
ORDER: The chair, President Carl Patton, called the meeting to order at 3:08 p.m.

MINUTES: The minutes of the November 7, 1996 were approved.

CHAIR'S COMMENTS: The budget presentation was made to the Board of Regents and President Patton indicated that it went well. The outcome of that presentation will be known in approximately two months. Enrollment management and projections are being reviewed by the Board of Regents with each system institution. The Board is looking at potential and optimal enrollment at each institution in the decade ahead. Some board members think that excess students should be shifted to under-utilized institutions. Dr. Patton and others want Georgia State to maintain and manage its enrollment in order to continue to attract the highly qualified students that Georgia State has been attracting in recent years.
Dr. Patton mentioned the successful Legislative event held at the Depot recently. Georgia State also hosted a reception for the Georgia delegation in Washington D.C. on the night of President Clinton's State of the Union address. Both receptions provide an opportunity to keep Georgia State in front of our legislators.
Dr. Patton also asked those in attendance to "talk up" Georgia State to their representatives and also to thank them for past salary increases. Attendees were also asked to support the capital list because as soon as it is exhausted, new projects, such as a classroom building for Georgia State, can be considered.

President Patton discussed the Special Purpose Local Option Sales Tax (SPLOST) that will be voted on March 18. While stating that he is not soliciting votes, Dr. Patton asked that this proposal be examined. If passed, it would allow the City of Atlanta school district to make several improvements to its facilities and add technology to its classrooms. Georgia State has raised its admission standards and City of Atlanta students should be allowed the opportunity to meet those standards.

One final item, Dan Sweat, a longtime friend of Georgia State, is very ill and in the hospital.

NEW BUSINESS: The chair noted that there were nine motions and one resolution for consideration by the Senate. Amy Lederberg, Executive Committee chair, asked for a do pass on all of them.

1. Motion to approve a **Change in Current Withdrawal Policy** presented by the Admissions and Standards Committee; Paul Wiita, chair. About three years ago, the current policy was approved by the Senate. This policy stated that all withdrawals except for hardship withdrawals "must be completed no later than two weeks before the last day of scheduled courses for the term". In practice, however, this policy has proved to be confusing to faculty, academic advisors, and students. Students were being misinformed about the actual deadline for withdrawal with the possibility of getting a W. Some faculty listed the two-week WF deadline instead of the midpoint W deadline in their syllabi. The motion was seconded and passed.

2. Motion to approve the **Summer 1998 and 1999 Calendars** presented by the Admissions and Standards committee; Paul Wiita, chair. The motion was seconded and passed.

3. Motion to approve **Admissions Deadlines** presented by the Admissions and Standards committee; Paul Wiita, chair. These deadlines reflect the semester calendar dates. The motion was seconded and passed.

4. Resolution regarding the revised **Faculty Workload Document** presented by the Faculty Affairs committee, Gabor Patonay, chair. This document will help define faculty roles as Georgia State converts to the semester system. The motion was seconded. John Neel questioned why the word "service" was left out of the following sentence: "Tenure-track faculty, who are expected to demonstrate excellence in research and teaching, . . . " Bea Yorker responded that this sentence was added to clarify Georgia State's mission. Dr. Neel moved that the word "service" be added to that sentence. This motion was seconded. Ahmed Abdelal stated that the statement as written is consistent with promotion and tenure manuals which emphasizes that promotion from assistant to associate professor requires demonstrated excellence in research and teaching. While the service component is expected, it is unreasonable to expect entering faculty members at the assistant professor level to demonstrate excellence in service. The question was called regarding adding the word "service". That motion did not pass. The question was called on the main resolution. The workload policy was passed.
5. Motion to approve the Promotion and Tenure Document presented by the Faculty Affairs committee; Gabor Patonay, chair. The changes would make the cyclic review of tenured faculty a positive process rather than a negative one. The document allows faculty members to define their own professional goals and workloads according to their interests and in consultation with their deans and/or unit heads. The motion was seconded and passed.

6. Motion to approve the Professional Leave Policy presented by the Faculty Affairs committee; Gabor Patonay, chair. This policy is needed to bring Georgia State into compliance with Board of Regents’ policy. The motion was seconded and passed.

7. Motion to approve a Change in Student Life and Development Committee presented by Statutes and Bylaws committee; Sheryl Gowen, chair. The change was requested by the chair of the Student Life and Development committee. The motion was seconded and passed.

8. Motion to Eliminate references of CPUA and add School of Policy Studies where appropriate presented by the Statutes and Bylaws committee; Sheryl Gowen, chair. This will also standardize the language used to describe the composition of the various Senate committees. The motion was seconded and passed.

9. Motion to Change membership of Cultural Diversity Committee presented by the Statutes and Bylaws committee; Sheryl Gowen, chair. This will add the Director of African American Student Services and Programs as a permanent member of the committee. This will also streamline the committee. The motion was seconded and passed.

10. Motion to Delete instances of Division or Department of LSP presented by the Statutes and Bylaws committee; Sheryl Gowen, chair. Learning Support Programs is now represented through the College of Arts and Sciences. The motion was seconded and passed.

The next item of new business was a report by Provost Ron Henry. Dr. Henry stated that he gives an overview of the institution to new faculty at their orientation and it was suggested to him that the Senate would enjoy this same presentation. He stated that this presentation embodies the recently passed action plan for the strategic plan. He set the context for the 1997 action plan: 1) developing systematic planning and evaluation mechanisms; 2) redirection; 3) conversion to the semester system; and 4) SACS reaccreditation and NCAA certification. He mentioned the general priorities for institutional development: 1) strengthening academic programs; 2) promoting standards for excellence; 3) improving the university infrastructure; and 4) developing the systematic approach for administrator decision making. He discussed each of these priorities in detail. Most of the initiatives mentioned are continuing initiatives.

