SAC Executive Committee Members Present: Shelia Bradley, Ronda Christian, Sue Fagan, Melody Harris, Jean Miller, Sandra Miller, Charlotte Petrek, Debbie Rupp, and Tracy Van Voris.

Executive Committee Agenda and Discussion:

Debbie Rupp began the meeting with a general overview of goals and objectives for the group including the following details:

1. Meeting topics for June and July were discussed including a PowerPoint presentation for the group to outline the purpose and basic information of the organization including orientation.
   a. June meeting with welcome, charge, explanation of organization and expectations of SAC Representatives including attendance, committee work, adherence to Roberts Rules. Last chance for individuals to select a committee before being assigned to a committee. Update on Senator elections. Issues and discussions: “If you could accomplish one positive thing that would impact staff, what would it be?”
   b. July meeting with Committee membership break outs to elect chairs and secretaries for those groups and to establish time for Committee meetings. Senate election and announcement of two year term Senators.
2. Retreat: questions as to objectives, details as to location/time.
3. Senator applications, elections, and committee assignments.
4. SAC Committees: reports and materials to allow committees to continue or review the previous group’s work or charge.
5. More global issues for SAC?
6. Organizational structure.
7. Format of SAC reports.
8. Communication between Executive Board, SAC Representatives, and Senators.

The Executive Committee meeting was adjourned.

Please contact San Miller, sanmiller@gsu.edu, if there are any additions or corrections to the meeting minutes. Thank you.

Meeting notes respectively submitted by:

San Miller