MINUTES
UNIVERSITY SENATE
March 14, 2002


ORDER: The chair, President Carl Patton, called the meeting to order at 3:06 p.m.

MINUTES: The minutes of the December 6, 2001, meeting were approved with no amendments.

COMMENTS BY THE CHAIR: Dr. Patton updated the Senate on several items. We are still trying to receive funding on some life safety improvements for the School of Art and Design. Dr. Patton has been briefing the Chancellor on Georgia State and the importance of the salary increases. Faculty and staff should have the same salary pools and a salary cap is not a good idea. Salary caps discourage senior faculty members and would affect our recruiting efforts. Tuition increases will be discussed at future meetings. Dr. Patton is encouraging the Chancellor to treat Georgia State just like the other research institutions when contemplating tuition increases. He is also talking to the Chancellor about MRR.

NEW BUSINESS: Dr. Patton called on John de Castro to report for the Executive Committee. Dr. de Castro stated that the Executive Committee recommends a "do pass" on all motions.

1. Motion to approve Senate meeting dates for 2002-2003 presented by the Executive Committee; John de Castro, chair. These dates reflect the transition year for the new Senate calendar. There will be five meeting dates and the organizational meeting will be held in August rather than in April. The question was called. The motion passed.

2. Motion to give Admissions and Standards final action authority presented by the Admissions and Standards Committee; George Rainbolt, chair. Dr. de Castro indicated that this motion originated in the Executive Committee. Admissions and Standards was asked to come up with a mechanism by which it would have the authority to handle many of the recommendations that traditionally have gone to the full Senate for approval. The floor was opened for discussion. Valerie Miller proposed that APACE be added to the list of committees reviewing proposals. John Marshall stated that this would be an amendment to the Statutes and/or Bylaws and should be routed through the Statutes and Bylaws Committee for review. Murray Brown, chair of Statutes and Bylaws, stated that the item was discussed in the committee but it has not passed through the committee yet. S&B will discuss this again, however, Dr. Brown feels that this should not keep this item from moving forward at this time. Dean Abdelal suggested that proposals from Admissions and Standards should be sent to all Senators. Dr. de Castro stated that sending to all Senators would be very time consuming. This was proposed in order to increase efficiency. Many times items from Admissions and Standards are time sensitive ones for the Offices of Admissions and Registrar. There is a mechanism in place for rescinding items at the next Senate meeting if a Senator feels that is necessary. Dean Abdelal is concerned because that explanation is not written out in the text of the motion. George Rainbolt is open to making these suggested changes. He stated that his committee was somewhat ambivalent about this proposal. Dr. Patton clarified that the motion on the floor was to send this proposal to Statutes and Bylaws for review. Amy Lederberg, as a member of Statutes and Bylaws, supports the motion that this proposal be sent to S&B for review. She feels that there are a variety of issues that need to be looked at before it moves to the full Senate for approval. The question was called. The motion to send this proposal to Statutes and Bylaws was approved.
3. **Motion on Regents' Test Policy** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal will address some minor problems in the administration of the Regents’ Test. The major change is that this will allow non-native speakers of English to replace the Regents’ Test with a specially designed alternate test called the Regents’ GSTEP. The question was called. The motion passed.

4. **Motion on Faculty Handbook revisions regarding new technologies** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal would update the Faculty Handbook to address new technologies in teaching and learning. John de Castro proposed a friendly amendment from the Executive Committee: under section 401.01, strike the redundant sentence “The Vice President for Academic Affairs will forward to the University Senate a specific policy regarding items to be included on the syllabus.” Dr. Rainbolt accepted this as a friendly amendment. Carol Winkler expressed concern for the phrase “designated communication channels” and suggested that be replaced by “communication technology innovations”. Dr. Rainbolt indicated that the motion would have to be tabled because that wording is in each section. The committee tried to be vague in order to allow for new technology. Dr. Patton clarified that this change could be a friendly amendment rather than having to table to motion. After some discussion, Dr. Rainbolt agreed to take out the word “communication” everywhere the phrase “designated communication channels” appears in the document. The question was called. The motion passed.

