
ORDER: The chair, President Carl Patton, called the meeting to order at 3:05 p.m.

MINUTES: The minutes of the October 3, 2002, meeting were approved with no amendments.

COMMENTS BY THE CHAIR: Dr. Patton began his remarks by talking about the recent incident at the Village and Village safety. Everyone is concerned and saddened by the news of the assault at the Village. Georgia State remains one of the safest campuses in the state. Our primary concern is with the victims. Dr. Patton thanked the counselors who responded very quickly and thanked the Housing staff and University police for their fine work. Last summer a safety audit was done and the university is in the process of implementing many of the recommendations. Solutions that can be implemented quickly are to reduce the number of entrances to the Village, to have tighter visitation policies, and to make some mechanical changes to the gates. Students also need to be encouraged to continuously use the safety measures that are already in place.

Dr. Patton has met with Governor-elect Purdue recently. Dr. Patton relayed Georgia State’s eagerness to help him. Dr. Patton emphasized the resources that Georgia State needs such as research and teaching space. Dr. Patton suggested that Governor-elect Purdue look into eliminating GSFIC. This would allow us to have more control over our own construction projects. He also stated the importance of faculty and staff salary increases. Dr. Patton is still working on raising money for the science/teaching laboratory. It’s important that the Governor-elect keeps projects on the capital list so that as projects get funded, our laboratory building moves up the list.

NEW BUSINESS: Dr. Patton informed the Senate that he would be deviating from the printed agenda by placing item 11 as the first agenda item since the person presenting this motion had to leave the meeting early due to a teaching commitment.

11. Motion to approve the policy on the advancement of women presented by the Faculty Affairs Committee; Bonnie Fritz, chair. Mary Ann Romsiki presented this motion for the committee. The Faculty Affairs, Budget, and Research Committees approved the policy. Dr. Romsiki stated the friendly amendments sent forward from the Executive Committee: update table 1 with Fall 2002 data; change the A&S data in this table to reflect 1, which would mean 17%; strike the sentence beginning with “An example of this is the requirement...” on page 3; omit section “d” on page 5 and renumber subsequent sections; and strike the sentence on page 5 beginning with “University leaders should broaden their understanding...” and replace it with the following, “University leaders should broaden their understanding of the unique skills and experiences that women utilize in their career ladders.” The motion with amendments was seconded. The question was called. The motion passed.

1. Motion to revise the Faculty Handbook regarding learning outcomes presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal is being brought forward to recognize the growing role of learning outcomes and their assessment in teaching and learning. The question was called. The motion passed.
2. **Motion to change the commencement dates in the academic calendar** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal is being brought forward to correct errors in the previously approved academic calendar. The question was called. The motion passed.

3. **Motion to revise the hardship withdrawal policy** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal is being brought forward because some faculty have requested that they be consulted about requests for hardship withdrawals made more than a year after the semester in which the courses were taken. The question was called. The motion passed.

4. **Motion to remove the 10-week summer session** presented by the Admissions and Standards Committee; George Rainbolt, chair. Very few classes were scheduled during this time and it will be more cost efficient to treat 10-week courses as an exception rather than to maintain an entire session for them. The question was called. The motion passed.

5. **Motion to approve a policy on taking a course more than once** presented by the Admissions and Standards Committee; George Rainbolt, chair. This proposal is being brought forward to limit the number of times a student can repeat a course. All limits must be stated in the Catalog. This policy allows a department, with the approval of their Dean’s Office, to limit the number of times students take specified courses for a grade. The question was called. The motion passed.

6. **Motion to approve a policy on undergraduate final exams and end-of-term assignments** presented by the Admissions and Standards Committee; George Rainbolt, chair. Dr. Rainbolt stated that this proposal was initiated by students concerned that some faculty give final exams during the last week of class rather than during the stated exam period. This proposal would mandate that faculty must give a final exam or an end-of-term assignment in all undergraduate classes unless their college approves a deviation. The floor was opened for discussion. There were several Senators speaking against the motion and several who were speaking for the motion. The argument against the motion centered on faculty having the prerogative to run their classes as they see fit. The argument for the motion centered on students having time during exam week to devote exclusively to studying. Also, faculty members’ contracts run through the end of the exam period. A motion to table the proposal was made and seconded. A vote was taken and the motion to table was defeated. The question was called. A vote was taken and the motion failed.

