2004-2005 Staff Council Officers
President: Deborah Rupp
Vice President: B J Yergens
Secretary: San Miller
Parliamentarian: Charlotte Petrek

STAFF COUNCIL MINUTES
Wednesday, February 19, 2005 Amended


SC Members Excused: Shelia Bradley, Heather Blevins, Melissa Brenneman, Regina Bryant, Ronda Christian, Dawn Davis, Tiffany Franklin, Frank Hall, Melody Harris, John Medlock, Tammy Merck, Jean Miller, Bonte Mitchell, Michelle Swain, Tawanna Tookes, and Marlon Williams.

SC Members Absent: Kyle Bruner, Cliveita Caesar, Kevin Chappell, Carolyn Codamo, Patricia Early, Greg George, Kim Harris, Johnathan Keith, Thomas Kersey, Jerry Knox, Gwendolyn Maddox, Larry Pankey, Michelle Pettway-Lavender, Wandra Ponder, Maria Trejo, and Henry Winston.

Staff Senators: Kyle Bruner, Carolyn Codamo, Sally Fowler, Sandra Garber, MaryAnne Gaunt, John Medlock, Jean Miller, Sandra Miller, Charlotte Petrek, and Debbie Rupp.

Guests: Christian Boone, Jaiwan Harris, Kimberly Moore, Carl Turner, Danny Weipert, and Phil Wells.

Call to Order and Minutes:
The meeting was called to order by SC President, Debbie Rupp. With a correction to the January 19, 2005 minutes ("...Debbie again thanked Dr. Patton for financially supporting the Staff Council pins and its retreat."), the Staff Council meeting minutes were approved.
General Information:
As a welcome for the beginning of the “Bring a Buddy!” program, Debbie greeted the Buddies brought to the meeting by their Staff Council Representatives.

The Shared Leave program has been recommended by the Senate Executive Committee as a do-pass, and will be voted on at the next University Senate Meeting.

Remember to “Invest in the Best!” with a participation as small as $1.00 total or $1.00 each paycheck. The value of your participation make a difference. We would like to see all of the Staff Council Representatives donating to this Annual Giving Campaign.

New Business:
The following motions were proposed and adopted:

New Staff Council Mission statement: “Staff Council is dedicated to providing service and fostering effective communication within the University community to make Georgia State University the best possible place to work.”

Revision to Article IV, Section 3 as to the nomination and election of Officers was passed in that nominations for SC officers shall be received at the April meeting from the floor, or in writing to the Election Committee Chair no later that one week before the May SC meeting.

Election proposed motion in that the Election Committee Chair will conduct the SC Officers election at the May SC meeting with secret ballots cast by both new and returning SC Representatives with a simple majority of those present and voting required. SC Officers shall be sworn in and begin their respective terms at the May meeting.

Staff Senator Rights and Responsibilities definition will be sent to the SC at large for comment.

Committee Reports:
Oral reports are presented at the monthly Staff Council meeting and included in the Meeting Notes. More detailed written Committee and Senator Reports, if applicable, are sent to the Staff Council for publication as actual summary texts and available on-line at the Staff Council website.

Staff Senator and Staff Council Committee Reports:

Kyle Bruner: Cultural Diversity; Athletics
No report.

Carolyn Codamo: IS&T
No report.

Sally Fowler: APACE (Academic Programs and Continuing Education); Cultural Diversity
The Diversity Committee approved a draft of the Racial Climate Survey which will be administered to undergraduate students during the semester. This survey was requested by students as a direct result of the incidents last year. Questions have also been incorporated into the survey regarding anti-Semitism and anti-Muslim sentiments as a result of the swastika events of the Fall Semester.

APACE passed procedures outlining the Senate Review of Proposals for Academic Program Evaluation in the Context of Possible Deactivation and Termination at their November meeting. In the February meeting, it was announced that the following programs have been triggered and review teams have been assigned, as per the procedures passed in November. The triggered programs are: Kinesiology and Health’ Cardiopulmonary Care Sciences, Physical Therapy. The Department Chair from K & H was on the agenda of this meeting, and raised his Department’s concerns that their program had been targeted by the Provost, vs. triggered by the approved APACE process. There was substantial conversation about the Provost’s unquestionable
authority to make such designations in spite of the process put in place by APACE and the Senate.

Sandra Garber: Planning and Development, CBSAPC (Capital Budget and Space Allocation), Strategic Planning
P&D subcommittee has major work with the finishing of the Annual Reports and the Five Year Strategic Plan.

John Medlock: Research; Budget
No report.

Jean Miller: Admissions and Standards
No report.

Sandra Miller: Commencement, Student Life and Development
No report.

Charlotte Petrek: Faculty Affairs
There is full support for the Sick Leave Pool benefit. Class evaluations on-line are in discussion as to the time the evaluations are due and the ability to decline to do the evaluation survey.

Debbie Rupp: CBSAPC, FACP (Fiscal Advisory Committee to the President), Senate Executive Committee, Budget
Senate Executive Committee did do-pass on the Sick Leave Pool benefit with the beginning benefit details to be decided by HR. A question was put forth if SC can advise the University community that it was paramount with the planning of this benefit; Debbie referred this suggestion to the Communication Committee.

MaryAnne Gaunt: Library
The Library will be undergoing new construction thanks to the passage of the new $35.00 Student Library Fee which started in the Fall 2004 Semester. The Library enhancements will include “the Dash” the student information commons, additional floors on the bridge that will house more student workstations and study areas, and a more centralized student support services all in the Learning Commons: writing clinic, ESOL, etc.

SC Committee Reports: February
Standing Committees

BENEFITS COMMITTEE:
Standing Committee Chair- Jean Miller
Secretary- Heather Blevins
No report.

BYLAWS COMMITTEE:
Standing Committee Chair- Tracy Van Voris
Secretary- Sue Fagan
No report.

COMMUNICATION COMMITTEE:
Standing Committee Chair- Melody Harris
Secretary- Katie Lowry
No report.

ELECTION COMMITTEE:
Standing Committee Chair- Melissa Brenneman
Secretary- Melissa Buheit
No report, but modifications will be made to the new districts.
EVENTS PLANNING COMMITTEE:
Standing Committee Chair- Larry Pankey
Secretary- Yvonne Mangiaracina
No report.
STAFF DEVELOPMENT COMMITTEE
Standing Committee Chair- Karlease Bradford
Secretary- Patricia Early
    Four scholarships were awarded with inquiries regarding balancing the compensations and the tax.

Other Committees:
ADMINISTRATIVE COUNCIL COMMITTEE
SC Committee Representative
    No report.

ASUR COMMITTEE
SC Committee Representative- B J Yergens
    No report.

PARKING AND TRANSPORTATION ADVISORY COMMITTEE:
SC Committee Representative- TBD
    No report.

RECREATION CENTER ADVISORY BOARD:
SC Committee Representative
    No report.

UNIVERSITY BOOKSTORE ADVISORY COMMITTEE:
SC Committee Representative- TBD
    No report.

USGSC (University System of Georgia Staff Council):
SC Committee Representative- Charlotte Petrek
    No report.

The meeting was adjourned.

Please contact San Miller, sanmiller@gsu.edu, if there are any additions or corrections to the meeting minutes. Thank you.

Meeting notes respectfully submitted by: San Miller