

FY 2008 Technology Fee Proposal

Submitting Organization: College of Law
Major Unit: Law Library
Department: N/A

Contact Person: Terrance Manion
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Telephone: 404-651-4212

1. Project Short Title

<i>5-8 Word Project Title</i>

LexisNexis Congressional Hearings Digital Collection Subscription

2. Total Requested

Fiscal Year 2008

\$ 191,500.00

3. Executive Summary

Project Description (three or four sentences)

This project will provide university-wide access to the LexisNexis Congressional Hearings Digital Collection. This collection offers a repository of congressional information online. This database requires a one time expenditure of \$190,000.00 and an ongoing annual hosting fee. The Law Library will commit money to fund the ongoing hosting fees.

4. Project Description

Giving researchers access to the content of both published and unpublished hearings, the LexisNexis Congressional Hearings Digital Collection forms an unparalleled documentary record of events and public policy issues faced by America, as well as the objectives and actions of Congress in dealing with these events and issues. This new addition to the digital collections available through LexisNexis Congressional brings added coverage to our library's online Congressional resources by allowing users to search across multiple collections with a single search. The LexisNexis Congressional Hearings Digital Collection includes full transcripts of the proceedings, including all oral statements, committee questions, and discussion. Also included are the texts of related reports, statistical analyses, correspondence, exhibits, and articles presented by witnesses or inserted into the record by committee members and staff.

This resource has a truly cross-disciplinary appeal. Researchers in law, public policy, political science, and government are among the obvious users. However, given that congressional hearings on specialized topics throughout the years have affected every facet of our society, researchers in health sciences, international relations, business and finance, engineering and the hard sciences, social work, and environmental studies would all find these digital hearings invaluable to their research. The LexisNexis Congressional Hearings Digital Collection is an archives with a one-time purchase price and an annual maintenance fee. The Law Library will pay the ongoing maintenance

fees. The research database is delivered through the LexisNexis Congressional service to which the Law Library already subscribes and provides access to the University community.

5. Record the review numbers assigned by IS&T and Facilities. Their assessments must be included in Sections 16 and 17.

IS&T: IST08-063

Facilities: 14590-07

6. Relevance to Regents Guidelines

This proposal is consistent with the first enabling paragraph in the technology fee guidelines: “[1] Technology fee revenues should be used primarily for the direct benefit of students to assist them in meeting the educational objectives of their academic programs.”

7. Relevance to Strategic Plan(s)

The College of Law Strategic Plan states that the College of Law Library will provide students of the College, and the wider university community, with the information resources and the services that are necessary to support effective instruction, research, and service.

8. Impact on Students Served

This resource will provide all undergraduate and graduate students at Georgia State access to congressional materials. This resource will be available throughout the Georgia State campus via IP authentication and remotely via library proxy servers.

9. Justification of Funding Requirements for Fiscal Year 2008

Provide a specific description of the funding requirements for FY 2008 in the Microsoft Excel spreadsheet below. You must use the same terminology as in the Project Description (page 2, #4) to allow each itemized line to be traced back to the items and functionality appearing in the Project Description. Failure to do so will negatively affect consideration of your proposal. Itemize and total the following categories of expense. If necessary, add lines to the table below corresponding to accounting objects of expense.

Please note that any equipment items less than \$4,999 should be categorized as “supplies.”

Object of Expense	Itemized Descriptions	Quantity	Per unit price	Extended Total
Supplies (Note: PCs under \$5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.)	Item 1			\$0.00
	Item 2			
	Item 3			
	Item 4			
	Item 5			
	Item 6			
	Item 7			
Equipment	Item 1			\$0.00
	Item 2, etc			
Software (Note: Include Vendor and Product Name.)	Item 2			\$0.00
	Item 3, etc			
Maintenance or Contractual Services	LexisNexis Congressional Hearings Digital Collections	1	\$190,000.00	\$191,500.00
	Annual Maintenance Fee (1 year)	1	\$1,500.00	
Board of Regents Guidelines state "In almost no cases should technology fee revenues be used for ... space renovation, or other items or activities that do not have a direct and immediate impact upon students instructional objectives." (See Attachment 1, #8)				
Construction Services (Requires review of Planning & Facilities)	Item 1			\$0.00
	Item 2			
	Item 3, etc			
Network Connections and Infrastructure Costs (Requires review of UCCS)	Item 1			\$0.00
	Item 2			
	Item 3			
	Item 4, etc			
Physical Security (Note: Costs normally should not exceed 2.5% of Total Requested.)	Item 1			\$0.00
	Item 2			
	Item 3			
	Item 4, etc			
Other Expenses (explain)	Item 1			\$0.00
	Item 2, etc			
Board of Regents Guidelines state "Technology fee revenues may be used - with caution - for new staffing that is either temporary or ongoing." (See Attachment 1, #6)				
Staff Salaries	Item 1			\$0.00
	Item 2, etc			
Fringe Benefits	Item 1			\$0.00
	Item 2, etc			
		Hours/wk	Hourly Rate	
Student Assistant Salaries	Item 1			\$0.00
	Item 2, etc			
Graduate Student Assistant Salaries	Item 1			\$0.00
	Item 2, etc			
TOTAL				\$191,500.00

10. Consequences of Partial Funding

State what the consequences would be on the effectiveness and viability of the proposal if it were only funded in FY 2008 at the following percentages of the requested total:

Only 75% funded: The proposal would remain viable at 75% funding. Rather than purchasing the complete LexisNexis Congressional Hearings Digital Collection, we would purchase a section covering 1824-1979 which includes 73,000 titles and 12.8 million pages.

