
ORDER: The chair, President Carl Patton, called the meeting to order at 3:07 p.m.

MINUTES: The minutes of the April 12, 2001, meeting were approved with no amendments.

COMMENTS BY THE CHAIR: President Patton thanked everyone for their efforts during the recent tragedies. The Office of International Studies and the Campus Crisis Committee are developing a process for keeping track of faculty, students, and staff in international locations. The annual Faculty/Staff Campaign was a success. The goal was exceeded: 77.6%. The fact that Georgia State's faculty and staff give at such a high rate helps President Patton in his fundraising efforts. At the present time, Dr. Patton does not have all the information about upcoming budget reductions. He would like the Board of Regents to give Georgia State a dollar amount and let the campus work out how those reductions will be made.

NEW BUSINESS: Dr. Patton called on John de Castro to report for the Executive Committee. Dr. de Castro stated that the Executive Committee recommends a "do pass" on all motions. He called attention to two motions that were not placed on the agenda for today's meeting. They were included on a handout distributed as the Senators came into the meeting room. The Executive Committee temporarily approved these two motions on May 15, 2001 pending approval of the full Senate. Both of these motions are from the Admissions and Standards Committee. Dr. de Castro called on George Rainbolt, chair of that committee, to bring these two motions forward.

1. **Motion to suspend the policy on conditional admission of non-native speakers of English** presented by the Admissions and Standards Committee; George Rainbolt, chair. This motion would suspend the implementation of the policy approved by the Senate on 4/19/00 until the Banner System is operational. It would be too costly to reprogram the current legacy system to implement this policy. The question was called. The motion passed.

2. **Motion to establish a temporary policy regarding readmission of students that were previously in the LSP** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal would continue a temporary policy established to deal with those students who left Georgia State while in the Learning Support Program. Some of these students have attempted to re-enter and, since the LSP has been dismantled, now cannot meet our admission requirements. This temporary policy calls for these students to be counseled to attend another USG institution to complete their LSP requirements. Once these requirements are completed, the students are eligible to re-enter Georgia State. Dr. Rainbolt stated that the Admissions and Standards Committee will conduct a full review of all re-entry policies and will bring forward a revised policy to the full Senate Spring 2002. The question was called. The motion passed.

3. **Motion to require advisement when students receive many Ws** presented by the Admissions and
Standards Committee; George Rainbolt, chair. Many students are not aware that earning a W counts toward their total hours allotted for the Hope Scholarship and other financial aid programs. This policy would place a hold on a student’s registration if that student earns four or more Ws and/or WFs in a single term or eight or more Ws and/or WFs in his/her academic career. The hold would be removed once the student sees an advisor. The question was called. The motion passed.

4. **Motion to establish a policy on transfer of credit for degrees previously awarded** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal establishes a formal policy for awarding transfer credit for degrees previously awarded by other institutions toward a baccalaureate degree at Georgia State. In most cases credit will be granted for all of Areas A – E of the core curriculum and the Regents’ Test if the student holds an associate or bachelor’s degree from an accredited institution. This proposal also states exceptions to this policy. Some bachelor's degree programs require specific courses in Areas A and/or D and these will be reviewed and awarded on a course-by-course basis. The question was called. The motion passed.

5. **Motion to establish a policy on declaring majors** presented by the Admissions and Standards Committee; George Rainbolt, chair. There has been a problem with some students remaining on record as “undeclared majors”. This policy states that students must declare their majors by the time they are juniors so that they can be contacted by their major departments and advised appropriately. Programs will be developed to assist students in making decisions about their majors. The question was called. The motion passed.

6. **Motion to establish a policy on clustered final examinations** presented by the Admissions and Standards Committee; George Rainbolt, chair. Currently when students have clustered examinations an administrative decision has to be made as to which exam should be moved. This policy would mandate that the middle exam would be the one to move. In addition, the student must inform the professor in writing and at least 14 days before the beginning of the final exam period that an alternative examination will be required. The question was called. The motion passed.

