In Attendance: Lauren Adamson, J L Albert, Robert Moore, Mary Finn, Irene Duhaime (in for Fenwick Huss), Steve Kaminshine, Gwen Benson (in for Randy Kamphaus), Susan Kelley, Tim Renick, Nancy Seamans, Robert Sattlelmeyer, Ron Henry, Chair

Visitors: Heather Housley

Approval of Minutes:
The minutes of September 10, 2008 have been approved.

Discussion of Issuance of DS-2019 documents for International Exchange Students
Heather Housley, Director of the Office of International Student & Scholar Services, passed out a draft proposal regarding international exchange student’s agreements. Of the 54 J-1 exchange students that we have brought to campus, 22 came to Georgia State on agreements that were either expired/non-existent. In order to adhere to federal guidelines and avoid the possibility of being audited, this issue will need to be resolved. The draft proposal entails that by March 1, 2009, all federal immigration DS-2019 documents for students who are coming on actual exchange agreements will need to be current and not expired. This would essentially give colleges 6 months to renew agreements that are currently expired. This will only affect true exchange students that are here temporarily as part of an agreement and does not impact admissions for international students. A meeting will be set up by Provost Henry with various parties.

Health Insurance for International Students
Smaller university/college units in the University System of Georgia are very frustrated with the current system’s healthcare plan and the deferred efforts to conduct a rebid process on a new healthcare plan. A draft resolution was constructed by committee members of the System Council on International Education. Every school in the system will need to respond to the draft resolution no later than October 2, 2008. An urgent response is needed because the draft resolution will need to be reviewed by the SCIE which meets on October 3, 2008. The issue began when the system went to mandatory health insurance for graduate students; it was decided to also include all of the international students as well, which resulted in the international students paying a much higher premium than they have been before. In the past international students were always covered and there was a bidding process, but when the domestic students were thrown in it caused an overall fee for each individual student which increased the price quite substantially. Deans’ group members decided to abstain from the resolution, in the event that if the draft resolution is passed a decision will be made to separate the health coverage for both the graduate students and international students.

Storage Presentation – JL
We’re experiencing problems with our current/future storage capacity. The basic situation is that we are virtually out of space. In general, faculty/staff members don’t tend to manage their files well. We’re facing an architectural issue where the units that are not operated under IS&T each have their own server, separated from one another and unable to share their resources. At some point we will need to go to a common shared storage capacity that could be adjustable based on necessities, offered to the entire campus. We will also have to segregate our data on how it’s used and the type of data it is. The challenge to this is that IS&T only meets the needs of a portion of the university, so funding this as an enterprise model for the institution becomes a problem. Because every unit is not in a central storage, we will have to additionally address one of the federal mandates that require us to have data on all research grants publicly available for a minimum of up to five years on completion of the grant. There are also internal issues about how we can maintain and store research data.

The short term solutions to be in place by 2009 includes: 1) Move GroupWise email archives to off-campus storage. GroupWise email archives currently utilize 21% of storage capacity. 2) Implement quotas. Each
individual has a 300 megabyte quota, but many on campus don’t abide by this. 3) Release reserve storage to those departments/units that urgently need it.

The long term solutions to be in place by 2012 includes: 1) Address the architectural issues by continuing to expand the storage pool model and grow the pool of resources as we need it. 2) Look at outsourcing email. 3) Determine the real scope of the problem by gathering data from the four college units not housed under IS&T.

**Budget Update**

The University System has announced that if cuts of 6% are imposed, colleges/universities units will only be required to cut 5% of their budgets; the remaining 1% will be absorbed by the University System. If cuts of 8% are imposed, the system will absorb 3% by suspending renovation projects and health insurance will be matched at the 70% level instead of 75%. If the announced budget cut is over 8%, the University System will consider additional 2% cuts to campus and/or impose a mandatory student fee: $50 for 2 year institutions, $74 for four year institutions, and $100 for research institutions. It has been discussed that the proposed cuts could become permanent.

**Aspirational Institutions**

We have been asked by the Board of Regents to create a list of aspirational and peer institutions. It has been requested that we look at the development areas of each institution as a benchmark. Georgia State is in the category that raises less than $30 million a year, and for developmental purposes they list universities in the aspirational category that are in the $30 - $55 million annually. Nancy Peterman, Vice President for Development, will break down the amount of money raised that eventually goes to the medical/athletic programs. However, a list will have to be completed that will be compatible for developmental and academic purposes. Mary Finn will put together the list of peers some departments have recognized for deans to look over. The final list we decide on for our peer and aspirational institutions will become our comparators by the University System.

**Infrastructure Cost of Centers – sunset provisions; metrics**

Not discussed.

Next Meeting: October 22, 2008 from 9:30 – 11:30 a.m. in the Golden Key Board Room, 2nd floor, Student Center.