7. **Motion to approve the intellectual property policy** presented by the Research Committee; Don Reitzes, chair. A joint subcommittee made up of members from the Research and Faculty Affairs Committees have worked on this document for about a year. The question was called. The motion passed.

8. **Motion to approve the division of indirect cost recoveries** presented by the Research Committee; Don Reitzes, chair. This document is an attempt to capture the spirit of a resolution passed by the Senate on October 18, 1979. John de Castro presented two friendly amendments from the Executive Committee. The first is to add the following sentence after the first sentence in the first paragraph, “Required cost sharing will not be deducted from the indirect.” The second is to add the following phrase to the second paragraph after the word “sponsor,” “for other than required cost sharing purposes”. Dr. Reitzes accepted these friendly amendments. Hugh Hudson proposed adding “or institute” after the word department as a friendly amendment. Dr. Reitzes accepted this friendly amendment. Provost Henry stated that it would be useful if there was a minimum of $1000 annually in the indirect cost recovery to the department. He proposed this as a friendly amendment. Dr. Reitzes accepted this amendment. Dr. Henry stated a budgetary caution: there will be a $400,000 fiscal impact on the university’s central budget. This should be phased in carefully. The question was called. The motion passed.

9. **Motion to prohibit animals in building housing research animals** presented by the Research Committee; Don Reitzes, chair. All live animals except those who serve a disabled person will be prohibited inside all campus facilities housing research animals. The question was called. The motion passed.

10. **Resolution for increased funding for internal grants program and Research Office** presented by the Research Committee; Don Reitzes, chair. John de Castro presented two friendly amendments from the Executive Committee. The first is to strike the phrase “by at least 15%” from the seventh paragraph. The second change is to strike the phrase “and keep pace with such growth” from the last paragraph. Dr. Reitzes accepted the friendly amendments. Dr. Reitzes expressed concern about discussing individual budget matters on the Senate floor in a piecemeal way. The question was called. The resolution passed.

12. **Resolution on Traffic Safety** presented by the Planning and Development Committee; Carol Winkler for
P. C. Tai, chair. This resolution recognizes the quick action and efforts in the Finance and Administration division with regard to traffic safety. The question was called. The resolution passed.

13. **Resolution on Writing Across the Curriculum** presented by the APACE Committee; John Newman, chair. This resolution asks APACE to approve the criteria for Writing Intensive courses and the process for implementing them. Provost Henry stated that this could be implemented using our present resources. Tim Crimmins suggested that the word "will" be changed to "should" in the fourth paragraph. Another suggested change is to add the phrase "in upper-division undergraduate courses" after "no more than 25/1" in this same paragraph. Dr. Newman accepted these changes. George Rainbolt moved that the word "will" be replaced by the word "should" in that paragraph and no other changes be made to that paragraph. The question was called on whether to accept this amendment. The vote was taken and the amendment was accepted. The question was called on the main motion. The motion passed.

Dr. Patton allowed Dr. Newman to present Motion 15 at this time.

15. **Motion to add CRJU 2200 to Area E3 of the core curriculum** presented by the APACE Committee; John Newman, chair. This proposal has been approved by the chairs of the social sciences departments, APACE undergraduate council, and the APACE at-large committee. They recommend its passage. The question was called. The motion passed.

14. **Motion to add staff membership on the University Senate** presented by the Statutes and Bylaws Committee; Murray Brown, chair. This issue has been discussed for some time. This will allow 10 staff members chosen by the Staff Advisory Council to be voting members on the University Senate. Christine Gallant stated that she strongly supported this motion; the Senate is a university senate and all elements of the university should have a voice in their own governance. Dr. Brown mentioned two editorial changes. The question was called. The motion passed.