5. **Motion on special procedures for international students, students with non-U.S. academic credentials and students who are non-native speakers of English** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal defines the three distinct groups of students cited and sets up the special rules for each. Dr. Rainbolt made one change to the motion. On the top of the second page of the document, the first line should read: “...or 213 (computer test), a GSTEP score of 6, or completing GSU’s intensive English program.” On the next line the word “not” should be added so that it reads: “...or have not completed...” These changes in the procedures for dealing with these populations will be made in the undergraduate and graduate catalogs. The question was called. The motion passed.

6. **Motion on minimum gpa requirements for upper-level computer sciences courses** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal would set a minimum gpa of 2.30 to be eligible to enroll in any upper-level CSc courses. Valerie Miller proposed a friendly amendment to strike the sentence “The college’s expectation is that students will act in a responsible manner in abiding by this regulation of the Arts & Sciences faculty” from section A. Dr. Rainbolt accepted this friendly amendment. The question was called. The motion passed.

7. **Motion on minimum gpa requirements for upper-level film/video courses** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal would set a minimum gpa of 2.20 to be eligible to enroll in any upper-level film/video courses. The question was called. The motion passed.

8. **Motion on minimum gpa requirements for upper-level journalism courses** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal would set a minimum gpa of 2.20 to be eligible to enroll in any upper-level journalism courses. The question was called. The motion passed.

9. **Motion to modify the academic renewal policy** presented by the Admissions and Standards Committee; George Rainbolt, chair. This BOR has changed its policy on academic renewal. This proposal would align Georgia State’s policy with the BOR. The question was called. The motion passed.

10. **Motion to modify the criteria for evaluation of administrator committee membership for the Library and Counseling Center** presented by the Faculty Affairs Committee; Diane Willen, chair. John de Castro presented the proposal for Dr. Willen. This proposal would allow permanent full-time non-tenure track faculty in the Library and Counseling Center to serve on the annual committees that evaluate administrators. The question was called. The motion passed.

11. **Motion to adopt a policy on conflict of interest in amorous relationships** presented by the Faculty Affairs Committee; Diane Willen, chair. John de Castro presented the proposal for Dr. Willen. This proposal will replace the temporary policy approved last fall. John Marshall requests that since malicious use of this policy can lead to sanctions, the Student Life and Development Committee should amend the Student Code of Conduct to reflect this policy and the Classified Employee Handbook should be amended as well. Dr. de Castro stated that the Executive Committee proposed a friendly amendment to replace the phrase “sexual misconduct” in section 3 with “inappropriate amorous relationships”. Valerie Miller stated that the sentence
following that one is missing the word “making”. It should read: “Therefore, Georgia State University prohibits making knowingly false accusations...” The question was called. The motion passed.

12. **Motion on a policy for full-time non-tenure track personnel** presented by the Faculty Affairs Committee; Diane Willen, chair. Gerald Gay presented the proposal for Dr. Willen. This policy describes the role of full-time non-tenure track faculty. The floor was opened for discussion. Fenwick Huss stated that the Budget Committee supports the policy but would like to propose a friendly amendment to state the goal in terms of faculty within a unit rather than in the number of credit hours taught. He proposed that the last paragraph be amended to read: “...no more than 15 percent of the full-time faculty within the institution and no more than 25 percent of full-time faculty within any department.” Dr. Gay accepts that friendly amendment. Valerie Miller expressed concern for her department. Provost Henry stated that it is a goal and not a requirement. The question was called. The motion was passed.

13. **Motion on faculty sick leave policy** presented by the Faculty Affairs Committee; Diane Willen, chair. John de Castro presented the proposal for Dr. Willen. This proposal states the faculty sick leave policy. The question was called. The motion passed.

14. **Motion to adopt guidelines for graduate student-faculty advisor relationships** presented by the APACE Committee; John Newman, chair. This proposal has been reviewed and approved by both the Research Committee and the Faculty Affairs Committee. This defines the responsibilities of graduate students and faculty and provides a process by which appeals can be heard. The question was called. The motion passed.

