2005-2006 Staff Council Officers
President: Deborah Rupp
Vice President: B. J. Yergens
Secretary: Renee Bazemore
Parliamentarian: Charlotte Petrek

Staff Council Executive Meeting Minutes
February 14, 2006
HR Conference Room

Members Present: Renee Bazemore, Melissa Buchheit, Melissa Brenneman, Sandra Garber, MaryAnne Gaunt, Katie Lowry, John Medlock, Jean Miller, Debbie Rupp, and B.J. Yergens.

Executive Meeting Discussion
- All officers and committee chairs should make sure the notebooks are prepared with step by step information and deliver to Mary Nell by March 1.

- Deb’s year end report will include what Staff Council has accomplished and the action items that need to be passed on.
  - Three hour monthly training – Provost has approved, information needs to be circulated
  - Exit interviews
  - Alternative Worklife plan
  - News I U Can Use
  - Website

- Mary Nell will take the Staff Council general minutes and the secretary will be responsible for the executive minutes.

- Events committee should assign someone to take pictures at Staff Council events. Melissa will give Mary Nell the disk with current Staff Council photos.

- Everyone needs to get the word out about the upcoming elections for representatives and officers. The online election program allowed people to be nominated who were not eligible, this is a problem.

- The first senate meeting is April 19.

- The flow for the Staff Council transition months:
  - February – recognize outgoing reps, present certificates
  - March – welcome new council, conduct orientation, elect officers, select committees, elect chairs and establish meeting days/times by the April meeting.
  - April – new president opens meeting, have potential senators speak, conduct senator elections and senators get together at the end of the meeting.
  - May – retreat, third Friday. Set date for officers’ on-campus half-day retreat

Minutes prepared by: Renee Bazemore, please send any additions or corrections to rbazemore@gsu.edu or call 404/651-3979.