
ORDER: The chair, President Carl Patton, called the meeting to order at 3:08 p.m.

MINUTES: The minutes of the April 11, 2001, meeting were approved with no amendments.

COMMENTS BY THE CHAIR: Dr. Patton stated that this semester at Georgia State is off to a great beginning. He thanked all who contributed to this effort. He also thanked everyone involved in making the Chancellor’s visit to our campus so successful. He mentioned the State Charitable Contributions Campaign that is going on now. He reported that everyone was very generous to the GSU Foundation during the Annual Campaign (83% giving record). Dr. Patton stated that he and the Provost and VP Lewis continue to monitor the budget. There’s not much firm information out yet. The state revenues are below expectations and that will affect our budget. Georgia State is a very sound institution. The advice given by the Senate Budget Committee and the Fiscal Advisory Committee to the President has helped us position ourselves to take some bumps over the past years and to take good advantage of the money when we’ve had it.

NEW BUSINESS: Dr. Patton called on John de Castro to report for the Executive committee. Dr. de Castro stated that the Executive committee recommends a “do pass” on all motions.

1. **Motion to revise CLEP Foreign Language Scores** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal corrects an error on a previous proposal. The previous proposal incorrectly stated that one could earn up to 12 hours of foreign language CLEP credit when, in fact, the maximum hours that can be earned is 6. The question was called. The motion passed.

2. **Motion to approve title changes in the Senate Bylaws** presented by the Statutes and Bylaws Committee; Murray Brown, chair. This proposal is being brought forward in order to correct various administrator titles in the Senate Bylaws. The question was called. The motion passed.

3. **Motion to approve student evaluations of instructors for the 2002-03 academic year** presented by the Executive Committee; John de Castro, chair. This proposal is being brought forward because it became apparent during the summer and early fall semester that the Banner system would not be able to conduct course evaluations in the manner that they had been done in past semesters. This was discussed in many different forums and this proposal is the result of these discussions. The question was called. The motion passed.

4. **Motion to approve the addendum to the April 11 Nominations Report** presented by the Nominations Committee; Don Reitzes, chair. This motion reflects changes in committee assignments since the April meeting. The proposal was amended to show that those members of the Admissions and Standards Committee listed as “ex-officio” should be listed as “non-voting” instead. Also, the addition of Doug Barthlow to the Student Life and Development Committee was inadvertently left off this proposal. The question was called. The motion passed.

Information Item: Andrew Young School of Policy Studies Five-Year Review. Charles Jones gave a brief summary of the review. He credited Katherine Johnston’s deft leadership and the hard work of the review
committee members in producing this fine report.

Information Item: Review of the Department of Nutrition. This item was sent to Senators via electronic mail after this meeting’s materials had already been distributed.

COMMITTEE REPORTS

APACE (John Newman, chair): At its last meeting, the committee finalized the revisions to the Faculty Handbook on learning outcomes, reviewed the AYSPS five-year review, approved the Department of Nutrition’s self-study report, got a progress report on the writing across the curriculum program, and continued in the academic program review process.

Admissions and Standards (George Rainbolt, chair): The committee has met several times. It is working on the following: revision to the final exam policy, consideration of changing commencement dates, revisions on the hardship withdrawal policy, a policy on confidential appeals, and a re-evaluation of the 10-week summer session.

Athletics (Andrew Sumner, chair): The committee reviewed the athletic facilities renovation plans for this year including the improvements in athletic facilities at Panthersville. The next meeting is in November.

Budget (Fenwick Huss, chair): The committee has met twice. The agenda items have included the FY03 budget status, tenure track faculty appointments, office space support facilities and the formation of two subcommittees: one on budget priorities and the other on major repairs and renovations.

Commencement (Carl Patton, chair): The committee continues to review the commencement ceremony and the commencement schedule. The call for honorary degrees will go out after the October 11 meeting.

