Attending: MaryAnne Gaunt, Shelly Ann Williams, Amber Amari, John Medlock, Randal Alberts, David Caudill, Kimberly Moore, Kenée Stevens, Susan Vogtner, Randy Trammel

Minutes
The minutes from the November 11, 2008 meeting were approved as presented.

Committees Director
Randall Alberts will be the new committee director

ASUR Review
The committee discussed draft materials from the university review of Administrative and Support Unit Review. The current ASUR model may not fit the University model. The report does not fit with all units. The committee felt there was too much emphasis on the report and not on outcomes. Upper administration does not have pressure to act on the reports. It is often felt that nothing fruitful comes from the work that is put into the report. With the new draft, like reviews are grouped. The templates were modified to study the process and functions of a unit and group separately. The burden of the ASUR committee, especially on staff, is very high. The reports under the new model are presumably less deep. There will be a bigger report, but fewer of reports overall.

Budget Restrictions
So far, the BOR has only approved 6% cuts to the budget but more cuts are likely. Close to $11 million is still needed in the FY10 budget. USG Presidents will meet to discuss this shortfall and create an overall plan. The committee asked if energy savings had been considered as a way to save money. None had been discussed that anyone knew of.

Upcoming Meetings
The December staff council meeting will be a holiday brunch. It will be held Friday the 14th on the 4th floor of Urban Life in the Law school offices. The new president has been invited to the January and February meetings. The staff scholarship will be presented. A vote needs to be made on the bylaws. The events committee would like to solicit input on the benefits fair.

Bylaws Updates
Voting was clarified for senators and stated that senators could not serve as officers unless also serving as a representative. The committees were also updated.

The word ‘elected’ was removed from IX section 5 because some members are appointed. Voting on the bylaw modifications will take place at the January meeting. That time line of events is acceptable because the January meeting is before elections. It is anticipated that all these changes will pass.

Committee Reports
Communication – The committee will be starting a new project called staff spotlight in which they will post an interview of one staff member on the website. The interview can be done over email and will be personal and professional.

Events – The committee would like input from the staff council about the benefits fair. A survey may be done in the future at the event. The sustainability committee would like a table at the benefits fair next year.

Recorded by Susan Vogtner.