2004-2005 Staff Advisory Council Officers
President: Deborah Rupp
Vice President: Leslie Williams
Secretary: San Miller
Parliamentarian: Charlotte Petrek

STAFF ADVISORY COUNCIL MINUTES
Wednesday, June 18, 2004


SAC Members Excused: Mathieu Arp, Regina Bryant, Frank Hall, Yvonne Mangiarancina, Jean Miller, Bonte Mitchell, Preeti Sagar, and Leslie Williams

SAC Members Absent: Renee Bazemore, Cliveita Caesar, Vernessia Callahan, Carolyn Codamo, Corey Cook, Kim Harris, June Houston, Thomas Kersey, Jerry Knox, Tammy Merck, Mary Merritt, Michelle Pettiway-Lavender, Ellen Semple, Angelita Sye, Wanda Taylor, Maria Trejo, and Henry Winston.

Staff Senators: Shelia Bradley, Kyle Bruner, Sandra Garber, Jean Miller, Sandra Miller, Charlotte Petrek, Leslie Williams, and B.J. Yergens.

Guests: Monica Nance and Cheryl Johnson-Rensaw.

Call to Order and Minutes:
The meeting was called to order by SAC President, Debbie Rupp, and the Staff Advisory Council May 19, 2004 meeting minutes were approved as submitted.

SAC Overview and Membership Obligations:
After welcoming the new and continuing Representatives, Debbie Rupp began a PowerPoint presentation as an overview of the Staff Advisory Council organization, its mission, accomplishments, and the current commitments and charges for this SAC membership. The current SAC officers, past President, and Executive Committee members reiterated the goals and objectives of the organization, including participation in the State of Georgia SAC membership at the State level. Also, members were reminded that guests may attend the monthly SAC meetings.
Debbie Rupp ended the presentation with a reminder that the Charge of the organization is our accomplishments and objectives as a group.

The presentation is available on-line at the SAC website, or copies can be obtained by contacting any of the SAC officers.

**SAC Committees:**
SAC Representatives were asked to submit to Charlotte Petrek their preferences for committee participation by June 25 before being assigned to a Committee. Standing Committees will consist of a Chair and a Secretary for all meetings. Reports from the Standing Committees, Senate, and Other University Committees are presented each month as applicable.

**August 5, 2004 SAC Retreat:**
A retreat for all participating SAC members is being planned for August 5, 2004. Members are asked to partake in this retreat. More details will be available at the July meeting.

Kevin Chappell can be contacted if any Representative wishes to be certified to drive one of the University vans to the Retreat; Kevin has certification classes (4 hours) scheduled on July 13 and 14, 2004.

**Staff Senator Elections:**
Elections will be held at the July 2004 meeting for the election of five (5) Staff Senators seats for a two (2) year term. Currently there are five Staff Senators who currently hold the initial one (1) year term. The remaining five (5) Staff Senators, who currently hold two (2) terms, will face elections next year at the end of their term cycle. Please note that Staff Senators may be assigned their respective Committees.

Applications for University Staff Senate Representatives were to be completed by July 9, 2004 with copies of the applications distributed for SAC membership voting at the July 21, 2004 meeting.

**Group Announcements and Information:**
Summer Weight Watchers continues for the summer. Please advise your constituents that if anyone is interested please contact in the FASFA Office at (404) 651.4741. The student fee was approved for the Library.

The meeting was adjourned.

Please contact San Miller, sanmiller@gsu.edu, if there are any additions or corrections to the meeting minutes. Thank you.

Meeting notes respectively submitted by

San Miller