

There being no further business, the meeting adjourned.

Next meeting: Wednesday, February 28, 2007, 9:30-11:30 a.m., Golden Key Board Room, 2nd Floor Student Center.