FY 2007 Technology Fee Proposal

Submitting Organization: College of Law
Major Unit: Law Library
Department: Electronic Services

Contact Person: Terrance K. Manion
E-Mail: terrance@gsu.edu
Telephone: 404-651-4212

1. Project Short Title

5-8 Word Project Title
U.S. Supreme Court Records and Briefs Database Subscription

2. Total Requested

Fiscal Year 2007
$ 71,458

3. Executive Summary

Project Description (three or four sentences)
This proposal will provide students access to Thomson-Gale’s digital collection of U.S. Supreme Court Records and Briefs. This resource offers the most complete, digital collection of Supreme Court cases from 1832-1978. All Georgia State students will be able to search this resource throughout the Georgia State campus via IP authentication and remotely via library proxy servers. The proposal covers the start up costs associated with this service. The College of Law will assume the ongoing annual costs beginning in FY08.

4. Project Description

The database, The Making of Modern Law: U.S. Supreme Court Records and Briefs 1832-1978, brings together a truly unique collection of primary source materials. These materials include landmark Supreme Court opinions, briefs, petitions, as well as other legal documents filed with the Supreme Court. By presenting the background and context of the cases presented to the high court, U.S. Supreme Court Records and Briefs contains essential primary source material on major topics in American history. These materials are of particular interest to scholars and researchers of domestic and international law, legal history, American history, business and economics, politics and government, religion, education, labor and social welfare.

This database provides searchable full-text and PDF images of documents. This product is a web-based research service relying on IP authentication. All GSU students, faculty and staff will have access to the research service while on campus plus University and Law Library proxy servers can be
used to provide remote access.

Schools purchasing Gale-Thomson’s *The Making of Modern Law: U.S. Supreme Court Records and Briefs 1832-1978* pay a one-time fee for the digital backfile content and an ongoing annual access fee. If funded, the Law Library will assume the ongoing annual access fee starting in FY08.

5. Record the review numbers assigned by IS&T and Facilities. Their assessments must be included in Sections 16 and 17.

<table>
<thead>
<tr>
<th>IS&amp;T: IST07-003</th>
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<td>Facilities: 11476-06</td>
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6. Relevance to Regents Guidelines

This proposal is consistent with the first enabling paragraph in the technology fee guidelines: “[1] Technology fee revenues should be used primarily for the direct benefit of students to assist them in meeting the educational objectives of their academic programs.”

The study of the Supreme Court is of critical concern to students of American politics, government, law and history.

7. Relevance to Strategic Plan(s)

The College of Law Strategic Plan states that the College of Law Library will provide students of the College, and the wider university community, with the information resources and the services that are necessary to support effective instruction, research, and service.

8. Impact on Students Served

This rich web resource will provide all undergraduate and graduate students at Georgia State access to Supreme Court materials. This resource will be available throughout the Georgia State campus via IP authentication and remotely via library proxy servers.
### Justification of Funding Requirements for Fiscal Year 2007

<table>
<thead>
<tr>
<th>Object of Expense</th>
<th>Itemized Descriptions</th>
<th>Quantity</th>
<th>Per unit price</th>
<th>Extended Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies (Note: PCs under $5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.)</td>
<td>Item 1</td>
<td></td>
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<td>Item 2</td>
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<td>Item 7</td>
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<tr>
<td>Equipment</td>
<td>Item 1</td>
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<tr>
<td></td>
<td>Item 2, etc</td>
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<tr>
<td>Software (Note: Include Vendor and Product Name.)</td>
<td>Item 1</td>
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<td>$0.00</td>
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<td>Item 2</td>
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<td>Item 3, etc</td>
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<tr>
<td>Maintenance or Contractual Services</td>
<td>Supreme Court Records and Briefs Digital Archive - Backfile (one-time fee)</td>
<td>1</td>
<td>$69,458.00</td>
<td>$71,458.00</td>
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<tr>
<td></td>
<td>Annual Subscription Fee - First Year</td>
<td>1</td>
<td>$2,000.00</td>
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**Board of Regents Guidelines** state "In almost no cases should technology fee revenues be used for ... space renovation, or other items or activities that do not have a direct and immediate impact upon students instructional objectives." (See Attachment 1, #8)

| Construction Services (Requires review of Planning & Facilities) | Item 1                |          |                | $0.00          |
| Network Connections and Infrastructure Costs (Requires review of UCSC) | Item 1                |          |                | $0.00          |
|                                                                | Item 2                |          |                |                |
|                                                                | Item 3                |          |                |                |
| Physical Security (Note: Costs normally should not exceed 2.5% of Total Requested.) | Item 1                |          |                | $0.00          |
|                                                                | Item 2                |          |                |                |
|                                                                | Item 3                |          |                |                |
|                                                                | Item 4, etc           |          |                |                |
| Other Expenses (explain)                                       | Item 1                |          |                | $0.00          |
|                                                                | Item 2, etc           |          |                |                |