**COMMITTEE REPORTS**

**APACE** (John Newman, chair): The committee has been working on the resolutions presented today.

**Admissions and Standards** (George Rainbolt, chair): The committee has been working on the motions presented today. It is currently working on the following: revisions to the "I" to "F" policy and consideration of changes to administrative withdrawals procedures.

**Athletics** (Andrew Sumner, chair): The committee met in November and reviewed the academic progress of athletes and various policies in the Athletics Department.

**Budget** (Fenwick Huss, chair): The committee has met twice. Agenda items have included the FY03 budget issues. There are two active subcommittees: one on budget priorities and the other on major repairs and renovations.

**Commencement** (Carl Patton, chair): The committee continues to review the commencement ceremony and the commencement schedule. The Fall commencement will be Monday, December 16. Mayor Shirley Franklin will speak at both ceremonies.

**Committee of Chairs** (John de Castro, chair): The committee has met several times and has primarily discussed the items on today’s agenda.

**Cultural Diversity** (Christine Gallant, chair): The committee has met two times. The committee is revising its committee duties. The committee supports sponsoring a survey that would assess the campus climate for those who are gay, lesbian, bisexual, or transgendered. The committee rescinded its original motion concerning staff membership on the Senate in order to facilitate the consideration of the motion that came forward today.

**Executive** (John de Castro, chair): The committee has met twice and discussed the issues that are on today’s agenda. In addition, the committee has been setting up a task force to study the status of non-tenure track faculty in the university.

**Faculty Affairs** (Bonnie Fritz, chair): The committee has met two times. It has completed its work on the Advancement of Women policy. It is working on policies for promotion to senior lecturer and working on a policy for online course evaluations. The committee expressed its appreciation to President Patton for his timely, reassuring, and informative memo concerning the Village assault.
FACP (Ron Henry, chair): The committee has met a number of times. At the last meeting it made recommendations to the President regarding student fee increases for next year. These recommendations are forwarded to the BOR who will act on them at their April meeting. If approved the fees will go into effect Fall 2003. FACP has been discussing the current budget situation. A 3% budget cut on the non-instructional part of the state money GSU receives has been imposed. In addition, a 2% cut on all of our state money has been imposed. The impact is $5.482 million. Right now we are about $4 million in the red. Dr. Henry anticipates that this figure will drop to possibly $3 to $2 million in the spring. He explained the formula used to calculate the impact.

Information Systems and Technology (Martin Fraser, chair): The committee has met regularly. It has drafted and approved the proposal form for the technology fee proposals. It is currently drafting two policies: one concerning the release of electronic information to comply with the Patriot Act and the other on email as an official means of communication by university employees.

Library Advisory (Murray Brown for Mona Matthews, chair): The committee has met once and is continuing to work on two resolutions related to the library’s budget. In addition, it has submitted a response to the Budget Committee requesting an increase in the budget so that the library can maintain and expand its support for the university.

Planning and Development (Carol Winkler for P. C. Tai, chair): The committee has met several times. A joint subcommittee has been formed with the Budget Committee to review the criteria that are being applied to MMR project rankings. The committee continues to work on the action plan, fire safety issues, administrative office needs, pedestrian safety issues, and classroom infrastructure needs.

Research (Don Reitzes, chair): The committee has met twice. It has been working on the motions brought forward today.

Statutes and Bylaws (Murray Brown, chair): The committee has met twice and has spent the majority of its time working on the motion presented today.

Student Discipline (Sam Cox, chair): The committee resolved two cases in August and has not had to meet since then.

Student Life and Development (Rebecca Stout, chair): The committee has met twice. The committee re-recognized more than 140 student organizations by renewing their charters. In addition, 24 more organizations had their charters approved. The committee has discussed its role in operating procedures and will focus on student activities and student facilities.

OLD BUSINESS: None.

ADJOURNMENT: Since there was no additional business, the meeting was adjourned at 4:19 p.m.
Respectfully submitted,
Mary Nell Stone
Recorder