FY04 Technology Fee Proposal

Submitting Organization:
   Major Unit: College of Law
   Department: Technology Services

Contact Person: Ken Walsh
   E-Mail: kenw@gsu.edu
   Telephone: 404.651.4291

1. Project Short Title:

   Student Access to Classroom Technology Equipment

2. Total Requested:

   Fiscal Year 2004
   $ 75,000

3. a.) Executive Summary:

   This request would provide secure access to classroom technology in Urban Life rooms during non-class hours using the Panther Card access system.

   b.) Project Description

   The College of Law manages its own classrooms and has 15 rooms used for instruction. As a supplement to Law Library and student study space, the classrooms are made available to students when classes are not in session to utilize web access and a variety of resources available. A traditional key system to secure the equipment would exclude student use outside of class. Utilizing the Panther Card System would provide student access to web resources by expanding beyond the limited stations in the laboratory.

4. Record the review numbers assigned by UCCS and Facilities. Their assessments must be included in Sections 15 and 16.

   UCCS: 03-055
   Facilities: 13768-03
5. Relevance to Regents Guidelines

This proposal meets Regents Guidelines #1 and #3:

[1] Technology fee revenues should be used primarily for the direct benefit of students to assist them in meeting the educational objectives of their academic programs.

[3] Technology fee revenues should be used for hardware and Network related expenditures that include support of general purpose or special purpose laboratories used by students for body productivity and more discipline related activities.

6. Relevance to Strategic Plan(s)

The College of Law Strategic Plan states, “the College of Law is committed to the development and implementation of technology as a tool for teaching, research, service, and the practice of law.” This request meets the goals by securing this equipment and allowing after-hours access.

7. Impact on Students Served

The College of Law serves a student body of 650 students each year with approximately 60-70% laptop users who use our classrooms for research and studying. This request would allow students the opportunity to have access at any time.
8. Justification of Funding Requirements for Fiscal Year 2004

Provide a specific description of the funding requirements for FY2004 in the Microsoft Excel spreadsheet below. Itemize and total the following categories of expense. If necessary, add lines to the table below corresponding to accounting objects of expense. Please note that any equipment items less than $4,999 should be categorized as “supplies.”

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<th>Object of Expense</th>
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<td>Equipment (Note: Use standard dollar amounts and replacement thresholds from sections 10/11, or provide explanation in sections 10/11.)</td>
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9. Consequences of Partial Funding

State what the consequences would be on the effectiveness and viability of the proposal if it were only funded in FY 2004 at the following percentages of the requested total:
Only 75% funded: State specifically whether or not the proposed project would remain viable. If the project would remain viable, itemize and total the following categories of expense at 75% funding in the Microsoft Excel spreadsheet below.

Project would remain viable. At this point 75% of our classrooms would be implemented.

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10. Standard Dollar Amounts

In constructing the budgetary requests in Sections 8 and 9 above, computer workstations should be budgeted at the following levels:

- Windows/Intel processors workstation, including monitor: $1,600
- Apple Macintosh models: $3,000

Requests departing from the above standard amounts require documentation of the specific programmatic need that requires departure from this standard. (See Attachment 2: Standard Windows/Intel instructional workstation.) Please explain any requested departures below:

*Provide any justification narrative of programmatic requirements here.*

There is no departure from the standard cost structure presented.
11. Standard Replacement Thresholds

All equipment being requested due to obsolescence or inadequacy of existing equipment must be itemized on the form provided in Attachment 3: Itemization of Equipment to be Replaced. Each item for which replacement funding is being requested will be in one of the following two categories:

a) If the equipment to be replaced is less than 500 Mhz processor speed, this equipment is considered obsolete due to a university-wide standard. This standard of minimum performance has been set based on requirements for operating the current operating systems and office suites. The proposal submitter must state that the university minimum performance criteria are being used.

b) If the equipment to be replaced exceeds the university minimum of 500 Mhz, the proposal submitter is required to document specific quantitative performance requirements that warrant the replacement of such equipment. The equipment's inability to perform specific functions must be identified. Also, a statement is required explaining why the performance of such functions is critical to the continued functioning of the facility in which the equipment is located. See Attachment 4: Equipment Exception Replacement Form, which must be completed for all replacement equipment that exceeds the university standard threshold of 500 Mhz.

Not applicable.

12. Prerequisite, Non-Technology Fee Funding

Not applicable.

13. Matching Funds

Not applicable.

14. Staffing and Other Support Availability

Not applicable.

15. Space Availability and Impact on Facilities

This project includes the addition of the Panther Card to 15 locations and includes power, hardware and controls. The approximate cost is $75,000.00.

If this project is funded, it will need to be submitted to CBSAC for review and approval because it costs more than $25,000.00.


Proposer will need to contact the Panther Card office for pricing. No network charges need to be added.

17. Post-Project Assessment Criteria

Goal – To have card reader equipment installed in all of our classrooms within 90 days of funding.

18. Review and Acknowledgements
The following Student Tech Fee proposals have been approved for submission for next year's 2004 round of funding:

- Interactive Courtroom Laboratory
- Student Access to Classroom Technology Equipment
- Projectors for Smart Board
- Student Laptop Exam Program
- Student Organization and Newspaper Technology Equipment
- College of Law Smart-Room Initiative