MINUTES
UNIVERSITY SENATE
April 29, 2004


ORDER: The vice chair, Provost Ron Henry, called the meeting to order at 3:07 p.m.

MINUTES: The minutes of the February 13, 2004, Senate meeting were approved with no amendments.

COMMENTS BY THE CHAIR: Dr. Henry gave an update on the current state budget situation. The BOR will meet in May and should be informing the USG institutions about their budgets. At this meeting the BOR will also approve any changes in fees or tuition.

NEW BUSINESS: The Executive Committee recommends a “do pass” on the following agenda items.

1. **Motion to amend the Senate calendar** presented by the Statutes and Bylaws Committee; Amy Lederberg, chair. This proposal will return the Senate to its former calendar. It will go into effect in the 2005-2006 Senate year. The question was called. The motion passed.

Item 2 will be discussed with Item 6 since both are about ORP eligibility

3. **Scholarly integrity and responsible conduct of research** presented by the Research Committee; Don Reitzes, chair. This is a statement of general principles of scholarly integrity and responsible conduct of research. The question was called. The motion passed.

4. **Policy on openness in research** presented by the Research Committee; Don Reitzes, chair. This motion declares the university’s commitment to open and unrestricted access to research findings and data regardless of the source of sponsorship or funding. Exceptions are identified. The question was called. The motion passed.

5. **Policy on online student evaluations** presented by the Faculty Affairs Committee; Cherian Thachenkary, chair. Dr. Thachenkary gave an overview of the online evaluation process to date. The motion was moved and seconded. George Rainbolt moved that this motion be amended. Senators were handed the proposed amendment as they came in the hall. The approval of this amendment would mean the evaluation process would continue as it has been and that the evaluation would include the final exam. The amendment was moved and seconded. The floor was opened for discussion. Dr. Thachenkary introduced some additional data and statistics. Both sides of the issue were examined and discussed. The question was called on the amendment and the motion carried. Next the question was called on the original motion as amended. Tom Netzel requested amending paragraph 1, line 1 to read: “The University shall use an online procedure for all student evaluations of instruction in all classes effective Maymester 2004, unless an online procedure isn’t available for a particular course”. This was considered a friendly amendment and was accepted. The question was called. The motion as amended passed.

Item 2 was presented for approval.

2. **ORP-eligible titles as designated in the University Statutes** presented by the Statutes and Bylaws Committee; Amy Lederberg, chair. This will align our statutes with the BOR. Administrative titles eligible for ORP must be stipulated in our statutes. Provost Henry asked that motion 6 be presented at this same time: **ORP-eligible titles as designated in the Faculty Handbook** presented by the Faculty Affairs Committee; Cherian Thachenkary, chair. This motion would list administrator positions eligible to participate in the BOR ORP in the Faculty Handbook. The question was called on both motions and both motions passed.

7. **Policy on lecturers/senior lecturers** presented by the Faculty Affairs Committee; Cherian Thachenkary,
chair. Dr. Thachenkary gave an overview of this policy to date. This motion deals with reappointment issues and the appeals process. Hugh Hudson recognized the work the subcommittee did on this issue and thanked members for their hard work. The question was called. The motion passed.

8. **Motion to clarify the rules regarding area D transfer credit** presented by the Admissions and Standards Committee; George Rainbolt, chair. This motion outlines the procedure for choosing the third area D course for transfer students whose other two science credits are not in a sequence. The question was called. The motion passed.

9. **Motion to revise the academic calendar** presented by the Admissions and Standards Committee; George Rainbolt, chair. This motion amends the calendar to allow RCB to offer 1.5-hour courses. The question was called. The motion passed.

10. **Revised template for academic program review** presented by the APACE Committee; John Newman, chair. Senators were given a copy of an amendment to this motion as they came in the hall. Dr. Newman accepted this amendment as a friendly amendment. The question was called. The motion passed.

Dr. Newman withdrew motions 11, 12, and 13 from the meeting’s agenda.

Provost Henry announced the various information items listed on the agenda: the Cultural Diversity report for 03-04; the reports on the evaluations of Carl Patton, Bill Fritz, Tom Lewis, and Susan Kelley; and the APRC review of the Women’s Studies Institute.

**COMMITTEE REPORTS:**

**APACE** (John Newman, chair): The committee continues to monitor the APRC’s studies. It has worked to develop a process and procedures for general education assessment and has fine-tuned the template for APR.

