



## GEORGIA STATE UNIVERSITY STAFF COUNCIL

### Executive Committee Meeting Minutes

July 14, 2009

760 General Classroom Building

**Attending:** Randall Alberts, Amanda Brown, Gretchen Cannon, David Caudill, Amber Amari, Sandra Garber, MaryAnne Gaunt, Nigel Harris, Kimberly Moore, Mike Raderstorf, Jowanna Tillman.

#### **Opening Business**

David Caudill called the meeting to order at 10 a.m.

#### **Committee Objectives**

All committee chairs were reminded to submit their committee objectives for inclusion on the Staff Council web site.

#### **District Communication Liaisons**

Each district needs to provide the name of a council member who will be responsible for distributing Staff Council e-mails to that district's constituents. Several were named on the spot: Colleen Blanchard for HHS, Kimberly Moore for College of Education, Jowanna Tillman for the President's and Provost's Offices, John Medlock for Arts and Sciences. Bess Blyler was later added to the list for the AYSPS.

#### **Day in the Park**

Nigel Harris volunteered to be the coordinator for the Staff Council presence at Day in the Park.

#### **Ad Hoc Committee proposed**

John Medlock reviewed some of the findings from the Staff Retention Task Force report, emphasizing the recommendation that a staff climate survey become an ongoing initiative. The executive committee agreed that an ad hoc committee should be formed to pursue the continuation of the survey, in concert with the Office for Institutional Effectiveness. Medlock agreed to head up the committee, and mentioned the possibility of involving faculty members and HR representatives in the project.

#### **Committee Reports**

*Staff Development and Advancement:* Tillman reported that the committee had worked with HR to set up a series of brown-bag lunches for staff members, called "Networking at Noon," in the fall. She also said the committee had arranged a Toastmaster's information session for those who might be interested in Sept. 22. Finally, the committee was

working to find a way to provide discounted test preparation for the GRE and the GMAT to staff members.

*Community Relations:* The planning for the Kaiser Permanente run-walk is well under way – the Georgia State team ID is kpgsu, and the deadline for registration is Aug. 10. The Fire Safety Carnival is scheduled for Sept. 30, and the Employee Benefits Fair for Oct. 22.

*Staff Recognition:* The committee has produced posters advertising the Staff Scholarship, and will be distributing them in coming weeks. The committee has also been in contact with Oyin Jones, who is planning a staff talent show for 2010, with proceeds to go to the Staff Scholarship fund.

*Communication:* The committee is working on a list of helpful links to add to the web site, and is continuing the Staff Spotlight program. Gretchen Cannon also informed the executive committee that a new logo had been created for Staff Council by University Relations, and said she'd provide the relevant files to all present.

*Work-Life:* The committee is continuing to advocate for alternative-work-schedule guidelines, and plans to formally ask that service be included in staff members' annual evaluations.

### **Bylaws Changes**

The Executive Committee engaged in an extended discussion of bylaws changes proposed by the Administrative Committee, in two major categories. First, the administrative committee had proposed term limits for staff senators – they could serve two terms, but then would have to take a term off before running again. Second, the administrative committee proposed to move the senate election to February, to give new senators more time to get adjusted before the senate's business year kicked off. In the end, the committee agreed that more discussion of these changes was necessary. It did decide to forward two other, minor changes to a vote at the next day's Staff Council meeting: one updating the name of the Staff Recognition Committee, and another changing the name of the committee secretary's office to Vice Chair.