Minutes
The minutes from the July, 8, 2008 meeting were approved as presented.

September Staff Council Meeting
John Medlock discussed the agenda for the upcoming Staff Council meeting. Dr. Patton has been invited to speak He may speak about the budget constraints the state has been under. John stated that the University is healthy, but outside factors are bringing the economy down. The Board of Regents (BOR) is taking a system wide approach, asking each state agency to submit a plan for budget cuts. The state requested a 3% budget cut plan and University Systems of Georgia (USG) requested a 5% plan. The outcome of the budget is still unknown. One member of the committee asked if these cuts could affect the president search, but the committee felt that it would not.

Esther Maclin would like to hold another staff grievance training in October. Deithre Giles will be at the September meeting to recruit for this effort.

Randall Alberts will be out for the next several weeks with an injury. The Exec Committee may need to assist the Administrative Committee for which Randall is the chair. The committee has not met since the retreat. The committee recommendations would need to go to this committee to be included in the bylaws.

The Staff Scholarship awards have been decided. The recipients will be recognized at the October meeting.

The Benefits Fair will be discussed and volunteers will be solicited. The fair will be Oct 21, 2008.

The Council Organization ad hoc Committee would like to put the proposed committee structure on the agenda for discussion. There will be no formal voting on the structure at the meeting.

Staff Council State Conference
The Staff Council State Conference will be held October 19, 2008. Amber Amari is the GSU representative. Any other members who would like to go are welcome to serve as the alternate representative. The member’s unit would be expected to pay the registration costs.

Proposed Committee Structure
Administrative – It was suggested that we could include records retention as one of the duties. The description should also state that the committee should be consulted on the development of other administrative documents.

Outreach – This is the events committee with some modifications. It was suggested that an Annual Forum, as required in the SC bylaws, be added as a duty. The Exec Committee was not happy with the name. Several suggestions for a new name were provided, but the committee decided to name it ‘Community Relations’. Currently, the committee description includes only the University, but it may
need to be extended to other Universities and communities. The inclusion of other Universities for the purpose of benchmarking will be suggested to all the committees in the ‘added direction for all committees’ section. Networking for the purposes on alliances will be done by the Board of Officers and the Exec Committee. The Vice Chair is the representative to the State Staff Council and therefore is responsible for some of that networking.

Communications – The new PAWS website will be added to this committee when that becomes active. Development and Advancement – This name will be changed also to add the word ‘staff’ to the front to prevent any confusion. The name of ‘professional development’ would not work because not all staff positions may be considered professional and some of the duties of this committee would constitute personal development. This committee will have a non-voting member from Human Resources (HR). Because HR is split it is not clear who should be the representative. This will be left vague in the description of the committee to allow for discretion to be used when filling this role.

Campus Environment – It was asked if the bookstore should be a duty of this committee. The group decided that the bookstore did not fit with this committee which is about quality of life on campus. The Parking Committee representative from SC should come from this committee. It was suggested that the word ‘sustainability’ be added to the title. A duty of working on green business practices was also recommended. Pedestrian safety would be included in health and safety.

Staff Recognition – There was no discussion on this committee.

It was recommended that we develop a list of all university committees and groups that have a representative from Staff Council.

Committee Reports
Green Issues ad hoc – A downtown transportation forum was held and 34 people attended. Posters were created with the recycling FAQ to be distributed around campus. Georgia State University has joined the Association for the Advancement of Sustainability in Higher Education. This information will be added to the website. Several faculty have shown interest in sustainability. David Caudill attended Sustainability in Atlanta roundtable discussion.

Benefits – Staff Council will have a table at the benefits fair. Kimberly will try to have a prize giveaway for the table to encourage people to stop and look at the information.

LaRose Raston reminded the committees to send her the minutes from committee meetings and to keep the notebook up to date.

Recorded by Susan Vogtner.