COMMITTEE REPORTS:

APACE (Dave Vanko, Chair): The committee has met twice. It has adopted draft guidelines for graduate faculty membership. The Academic Program Review committee has produced its final report on the Institute of Health Administration. A subcommittee read and ranked 26 proposals and made funding recommendations to the Provost regarding instructional quality improvement funds.
New business: a preliminary proposal for a bachelor of arts degree in African-American Studies and a formal proposal for a Master of Physical Therapy degree.

**Admissions and Standards** (Paul Wiita, chair): No petitions were filed for the entire Fall quarter and only one so far for Winter quarter. The committee expresses support for the Summer Bridge Program which has been running for about ten years but was recently cut from the current budget. The committee will be reviewing a proposal from the College of Business Administration regarding increased enrollment standards for upper level courses. Also, a faculty survey is underway determining faculty attitudes about changing the grading system. A subcommittee is monitoring withdrawals by HOPE scholars to see if there is a problem with students dropping classes to avoid grades that might lower their grade point averages thereby disqualifying them for HOPE scholarship funds.

**Athletics** (Dan Franklin, Chair): At their January 23 meeting, they discussed the proposed student fee increase. Dr. Franklin polled the committee members for their opinions on this item. Of the 12 committee members, four voted to support the increase, three voted to oppose and there was one abstention. Therefore the committee recommends that the Senate support this recommendation for the fee increase.

**Budget** (John de Castro, Chair): No report.

**Commencement** (Carl Patton, chair): The recent ceremony changes were positively received at the Fall quarter exercises. Winter quarter commencement will be Saturday, March 29 at 10:00 a.m. Ed Baker from the Atlanta Business Chronicle will be the speaker. The committee has recommended two names to the Board of Regents for honorary degrees to be awarded at the June commencement.

**Committee of Chairs** (Amy Lederberg, chair): The procedure for routing items passed up to the Executive Committee was discussed. Occasionally, the Executive Committee has suggestions or disagrees with items that are recommended to the committee. The committee decided that on the first occasion, the item would be referred back to the originating committee. The second time that the Executive Committee did not agree with the item, it would be brought before the whole Senate.

**Cultural Diversity** (Christine Gallant, chair): The committee has met twice to discuss implementation of the staff assessment report. This report documents staff problems relating to diversity. It recommends a comprehensive intervention plan for all levels except for administration and faculty.

**Executive Committee** (Amy Lederberg, chair): Besides considering all the items of business that were voted on at this meeting, the committee participated in a retreat with the Administrative Council which focused on building a sense of community at Georgia State. One item that came out of the discussion was the issue of governance and how the different governing bodies within the university can work better together.

**Faculty Affairs** (Gabor Patonay, chair): The committee has met three times since the last Senate meeting and has been working on the items that were voted on at today's meeting. Also considered was the statement regarding amorous relationships which is still in development. They are working
on the policy document for dealing with allegations of misconduct in research. The committee is working on the evaluation instrument for the Provost's evaluation this year. And finally, they met with Jane Chatham of Auxiliary Services to discuss parking and other issues.

**FACP** (Ronald Henry, chair): The committee has been meeting frequently, working on budget development. There is between $16.5 and $17 million requested and the committee guesses that there is approximately $6 million available.

**Library Advisory** (Philo Hutcheson for Dennis Thompson, chair): The committee has presented its recommendations regarding the library budget to the Senate budget committee. They have also presented a draft of the library's collection goals.

**Nominations** (Bill Waugh, chair): The committee has been updating the committee lists with changes. Also, the committee encourages good citizenship as they start to set up committees for the coming academic year. They need appropriate representation of all units on all committees.

**Planning and Development** (Tim Crimmins, Chair): No report.

**Research** (Chuck Derby, chair): The committee met on January 27 and discussed a report concerning the internal grants program. The Research Office has made funding decisions on two new grant programs: research team grants and faculty mentoring grants. The research program enhancement proposals were recently due with the decisions being made in the spring. March 7 is the deadline for the research initiation proposals. The committee has also been working on the policies and procedures for dealing with misconduct in research. Changes were made in this document following changes made at NIH and it has now been forwarded to the Administrative Council and the Executive Committee. A subcommittee is looking into the actions and importance of the Research Foundation. A series of recommendations were approved and forwarded to the Executive Committee. The Executive Committee sent it back for modification and the committee will have the revised document ready for the spring Senate meeting. Also, the committee is working with the APACE committee on three existing and three new research center reviews. Also being reviewed is policy document on intellectual property rights.

**Statutes and Bylaws** (Sheryl Gowan, chair): The committee recently met and considered the following: 1) a proposal for a Committee on Information Systems and Technology which will be sent forward to the Executive Committee 2) subcommittees have been working to streamline and systematize the *Statutes* and the *Bylaws*, to have them come into compliance with Board of Regents policies; and 3) a proposal to add "academic professional" in the description of faculty in the *Statutes* will be sent forward to the Executive Committee.

**Student Discipline** (Al Smith, chair): The committee continues to be mildly busy holding hearings and sending recommendations to the Provost. They considered a case as recently as February 12.

**Student Life and Development** (Kurt Keppler and Shawn Mitchell, chairs): No report.

OLD BUSINESS: None.
ADJOURNMENT: The meeting adjourned at 4:12 p.m.

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Carolyn Robison, Secretary
University Senate

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Please send questions or comments to Mary Nell Stone