**COMMITTEE REPORTS**

**APACE** (John Newman, chair): The committee has met several times. With the appointment of Joan Carson as the Senior Faculty Associate for Academic Program Review, the committee has started moving ahead with some self-studies that had been delayed. The committee will be reviewing changes to the APR procedures.

**Admissions and Standards** (George Rainbolt, chair): In addition to the motions brought forward today, the committee has been working on a perpetual calendar, a policy from RCB limiting students from taking courses twice, and developing a new admissions index.

**Athletics** (Andrew Sumner, chair): This has been a very successful year for the athletic teams. The teams are doing very well academically as well.

**Budget** (Fenwick Huss, chair): The committee has met twice since the last Senate meeting. In addition to the non-tenure track issue, the primary agenda items have been budget status and facilities maintenance.

**Commencement** (Carl Patton, chair): The committee continues to review the ceremonies. The speaker for the afternoon ceremony for spring semester commencement will be Chancellor Thomas Meredith. The speaker for the morning ceremony has not yet been finalized. The committee has been discussing how to address the growing number of graduates that plan to attend the ceremonies.

**Committee of Chairs** (John de Castro, chair): The committee has met twice since the last Senate meeting. The committee has discussed the action plan for the strategic plan, the nature and composition of the Senate, and the program review process.

**Cultural Diversity** (Christine Gallant, chair): The committee has met three times since the last Senate meeting. The committee has been working with the SAC on a proposal to seek Senate membership for staff.

**Executive** (John de Castro, chair): In addition to the items brought forward today, the committee has appointed a faculty awards committee, the 02-03 Nominations Committee, and the 02-03 presidential appointees.

**Faculty Affairs** (Diane Willen, chair): No report.

**FACP** (Ron Henry, chair): The committee meets regularly. The legislature is behind where it normally is in the budget process. The committee is putting together models in anticipation of the legislature forwarding this budget information soon.

**Information Systems and Technology** (Bill Evans, chair): The committee has met twice. It has been dealing with
the FY03 student fee technology allocation.

**Library Advisory** (Philo Hutcheson, chair): The committee has met once. It discussed the periodical review process extensively.

**Nominations** (Bob Sattelmeyer, chair): No report.

**Planning and Development** (Bonnie Fritz for P. C. Tai, chair): The committee has met twice. It has approved the 2002 action plan and has established two ad hoc subcommittees. One is for emergency planning and university closings and the other is for traffic safety. Both subcommittees will make interim reports in April.

**Research** (Mary Ann Romski, chair): The committee has met twice since the last Senate meeting. It reviewed the graduate student mentoring policy and is working with Faculty Affairs on the intellectual property policy document. Two ad hoc subcommittees have been established. One is for formulating a scientific integrity policy for the entire university community. The other is a joint subcommittee with APACE and Faculty Affairs to gather data on graduate programs. The committee supports the Deans Group decision to not support the establishment of a separate graduate school. The committee is working with APACE on the research center review of CHARA.

**Statutes and Bylaws** (Murray Brown, chair): The committee has been working on the status of the Committee of Chairs and has been following the discussion of the Cultural Diversity Committee on the proposal to add staff to the Senate. The committee will address amending the Bylaws regarding administrator titles of positions that no longer exist.

**Student Discipline** (Mary Finn, chair): The committee has met twice on cases dealing with student conduct. It will meet once more before the end of the Senate year.

**Student Life and Development** (Kurt Keppler, chair): The committee has met twice. It has addressed changes to the code of conduct, allocation of student fees, and chartering some new student organizations.

John de Castro stated that the 2002-2003 Nominations Committee has convened to start its work. Don Reitzes was elected chair.

OLD BUSINESS: None

ADJOURNMENT: Since there was no additional business, the meeting was adjourned at 4:03 p.m.

Gayla Domke, Secretary
University Senate

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