7. **Motion to revise the BBA curriculum and college residency** presented by the Admissions and Standards Committee; George Rainbolt, chair. The RCB is revising its BBA curriculum by eliminating DSc 3100 and adding Math 1070. The college does not want to penalize students who are caught in this transition period. This motion would allow Math 1070 to count towards these students’ upper division hours for residency. The question was called. The motion passed.

8. **Motion to adopt new CLEP scores** presented by the Admissions and Standards Committee; George Rainbolt, chair. There has been a change in the scoring for CLEP tests. The knowledge required has not changed, only the number assigned to the outcome. This motion would adopt the new cut score for all CLEP subject exams. The question was called. The motion passed.

9. **Motion to establish a policy on taking multiple sections of the same course in one semester** presented by the Admissions and Standards Committee; George Rainbolt, chair. This policy would prohibit a student from taking the same course multiple times in the same semester. The motion was seconded. John de Castro proposed a friendly amendment from the Executive Committee eliminating the phrase “unless approved by the department chair” from the proposal. Bob Sattelmeyer stated that when the committee discussed this proposal, there was a specific reason for including that phrase. There was some discussion about special topics courses. Dr. Rainbolt stated that it would be better to have a designated way to grant exceptions to this policy; otherwise exceptions would have to be routed through the Admissions and Standards appeals process. This would be very time consuming. Dr. de Castro withdrew the proposed friendly amendment. The question was called. The motion passed.

10. **Motion to adopt a policy on the potential conflict of interest in amorous relationships** presented by the Faculty Affairs Committee; Diane Willen, chair. Executive Committee chair John de Castro introduced this item. The policy currently recognized as Georgia State’s amorous relationship policy was approved by the FAC on April 14, 1997 but was never sent forward to the full Senate for approval. This is brought forward today to get formal approval by the Senate and to have an official policy in place while the Faculty Affairs Committee continues to work on revisions. The motion was seconded and the floor was opened for discussion. Concern was raised that approving this policy would slow down or affect the current work being done on a revised policy. Dr. de Castro stated that this policy would not affect the work being done on the new policy. This just formalizes the policy that the university community recognizes as the current policy. Roger Weed moved to table this motion. The motion to table was seconded. A vote was taken and the motion to table was
defeated. George Rainbolt proposed that the phrase “this policy shall lapse at the end of the day of the second meeting of the Senate in the Spring of 2002” be added as a friendly amendment. The motion to add the phrase was seconded. Dr. de Castro expressed concern that if a revised policy is not brought forward and passed in a timely manner, the Senate may find itself in this same situation if the policy lapses. A vote was taken and the motion passed. The question was called on the original motion as amended. The motion passed.

11. **Motion to amend the Bylaws to allow for staff to serve on Senate committees** presented by the Statutes and Bylaws Committee; Murray Brown, chair. Executive Committee chair John de Castro introduced this item. The Senate approved a proposal to amend the University Statutes at the March 22, 2001 meeting allowing staff to serve on Senate committees. This proposal makes the same change in the Senate Bylaws. The question was called. The motion passed.

12. **Motion to add a duty to the IS&T Committee in the Senate Bylaws** presented by the Statutes and Bylaws Committee; Murray Brown, chair. Executive Committee chair John de Castro introduced this item. The Senate approved a standing subcommittee for the Senate Committee on Information Systems and Technology at the March 22, 2001 meeting. This proposal adds this subcommittee to the Senate Bylaws, Article VII, Section 18B. The question was called. The motion passed.

13. **Motion to amend the April 12, 2001 Nominations Report** presented by the Nominations Committee; Bob Sattelmeyer, chair. Executive Committee chair John de Castro introduced this item. These are additions and deletions to the committee lists that have already gone into effect. The question was called. The motion passed.