**Admissions and Standards** (George Rainbolt, chair): The committee has been reviewing the results of the National Survey of Student Engagement and brainstorming ways to improve Georgia State’s student retention rate. Subcommittees are working on incomplete grades, Regents’ Test for non-native speakers of English, and the rules for good standing.

**Athletics** (Andy Sumner; chair): The committee held two electronic meetings in April. Agenda items were the self-review of the committee’s charge and the impact of the definition of “good standing” has on an athlete’s ability to participate in sports.

**Budget** (Hugh Hudson for Fenwick Huss; chair): The committee met once since the last Senate meeting. Agenda items included FY '04 update; report by the Office of External Affairs on progress of 2005 budget development in the state legislature; and approval of a recommendation for a joint subcommittee of Budget and Planning and Development to analyze major renovation and repair needs and to propose budget changes to address them.

**Commencement** (Carl Patton; chair): No report.

**Committee of Chairs** (John Newman for Sally Wallace; chair): The committee will meet in May.

**Cultural Diversity** (Cora Presley, chair): The committee has met twice and is working on several items. It is analyzing the data collected for the campus climate survey for lesbian, gay, bisexual and transgendered members of the GSU community. It is working with John Peterson as he develops the new University Pilot Mentoring Program for untenured TT minority faculty. The committee has been assisting the administration during the recent campus racial disturbances and will continue its involvement next year. The annual Cultural Diversity report on campus progress and areas of concern was completed by the committee and included in the Senators’ packets.

**Executive** (John Newman for Sally Wallace; chair): In addition to the items presented today, the committee has been finalizing the reports from the Spring 2004 administrator evaluations that were included in Senators’ packets.

**Faculty Affairs** (Cherian Thachenkary; chair): The committee has been working on a number of issues: access to the Recreation Center; a committee self review; and reviewing the ASUR reports.

**FACP** (Ron Henry; chair): The committee has met regularly. New money requests from VPs and Deans have been reviewed. Seven areas of focus proposals will be reviewed and recommendations will be made to FACP. Salary administration has been addressed. Technology fee proposals recommended by the IS&T subcommittee were accepted by FACP and
forwarded to President Patton.

**IS&T** (Marty Fraser; chair): The major effort since the last Senate meeting was the student technology fee proposal process. The report was submitted to FACP for review and was accepted. Work has begun on drafting an email security policy.

**Library Advisory** (Mona Matthews, chair): The committee has met once. It discussed ways to increase recognition of the significant role the library plays in the university community. The committee discussed how it could assist with the transformation of the library.

**Nominations** (John Newman, chair): The 2004-2005 Nominations Committee has met once to go over the policies and procedures for membership composition of the committees. It will be moving ahead with its work.

**Planning and Development** (P. C. Tai; chair): The committee has met twice and accepted the MMR minor repairs list. It has been forwarded to FACP. Dr. Tai thanked the subcommittee, chaired by Tom Netzel, for its hard work. Georgia State should be getting $4.9 million for infrastructure from minor capital projects. The committee accepted the ASUR report on the Police Department. The committee has reviewed its charge and forwarded recommendations to Statutes and Bylaws.

**Research** (Don Reitzes, chair): The committee has met twice. It has been working on the two motions that were passed at today’s meeting.

**Statutes and Bylaws** (Amy Lederberg; chair): In addition to today’s items, the committee is discussing faculty representation on the Senate for institutes. Several issues are involved in this and the committee has asked the Executive Committee to look at this and make recommendations for next year.

**Student Discipline** (Sam Cox; chair): The committee has held four hearings since the last Senate meeting. Two more are scheduled for the next week. The committee has amended its operating procedures based on recommendations from Legal Affairs. Now the procedures will differ for students who are accused from the procedures for student organizations that are accused. The committee needs faculty to serve on next week’s hearings.

**Student Life and Development** (Rebecca Stout; chair): The committee has met three times. For the year, the committee has approved 211 charters for student organizations. The review of the overall Code of Conduct has been completed. The committee is working in concert with the Cultural Diversity Committee and the Student Discipline Committee to review discriminatory harassment policies and will forward a final proposal to the Senate in the fall.

OLD BUSINESS: None.

ADJOURNMENT: Since there was no additional business, the meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Mary Nell Stone
Secretary to the Senate