Committee of Chairs (John de Castro, chair): The committee has met three times. The committee has been discussing Senate composition and the rules by which committees are put together and the course evaluation policy.

Cultural Diversity (Christine Gallant, chair): The committee has met three times. The committee is reviewing its structure and has formed a subcommittee on committee restructuring. The committee is working with John Peterson on the development of college guidelines for the retention of minority faculty.

Executive (John de Castro, chair): The committee has met twice and discussed the issues that are on today’s agenda as well as other issues such as course evaluations and the AYSPS review. The committee will be having its annual retreat soon and will be discussing graduate education, the composition of the faculty, and the composition of the Senate.

Faculty Affairs (Bonnie Fritz, chair): The committee has met four times. It has worked with the online GoSolar group to implement the online course evaluations. Because the committee is charged with overseeing this process, it is collecting comments and concerns from the university community. Data is also being collected so that a policy on online evaluations can be drafted. The committee has finalized the evaluation instrument for the VP for Research. The committee has been working with other committees on the intellectual property policy, the advancement of women, and the final exam policy.

FACP (Ron Henry, chair): The committee has met a number of times and has been looking at balancing the budget for this year. Georgia State has been able to weather the 3% cut that we got from the state thanks to the record enrollments for this year. The committee was able to lease some office space for additional faculty. The committee is beginning to look at FY04 and trying to do some projections using best guesses.

Information Systems and Technology (Martin Fraser, chair): The committee has met five times and discussed a number of items: FY02 action item accomplishments, the FY03 potential action items, the Help Desk, three targeted security policies, and the tech fee process.

Library Advisory (Mona Matthews, chair): The committee has met twice and drafted two resolutions that are not yet formally approved. One resolution urges an increase in the proportion of library funding that comes from base funding as opposed to contingency funding; the second resolution urges an increase in the library materials budget in order to maintain and increase current serial subscriptions and book purchases with the goal of supporting the increasing number of students and faculty and keeping up with new academic programs. Both of these resolutions are in line with the library’s long-term goal of becoming a member of the association of research libraries.
**Nominations** (Don Reitzes, chair): The committee approved the addendum via electronic mail. There has been no further business.

**Planning and Development** (P. C. Tai, chair): The committee has met several times. The traffic safety subcommittee's discussions resulted in the traffic safety taskforce headed by Katherine Johnston. The faculty instruction office subcommittee resulted in FACP approving funds to rent space for faculty offices in 34 Peachtree Building. A subcommittee on fire safety, headed by Greg Brack, has been formed. The committee has also begun reviewing the administrative and support unit review cycle. The strategic planning subcommittee, chaired by Provost Henry, has been formed.

**Research** (Don Reitzes, chair): The committee has met four times. It has been working on the intellectual property policy which should be ready for the December Senate meeting. A subcommittee, chaired by Robin Morris, has been formed to look at graduate indicators. The committee has been working on the responsible conduct in research policy. The committee heard a report on the activities and expenditures of the GSU Research Foundation (GSURF) and hopes to get this report on an annual basis.

**Statutes and Bylaws** (Murray Brown, chair): The committee has reviewed the Admissions and Standards Committee's final action authority proposal sent to it by the Senate at its March 14 meeting. A subcommittee is working on a proposal for staff membership in the Senate. The committee drafted guidelines to clarify the “25% rule” and the guidelines have been entered into the Senate record. The guidelines will be given to members of the Nominations Committee as it begins its work each Senate year.

**Student Discipline** (Sam Cox, chair): No report.

**Student Life and Development** (Rebecca Stout reporting for the chair): The committee has met three times. A subcommittee has been formed to review charters for student organizations. The committee has approved the non-student members of the student activity fee committee for this academic year. The committee is currently taking nominations for a chair as the faculty chair elected at the organizational meeting needed to resign.

OLD BUSINESS: None.

ADJOURNMENT: Since there was no additional business, the meeting was adjourned at 3:39 p.m.

Respectfully submitted,
Mary Nell Stone
Recorder