Meeting Minutes
July 18, 2007
Room 465 University Center

Attending: Sonda Abernathy, Annette Butler, Gretchen Cannon, Kevin Chappell, Frederick Childs, Cindy Clark, Carolyn Copeland-Simmons, Earl Daniels, Denise Floyd, Sharon German, San Miller, Bill Prigge, LaRose Raston, Shantavia Reid, Debbie Rupp, Lisa Shepard, David Smart, Natasha Stark, Randy Trammell, Angela Turk, Susan Vogtner, Shelly-Ann Williams, Henry Winston,

Excused: Randall Alberts, Amber Amari, Sandra Garber, MaryAnne Gaunt, John Medlock, Phillip Mitchem, Beverly Peters, James Poulakos, Christopher Robertson, Cassandra Thornton, Tawanna Tookes, Anita Webb, Lawana Wimberly, Valerie Woods

Absent: Jessie Aaron, Menetha Alston, Vanessa Brown, Eric Drayton, Toure Heywood, Cherecia Kline, Curtis Miller, Kimberly Moore, Gary Longstreet

Guests: none

Opening Business:
Staff Council Chair Shelly-Ann Williams called the meeting to order at 3:06 p.m. The minutes from the previous meeting were approved with no changes.

Staff Committee Reports:

Staff Development: Susan Vogtner reported that the committee has been investigating issues around awards and scholarships on campus, as well as researching literacy programs.

Green Committee (Ad Hoc): Earl Daniels reported that the committee met and has been working to develop a mission statement. The group is also doing research on existing green initiatives on campus.

Benefits: Natasha Stark reported that the committee is working on drafting a bereavement leave policy while researching the history of similar efforts on campus. The committee has also been working on a recommendation for the council on the need for a printed staff directory. The group has drafted a statement outlining the need for a staff directory as a follow-up to recent discussions of the issue. Natasha reported that efforts may already be underway on campus to produce a directory.
Events: Shantavia Reid reported that the committee has begun initial efforts at planning the annual Benefits Fair. She stressed the need for additional participation from Staff Council member volunteers to help with the event.

Communications: Randy Trammell reported that the group is working on a draft of a communications plan for the council while investigating issues around a staff computer access policy.

Staff Advancement and Retention (Ad Hoc): Debbie Rupp discussed the issues around the recent retention survey in advance of the upcoming task force meeting.

Senate Committee Reports: None of the committee representatives had reports to present.

Announcements:
- Shelly-Ann Williams welcomed David Smart from the School of Music in the College of Arts and Sciences. Smart replaces Stephanie Mullis who recently left the College of Arts and Sciences to have a baby.
- Shelly-Ann also mentioned that the council will not hold a meeting in August, due to numerous staff obligations in preparation for the start of the fall semester.
- Earl Daniels asked that staff participate in Ask Me Booths during first week of classes during fall semester.
- Mary Nell Stone mentioned that Jan. 1 is not listed as a holiday on the HR/Benefits website.
- Debbie Rupp encouraged staff to give to campus campaign and to reference recent cards that were distributed. She also reminded all of the upcoming Kaiser-Permanente Fun Run on Sept. 27.
- Shelly-Ann mentioned that there were some upcoming FASA programs.
- Sandra Garber mentioned the need to look at the timeline when dealing with spam mail and the need to check spam junk.

Passing of Corey Cook:

Shelly-Ann told the group of the recent death of Corey Cook, who served many years on Staff Council as a representative for the University Library. He died of natural causes on July 2. His funeral and burial were in Cincinnati, Ohio, where his family resides.

The meeting was adjourned at 4:02 p.m.

Recorded by Randy Trammell, Chair, Communications Committee