2004-2005 Staff Council Officers
President: Deborah Rupp
Vice President: B J Yergens
Secretary: San Miller
Parliamentarian: Charlotte Petrek

STAFF COUNCIL MINUTES
Wednesday, January 19, 2005

SC Members Present: Carolyn Alexander, Renee Bazemore, David Bledsoe, Karlease Bradford, Shelia Bradley, Melissa Brenneman, Regina Bryant, Kyle Bruner, Melissa Buchheit, Vernessa Callahan, Kevin Chappell, Ronda Christian, Danny Darby, Natasha Davenport, Sue Fagan, Tiffany Franklin, Sandra Garber, Mary Anne Gaunt, Tazar Gissentanner, Frank Hall, June Houston, Katie Lowry, Jean Miller, Sandra Miller, Bonte Mitchell, Larry Pankey, Charlotte Petrek, Debbie Rupp, Tracy Van Voris, and Anita Webb.

SC Members Excused: Heather Blevins, Donna Bravard, Carolyn Codamo, Patricia Early, Sally Fowler, Melody Harris, Johnathan Keith, Thomas Kersey, Gwendolyn Maddox, Yvonne Mangiarancina, John Medlock, Michelle Pettiway-Lavender, Preeti Sagar and B.J. Yergens.

SC Members Absent: Cliveita Caesar, Corey Cook, Dawn Davis, Kim Harris, Jerry Knox, Steven Lester, Tammy Merck, Wandra Ponder, Ellen Semple, Tawanna Tookes, Michelle Swain, Maria Trejo, and Henry Winston.

Staff Senators: Kyle Bruner, Carolyn Codamo, Sally Fowler, Sandra Garber, Mary Anne Gaunt, John Medlock, Jean Miller, Sandra Miller, Charlotte Petrek, Debbie Rupp; Leslie and B.J. Yergens.

Guest: Dr. Patton, Tonya Cook, Beth Flannigan, Todd Green, Mary Hormozdi, and Nadine Webb.

Call to Order and Minutes:
The meeting was called to order by SC President, Debbie Rupp. The Staff Council December 15, 2004 meeting minutes were approved.
**Guest Speakers:**
Dr. Patton was welcomed by the Staff Council group and updated the group as to the University’s Budget, the Board of Regents. The Governor’s Budget recommended the funding for the universities based on the formula of the number of students enrolled. Although the funded capital projects only include the top four building projects (Georgia State University Science Research Building is number seven), there may be a possibility of obtaining funds, which would allow the architectural design to be completed. The budget cuts will still be difficult into FY06 and FY07. However, Georgia State University may have a greater voice in the State Legislature with the largest number of Georgia State University graduates now there. Dr. Patton responded to a question that the 2% raise will be merit, not across the board and that the State, not the BOR, has a 12-15% insurance increase proposal.

Debbie again thanked Dr. Patton for financially supporting the Staff Council and its retreat.

“Invest in the Best!” Mary Hormozdi reminded everyone that the Annual Giving Campaign begins with a goal of 85% participation. Although the goal is one half million dollars, Mary stressed that the value of participation, supporting the University, and investing in ourselves were key elements to consider and to communicate for this campaign. Packets will be distributed in February with a June campaign ending date. The Rialto Feed Your Senses and Jazz Outreach as well as Staff Council Staff Scholarships are all results of the Annual Giving Campaign.

**Spring 2005 Semester Staff Scholarships:**
The 2005 Spring Scholarships were awarded to Kim White, Todd Green, Tonya Cook, and Dorie Taylor. Congratulations to all of you!

**New Business:**
The following motions were proposed and adopted:

New Staff Council Mission statement: “Staff Council is dedicated to providing service and fostering effective communication within the University community to make Georgia State University the best possible place to work.”

Revision to Article IV, Section 3 as to the nomination and election of Officers was passed in that nominations for SC offers shall be received at the April meeting from the floor, or in writing to the Election Committee Chair no later that one week before the May SC meeting.

Election proposed motion in that the Election Committee Chair will conduct the SC Officers election at the May SC meeting with secret ballots cast by both new and returning SC Representatives with a simple majority of those present and voting required. SC Officers shall be sworn in and begin their respective terms at the May meeting.

Staff Senator Rights and Responsibilities definition will be sent to the SC at large for comment.

**Committee Reports:**
Oral reports are presented at the monthly Staff Council meeting and included in the Meeting Notes. More detailed written Committee and Senator Reports, if applicable, are sent to the Staff Council for publication as actual summary texts and available on line at the Staff Council website.

**Staff Senator and Staff Council Committee Reports:**

| Kyle Bruner: Cultural Diversity; Athletics |
| Carolyn Codamo: IS&T; Library |
| Sally Fowler: APACE (Academic Programs and Continuing Education); Cultural Diversity |

No report.
Sandra Garber: Planning and Development, CBSAPC (Capital Budget and Space Allocation), Strategic Planning

P&D subcommittee has major work with the finishing of the Annual Reports and the Five Year Strategic Plan.

John Medlock: Research; Budget

No report.

Jean Miller: Admissions and Standards

No report.

Sandra Miller: Commencement, Student Life and Development

No report.

Charlotte Petrek: Faculty Affairs

There is full support for the Sick Leave Pool benefit. Class evaluations on-line are in discussion as to the time the evaluations are due and the ability to decline to do the evaluation survey.

Debbie Rupp: CBSAPC, FACP (Fiscal Advisory Committee to the President), Senate Executive Committee, Budget

Senate Executive Committee did do-pass on the Sick Leave Pool benefit with the beginning benefit details to be decided by HR. A question was put forth if SC can advise the University community that it was paramount with the planning of this benefit; Debbie referred this suggestion to the Communication Committee.

Mary Anne Gaunt: Library

No report.

SC Committee Reports: January

Standing Committees

BENEFITS COMMITTEE:
Standing Committee Chair- Jean Miller
Secretary- Heather Blevins
No report.

BYLAWS COMMITTEE:
Standing Committee Chair- Tracy Van Voris
Secretary- Sue Fagan
No report.

COMMUNICATION COMMITTEE:
Standing Committee Chair- Melody Harris
Secretary- Katie Lowry
No report.

ELECTION COMMITTEE:
Standing Committee Chair- Melissa Brenneman
Secretary- Melissa Buechit
No report, but modifications will be made to the new districts.

EVENTS PLANNING COMMITTEE:
Standing Committee Chair- Larry Pankey
Secretary- Yvonne Mangiaracina
No report.
STAFF DEVELOPMENT COMMITTEE
Standing Committee Chair - Karlease Bradford
Secretary - Patricia Early
Four scholarships were awarded with inquiries regarding balancing the compensations and the tax.

Other Committees:
ADMINISTRATIVE COUNCIL COMMITTEE
SC Committee Representative
No report.

ASUR COMMITTEE
SC Committee Representative - B J Yergens
No report.

PARKING AND TRANSPORTATION ADVISORY COMMITTEE:
SC Committee Representative - TBD
No report.

RECREATION CENTER ADVISORY BOARD:
SC Committee Representative
No report.

UNIVERSITY BOOKSTORE ADVISORY COMMITTEE:
SC Committee Representative - TBD
No report.

USGSC (University System of Georgia Staff Council):
SC Committee Representative - Charlotte Petrek
No report.

Debbie thanked BJ Yergens for the SC pins which were distributed at the meeting.

The meeting was adjourned.

Please contact San Miller, sanmiller@gsu.edu, if there are any additions or corrections to the meeting minutes. Thank you.

Meeting notes respectively submitted by:  San Miller