**Board of Regents Guidelines** state "Technology fee revenues may be used - with caution - for new staffing that is either temporary or ongoing." (See Attachment 1, #6)

| Staff Salaries | Item 1                |          |                | $0.00          |
| Fringe Benefits| Item 1                |          |                | $0.00          |
| Student Assistant Salaries | Item 1                |          |                | $0.00          |
| Graduate Student Assistant Salaries | Item 1                |          |                | $0.00          |

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<th>Hours/wk</th>
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**TOTAL**                                                                 $71,458.00
10. Consequences of Partial Funding

**Only 75% funded**: The proposal would not be viable if not fully funded.

**Only 50% funded**: The proposal would not be viable if not fully funded.

11. Standard Dollar Amounts

In constructing the budgetary requests in Sections 9 and 10 above, computer workstations should be budgeted at the following levels:

The following desktop systems are the standard technology for Student Technology Fee purposes. Desktop systems exceeding this capability and price must be specifically justified:

1. Windows/Intel processors workstation, including monitor: $1,222
2. Apple Macintosh models: $1,430

The following types of equipment require justification over and above desktop systems. The following prices and configurations are standard for these types of equipment. Any deviation from these standards must be further justified:

1. Windows/Intel processors laptop: $1,749
2. Apple Macintosh laptop: $1,427
3. Personal Digital Assistant (PDA): $472
4. Tablet computer: $1,984

12. Standard Replacement Thresholds

All equipment being requested due to obsolescence or inadequacy of existing equipment must be itemized on the form provided in Attachment 3: Itemization of Equipment to be Replaced. Each item for which replacement funding is being requested will be in one of the following two categories:

a) **If the equipment to be replaced is less than Pentium® 4 1.5GHz processor speed, this equipment is considered obsolete due to a university-wide standard.** This standard of minimum performance has been set based on requirements for operating the current operating systems and office suites. The proposal submitter must state that the university minimum performance criteria are being used.

b) **If the equipment to be replaced exceeds the university minimum of Pentium® 4 1.5GHz, the proposal submitter is required to document specific quantitative performance requirements that warrant the replacement of such equipment.** The equipment’s inability to perform specific functions must be identified. Also, a statement is required explaining why the performance of such functions is critical to the continued functioning of the facility in which the equipment is located. See Attachment 4: Equipment Exception Replacement Form, which must be completed for all replacement equipment that exceeds the university standard threshold of Pentium® 4 1.5GHz.

13. Prerequisite, Non-Technology Fee Funding

NA

14. Matching Funds

The Law Library will commit the funds to pay the ongoing annual subscription fee of the *Making of Modern Law: U.S. Supreme Court Records and Briefs* Database Subscription.
15. Staffing and Other Support Availability

Online databases and electronic resources such as the Making of Modern Law: U.S. Supreme Court Records and Briefs are managed and supported by the Law Library’s Electronic Services Librarian. No additional staffing is needed to support this technology.

16. Space Availability and Impact on Facilities

This project does not impact facilities.


Information Security Review (Tammy Clark):
Impact: No
Assessment:

Wireless and Network Ports Review (Mark Roberson):
Impact: No
Assessment: Minimal impact expected as the application is hosted off-site. Potential for increase external bandwidth.

Server Connections (Charles Hollingsworth, Tammy Clark, Keith Campbell):
Impact: No (KC)(TC) (CH)
Assessment:

External Connections (Charles Hollingsworth):
Impact: Possible
Assessment: Left a voice mail message for Elaine Roegge for more details on this system. She is out until 1/20/2005.

DVR Installations (Mark Roberson, Tammy Clark, Charles Hollingsworth):
Impact: No (TC) (CH)
Assessment:

Lab and Classroom Configurations (Joe Amador):
Impact: NO
Assessment: Accessing remote sources hosted by vendor

Software and Hardware (Joe Amador/Julian Allen (Mac)):
Impact: NO
Assessment: Specialized to legal research to the Thomas/Gale’s research resources. May be a sole source procurement.

18. Physical Security Needs

NA

19. Post-Project Assessment Criteria

There are two identifiable milestones that can be used to assess the progress of the project: 1) successfully negotiating and signing a license agreement with Thomson-Gale and 2) successfully testing local and remote access to the database subscription.
20. Review and Acknowledgements

Attach electronic notes or documentation showing that the following units or administrators have reviewed or acknowledged this proposal:

- Matching funds commitment from appropriate fiscal officer

Reviewed and acknowledged by:

Terrance Manion – Electronic Services Librarian
Nancy Johnson – Law Librarian
Bill Prigge – Assistant Dean for Administration & Finance
Steven Kaminshine – Dean