
ORDER: The vice chair, Provost Ronald Henry, called the meeting to order at 3:05 p.m.

VICE CHAIR'S COMMENTS: Dr. Henry welcomed Mary Nell Stone to the Senate and Staff Council Office and welcomed Linda Nelson to the Affirmative Action Office. He stated that President Patton was in Egypt speaking at the Fulbright Bynational Commission's fiftieth anniversary celebration and that he was also signing a joint agreement for an MBA program with Cairo University.

MINUTES: The minutes of the May 9, 1996 meeting were approved.

NEW BUSINESS: The vice chair noted that there were two motions for consideration by the Senate.

1. Motion to approve the **Academic Calendar for 1998-1999** presented by the Admissions and Standards committee; George Rainbolt for Paul Wiita, chair. Amy Lederberg, chair of the Executive Committee, stated that the Executive Committee recommended a "do pass". The motion was seconded. The motion passed.

2. Motion to approve the **Faculty Workload Policy** presented by the Faculty Affairs committee; Gabor Patonay, chair. The committee wanted to clarify the workload policy primarily because of the upcoming semester conversion. The committee feels this would provide a clear working policy. The motion was seconded. Amy Lederberg stated that the Executive Committee recommended a "do pass" with the suggested amendment which states that when a course release is bought out from a grant, it is purchased at the rate of at least 1/6 of the faculty member's salary. This amendment was seconded. Duane Rumbaugh questioned why the words "at least" were needed. Amy Lederberg answered that this sets a minimum standard for charging a course release. Phil Wierson stated his reservations about the third paragraph of the workload document. He suggested another amendment, stating it will make the document clearer and more accurate for recruiting new faculty and for disseminating information to existing faculty. His proposed amendment was, ". . . to this enterprise; thus, their teaching load should be 12 semester hours of teaching per academic year. Faculty members whose activity is primarily teaching may expect a teaching load of 18 to 30 hours per academic year." This amendment was seconded. Jean Bevis posed a question concerning the Executive Committee's proposed amendment. He stated that some internal grants and some Regents programs will only fund release time for a replacement PTI and he questioned whether this phrasing would restrict using these mechanisms. Amy Lederberg stated that it says external grant for that purpose instead of internal grant. It was clarified by the Provost that the BOR programs are external grants. Tim Crimmins suggested that the members of the Faculty Affairs committee comment on both amendments as he was apprehensive about making amendments in this forum to a policy that has been carefully crafted by the committee. He stated that if the committee was not comfortable with these amendments, perhaps it would be best if the document were sent back for further study. Gabor Patonay stated that he felt that the "at least" in the first amendment made the statement too nebulous and that the committee tried to avoid places where the policy could be attacked. Regarding the second amendment, he sees no problem provided it is worded carefully. Bea Yorker stated that changing the wording to read "should be 12 semester hours" in the second amendment substantially alters the meaning and that having the expectation that 12 semester hours was the workload would result in ramifications in terms of faculty assignments. Sam Deitz stated that the changes in the second amendment change the document from a flexible one to an inflexible one which will not allow the deans to have the capability to meet the students' needs. He feels that wording should remain flexible with the "12 to 18 semester hour" wording. David McCreery moved that the document be referred back to the committee. The motion was seconded. Gabor Patonay commented that the
committee tried to reach a joint agreement but that it was impossible to agree on opposing points simultaneously. The Faculty Affairs committee needs help from the Senate as to which way to go. Dr. Patonay feels that the original document would have more support than the one with the two added amendments. The vice chair reminded the Senate that the question was still on the floor regarding referring the document back to committee for further review. Bea Yorker asked that the question be called. The vote was taken and the motion passed. The vice chair suggested that a straw vote be taken. The results were approximately two to one in favor of the first amendment. A straw vote was planned for the second amendment, however, discussion continued which prevented that vote to be taken. Dr. Henry suggested that Dr. Wierson provide the Faculty Affairs committee with more elaboration in order to clarify the intention of his proposed (second) amendment.

COMMITTEE REPORTS:

APACE (Dave Vanko, chair): The committee has met four times since the last Senate meeting. Dr. Vanko reviewed the committee report that was made available as the members came in. The report summarizes the actions taken by the committee since the April 25, 1996 Senate meeting.

Admissions and Standards (George Rainbolt for Paul Wiita, chair): The Committee has met once since the last Senate meeting. Five petitions were considered; two accepted, three denied. The committee has three ongoing projects: developing measures to determine the impact of the new admissions standards, reviewing guidelines for entry into the learning support program, and considering a change in the "WF" withdrawal policy.

Athletics (Dan Franklin, chair): The committee met in October primarily to discuss the upcoming NCAA reaccreditation that is happening this year. Dr. Franklin asked his committee members to check their calendars and make an effort to attend the meetings as there would not have been enough members for a quorum at the October meeting should that have been needed.

