2004-2005 Staff Council Officers  
President: Deborah Rupp  
Vice President: B. J. Yergens  
Secretary: San Miller  
Parliamentarian: Charlotte Petrek

STAFF COUNCIL  
EXECUTIVE COMMITTEE MINUTES  
September 14, 2004

SC Executive Committee Members Present: Karlease Bradford, Melissa Brennman, Shelia Bradley, Melody Harris, Jean Miller, Sandra Miller, Larry Pankey, Charlotte Petrek, Debbie Rupp, Tracy Van Voris, and B.J. Yergens.

Executive Committee Agenda and Discussion:

1. Executive Committee meeting minutes for June and July 2004 were approved as written.
2. Attendance policy was discussed. Debbie will personally contact those SC Representatives not attending and ascertaining the status of their representation.
3. In Staff Council meetings, committee and meeting notes, including Senate and Standing Committee reports, will be taken as minutes with the caveat that the oral reports are only highlights of those groups and reports. Monthly SC meeting minutes will reference that the complete and more detailed reports will be posted on the SC website for review in their entirety.
4. Constituent communication was discussed as to if a Representative’s group should be sent personal e-mails, or highlights as to the organization. A suggestion was made that the Communications Committee review and make a proposal for how communication can be improved between the Representatives and their constituents. Melody’s group will consider the proposal after the October Benefits and Information Fair event.
5. Senators as representatives will be considered as an agenda item for the next Executive Committee meeting.
6. The subject of revising the Staff Council calendar was addressed since the University Senate revised its calendar; thus, SC Senators and elections are not coinciding with the Senate calendar. Discussion included extending Senator terms of office for half a year to allow for a 2006 calendar conversion to coincide with the University Senate; however, officers for Staff Council would remain on a schedule for re-election each year. Hence, 2005 term ending Senators would remain in office until 2006 and those in 2006 would be up for election in 2007. Motion was moved and approved to review and to consider revision of calendar with change in elections dates and beginning of terms of office.
7. Strategic planning needs to be a priority with partial day agenda scheduled. Proposal made for half a day venue.
8. Send any cost saving ideas to Debbie for presentation to University Senate Executive Committee for discussion.
9. Motion was considered and approved to take to the SC meeting for a consideration of change of voting districts.

The meeting was adjourned.

Please contact San Miller, sanmiller@gsu.edu, if there are any additions or corrections to the meeting minutes. Thank you.

Meeting notes respectively submitted by:

San Miller