PRESENT:


ORDER: The chair, President Carl Patton, called the meeting to order at 3:06 p.m.

MINUTES: The minutes of the April 23, 1998 meeting were approved with no amendments.

NEW BUSINESS:

1. Election of the 98-99 Executive Committee. Dr. Patton announced that Christine Gallant would be serving as Secretary of the Senate for today's meeting and that he was looking for someone to serve as permanent Secretary for the remainder of the Senate year. He reviewed the procedures and stated that Dr. Gallant will list the names of the nominees on the board. The following Senators were nominated from the floor:

   Carol Winkler, Arts and Sciences
   Hugh Hudson, Arts and Sciences
   John Newman, Business Administration
   Mary Finn, Health and Human Sciences
   Paul Alberto, Education
   Fred Jacobs, Business Administration
   Al McWilliams, Education
   Bill Waugh, Policy Studies

   Once the nominations were closed, the chair asked the Senators to complete their ballots. The ballots were collected to be tallied. While waiting for the results, the chair continued with new business.

2. Nominations Report presented by the Committee on Nominations; Bill Kinyon, chair. Professor Kinyon presented the Nominations Report as distributed and read a list of changes to that report: to APACE add Bill Nelson; to Admissions and Standards add Larry Rikind, Hugh Hudson, Bijan Fazlollahi, Barbara Reilly, Eloise Stiglitz and delete Dick Welke; to Athletics add Howard Schneider and delete Jim Senn; to Budget add Richard Fendler and delete Tom Clark; to Cultural Diversity add Christine Gallan t and delete Bob Sattelmeyer, Debra Snell; to Faculty Affairs add Ed Lai; to IS&T add Dick Welke and delete Duane Truex; to Library Advisory add Jim Hirsh and delete Christine Gallant; to Research add Bob Sattelmeyer, Dave Vanko and delete Jim Hirsh; to Statutes and Bylaws add Ritu Lohia and delete Richard Deane; and to Student Life and Development add Debra Snell. Several nominations were then made from the floor: Bill Nelson was nominated to serve on IS&T; James Heitzman was nominated to serve on Library Advisory; Don Reitzes was nominated to serve on APACE; Bill Fritz was nominated to serve on Admissions and Standards; and Lauren Adamson was nominated to serve on Faculty Affairs. The motion to approve the Nominations Report and the stated changes was passed.

Carol Winkler stated that the Executive Committee recommended a do pass on all motions.
3. Motion to **change to Senate Bylaws establishing meeting dates under semester calendar** presented by Statutes and Bylaws Committee; George Rainbolt for Sheryl Gowen, chair. This would authorize the Senate to hold four meetings each academic year, but would allow the Executive Committee chair to cancel one of the meetings if there is insufficient business. The question was called. The motion passed.

4. Motion to approve **follow-up reports of evaluation of administrators** presented by Faculty Affairs Committee; Carol Winkler for Gabor Patonay, chair. This would change the current procedures of the administrator evaluations to include follow-up reports. These reports would be made to the Executive Committee by either the President or the Provost depending on the administrator being evaluated and would include performance goals and actions taken toward reaching those stated goals. The question was called. The motion passed.

5. Motion to **change the dates stated in the administrator evaluations to reflect the semester calendar** presented by Faculty Affairs Committee; Carol Winkler for Gabor Patonay, chair. These changes will allow a little more expansion in the calendar since the previous dates based on the quarter system made it difficult to meet the stated deadlines. The question was called. The motion passed.

While waiting for the results of the tallying of the ballots, Carol Winkler made an announcement to the Senate regarding the current cycle of administrator evaluations. There are six different administrator evaluations going on at present with 1,052 evaluations being sent out and 548 being returned. She thanked the Faculty Affairs Committee and the Senate Office for their hard work in this process. The chair asked for any old business and hearing none, recessed the Senate until the ballots were tallied.

The Senate was called back to order by the chair. Kurt Keppler announced that the organizational meeting of the Student Life and Development Committee will be Tuesday, May 19 at 10:00 a.m. in room 300 of the new Student Center. The results of the election of the 98-99 Senate Executive Committee were reported by the chair:

_Carol Winkler, Arts and Sciences_
_John Newman, Business Administration_
_Fred Jacobs, Business Administration_
_Paul Alberto, Education_
_Mary Finn, Health and Human Sciences_
_Hugh Hudson, Arts and Sciences._

There being no committee reports, the meeting was adjourned at 3:35 p.m.

Respectfully submitted,
Mary Nell Stone
recorder

&mns