**COMMITTEE REPORTS**

**APACE** (John Newman, chair): The committee has met once; the next meeting is in October. The committee will consider several proposed policies.

**Admissions and Standards** (George Rainbolt, chair): The committee has met twice since the last Senate meeting and considered the items brought forward today. There are several other proposals the committee is working on as well. Dr. Rainbolt discussed a handout distributed to the Senators regarding enrollment figures.

**Athletics** (Andrew Sumner, chair): No report.

**Budget** (Fenwick Huss, chair): The committee has met twice since the last Senate meeting. The two primary agenda items were the status of the FY02 budget and graduate tuition waivers.

**Commencement** (Carl Patton, chair): The committee continues to review the ceremonies. Fall semester commencement is Monday, December 17, 2001. The morning speaker will be the CDC’s Dr. Jeffrey Koplan and the afternoon speaker will be Bonnie Phipps from Promina. The committee will review the proposals for honorary degrees at the next meeting.

**Committee of Chairs** (John de Castro, chair): The committee has been discussing the structure of the Senate and how business moves through the Senate. There are a number of proposals that will be brought forward for consideration by the full Senate: changes to the Senate calendar, changes in Senate composition, and changes in new program approvals.

**Cultural Diversity** (Christine Gallant, chair): The committee has met twice. The committee has resolved to seek Senate membership for Staff Council representatives. The committee will assist colleges as they draft guidelines to recruit and retain minority faculty.

**Executive** (John de Castro, chair): In addition to the items brought forward today, the committee has been working on the fifth year review of the Andrew Young School of Policy Studies.

**Faculty Affairs** (Diane Willen, chair): The committee has met three times since the last Senate meeting. It has adopted and sent on a policy on non-tenure track issues. The committee has been working on the instruments used in evaluating administrators. The subcommittee on benefits is drafting a policy alternative to BOR committee draft on sick leave. A subcommittee working on revisions to the amorous relationship policy is making good progress and anticipates hearings in November.
FACP (Ron Henry, chair): The committee meets at least twice a month. It worked on balancing the budget and was pleased with the enrollment. It appeared there was extra revenue to work with. As of this week, however, it appears that all USG institutions will have to give back 2.5% of their budget.

Information Systems and Technology (Valerie Miller for Bill Evans, chair): The committee has met once and the subcommittees have been meeting frequently. Issues for this year will include security, using email for official student notification, and other policies.

Library Advisory (Philo Hutcheson, chair): The committee has met once. Members met with an architect regarding future library facilities. The committee discussed the procedure by which the library determines the allocation of funds by department and groupings of programs for the purchase of periodicals and books. There was a discussion of the multiple subscriptions of periodicals. The committee will submit a resolution at the next Senate meeting thanking the library faculty and staff for their work in response for the closure of Library South.

Nominations (Bob Sattelmeyer, chair): The committee worked on the addendum presented at today’s meeting.

Planning and Development (P. C. Tai, chair): The committee has met twice. The committee has been discussing safety and university closings.

Research (Mary Ann Romski, chair): The committee has met three times since the last Senate meeting. They are working on the intellectual property policy, internal grants program, and graduate student tuition waivers.

Statutes and Bylaws (Murray Brown, chair): The committee has met once this fall. In addition to the items brought forward today, the committee has been discussing faculty and staff representation on the Senate and changes to the Senate calendar.

Student Discipline (Ralph Gilbert, chair): The committee has met once to deal with a specific case.

Student Life and Development (Kurt Keppler, chair): The committee met earlier in the day and dealt with the following items: development of a subcommittee for the Code of Conduct; approved 24 new student organization charters, discussed the policies of the new Recreation Center; talked about the new student records component of Banner; and discussed a plan for crisis response.

OLD BUSINESS: None

ADJOURNMENT: Since there was no additional business, the meeting was adjourned at 4:10 p.m.

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Gayla Domke, Secretary
University Senate