Budget (John de Castro, chair): No report.

Commencement (Sandra Storrar for Carl Patton, chair): The committee met in October and several changes were made to the ceremony: tickets will be required for guests for all ceremonies; no seating will be allowed during the commencement address; diplomas will be awarded with the Ph.D. candidates first; and there will be a designated seating area for Ph.D. candidates’ families and guests. For Spring and Summer quarters, the division for the ceremonies by college will be: 10:00 a.m., Arts and Sciences, Education, and Policy Studies; 3:00 p.m., Business Administration, Health Sciences, and Law. This change was needed due to the dissolution of Public and Urban Affairs. The speaker for Fall quarter will be Sam Williams, the president of Central Atlanta Progress.

Committee of Chairs (Amy Lederberg, chair): The committee met to discuss whether a special faculty meeting should be called to vote on the new semester core. The Board of Regents had a November 1 deadline for an institutionally approved core. The committee decided to inform the faculty by memo that the recommended semester core was available on the web. Faculty members were to review it and get any recommended changes to the APACE committee before their October 15 meeting.

Executive (Amy Lederberg, chair): The committee has met monthly and discussed various issues. The committee plans to examine and improve the process of administrator evaluations. They have been discussing academic and university governance and plan to examine the relationship between the Administrative Council, the Senate, the Staff Advisory Council, and the Student Government Association. Dr. Lederberg also recognized the new staff members in the Senate Office and noted that the Senate now has a web page. She encouraged senators to review the information contained on the web page and report any errors to the Senate Office.

Cultural Diversity (Christine Gallant, chair): The committee has met twice. Last year, the committee received funding to hire an external consulting firm to access diversity problems among staff. Their report indicates that there are system problems at all levels of staff, excluding administration and faculty. The report suggests an intervention plan that the committee will review and monitor. The committee is now considering the logistics of putting this plan into action.

Faculty Affairs (Gabor Patonay, chair): The committee has been working on the faculty workload policy and will continue to do so. Also being reviewed are policies and procedures for dealing with misconduct in federally funded research. John Marshall will assist the committee with this review. The committee has met twice with Dr. Henry to talk about the post tenure review assessment. They will have one more meeting on this issue.

FACP (Ronald Henry, chair): The committee has met several times. Recommendations regarding the spending of some of the contingency money have been forwarded to the President. Presently, the contingency funds that have been realized in the university are about $1.4 million and the committee has recommended for allocation to the
President (which he subsequently allocated) about $1.1 million. The committee hopes that this fund continues to grow during the year to approximately $3 million to $4 million. Much depends on enrollment. The committee will begin looking at the redirection targets and at the FY98 budget process.

**Library Advisory** (Dennis Thompson, chair): The committee has met once with this first meeting being an informational meeting. Discussion continues on a strategic plan for collection development designed to support Ph. D. programs.

**Nominations** (Bill Waugh, chair): The committee is currently updating the list of members to Senate committees. Committee chairs will be contacted soon regarding changes or additions.

**Planning and Development** (Tim Crimmins, chair): The committee is currently involved in two major activities. The subcommittee dealing with the Strategic Plan is preparing the action plan for FY98. The suburban campus subcommittee is working on a location for the suburban campus and developing its mission statement.

**Research** (Mary Ann Romski for Chuck Derby, chair): The committee met in September. Four major projects are underway. An action plan is being developed to implement research initiatives in the Strategic Plan. The focus will be on achieving "Research II" status and on SACS accreditation. The committee is also working on a joint center review process with APACE. They are currently reviewing three new center proposals and three existing centers. The committee is also finalizing the review of the intellectual property rights policy document and working with the two new internal grants that have been offered.

**Statutes and Bylaws** (Tim Crimmins for Sheryl Gowen, chair): The committee has three items on its agenda: general cleaning up of the Statutes and Bylaws, creation of new committee on information technology, and discussion of interactions between the Senate, the Staff Advisory Council, and the Student Government Association.

**Student Discipline** (W.A. Smith, chair): The committee held two hearings concerning a student charged with academic dishonesty. The committee's recommendation was forwarded to the Provost's Office for action.

**Student Life and Development** (Kurt Keppler, chair): The committee has been working on several items: chartering new student organizations, a contract for student leaders, a policy for posting flyers, a policy for dealing with accommodations for students with disabilities, development of a advisory committee for the new student center, student fee issues, and the committee on student communications issues. Several committee members were treated to a tour of the new University Village

OLD BUSINESS: None.

ADJOURNMENT: The meeting adjourned at 3:35 p.m.

Carolyn Robison, Secretary
University Senate

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