Object of Expense	Itemized Descriptions	Quantity	Per unit price	Extended Total
Supplies (Note: PCs under \$5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.)	Item 1			\$0.00
	Item 2			
	Item 3			
	Item 4			
	Item 5			
	Item 6			
	Item 7			
Equipment	Item 1			\$0.00
	Item 2, etc			
Software (Note: Include Vendor and Product Name.)	LexisNexis Congressional Hearings Digital Collections 1824-1979	1	\$100,000.00	\$101,500.00
	Annual Maintenance Fee (1 year)	1	\$1,500.00	
	Item 3, etc			
Maintenance or Contractual Services	Item 1			\$0.00
	Item 2, etc			
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Fringe Benefits	Item 1			\$0.00
	Item 2, etc			
		Hours/wk	Hourly Rate	
Student Assistant Salaries	Item 1			\$0.00
	Item 2, etc			
Graduate Student Assistant Salaries	Item 1			\$0.00
	Item 2, etc			
TOTAL				\$101,500.00

Only 50% funded: The proposal would not be viable if funded at 50%.

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Supplies (Note: PCs under \$5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.)	Item 1				\$0.00
	Item 2				
	Item 3				
	Item 4				
	Item 5				
	Item 6				
	Item 7				
Equipment	Item 1				\$0.00
	Item 2, etc				
Software (Note: Include Vendor and Product Name.)	Item 1				\$0.00
	Item 2				
	Item 3, etc				
Maintenance or Contractual Services	Item 1				\$0.00
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	Item 3				
	Item 4, etc				
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	Item 2, etc				
			Hours/wk	Hourly Rate	
Student Assistant Salaries	Item 1				\$0.00
	Item 2, etc				
Graduate Student Assistant Salaries	Item 1				\$0.00
	Item 2, etc				
TOTAL					\$0.00

11. Standard Dollar Amounts

In constructing the budgetary requests in Sections 9 and 10 above, computer workstations should be budgeted at the following levels:

The following desktop systems are the standard technology for Student Technology Fee purposes. Desktop systems exceeding this capability and price must be specifically justified:

1. Windows/Intel processors workstation, including monitor: \$1,222
2. Apple Macintosh models: \$1,376

The following types of equipment require justification over and above desktop systems. The following prices and configurations are standard for these types of equipment. Any deviation from these standards must be further justified:

1. Windows/Intel processors laptop: \$1,749
2. Apple Macintosh laptop: \$1,382
3. Personal Digital Assistant (PDA): \$ 472
4. Tablet computer: \$1,984

N/A.

12. Standard Replacement Thresholds

All equipment being requested due to obsolescence or inadequacy of existing equipment must be itemized on the form provided in Attachment 3: Itemization of Equipment to be Replaced. Each item for which replacement funding is being requested will be in one of the following two categories:

N/A

13. Prerequisite, Non-Technology Fee Funding

N/A

14. Matching Funds

The Law Library will commit ongoing funds to pay the annual maintenance fees for the *LexisNexis Congressional Hearings Digital Collection* subscription.

15. Staffing and Other Support Availability

Online databases and electronic resources such as the *LexisNexis Congressional Hearings Digital Collection* are managed and supported by the Law Library's Electronic Services Librarian. No additional staffing is needed to support this technology.

16. Space Availability and Impact on Facilities

This project does not impact facilities.

17. Impact on Computing/Networking/Information Security Infrastructure

Information Security Review (Tammy Clark):
Impact: No

Assessment:**Wireless and Network Ports Review (Mark Roberson):**

Impact: /No

Assessment:

Server Connections (Charles Hollingsworth, Tammy Clark, Keith Campbell):

Impact: (No-CWH), No impact – KEC

Assessment:

External Connections (Charles Hollingsworth):

Impact: (Yes-CWH)

Assessment: Because this is an external service the campus external connections will be affected. However, there is insufficient data to determine the impact at this time.

DVR Installations (Mark Roberson, Tammy Clark, Charles Hollingsworth):

Impact: (No-CWH), (N/A-MR)

Assessment:

Lab and Classroom Configurations (Joe Amador):

Impact: Yes/No NO

Assessment:

18. Physical Security Needs

N/A

19. Post-Project Assessment Criteria

There are two identifiable milestones that can be used to assess the progress of the project: 1) successfully negotiating and signing a license agreement with LexisNexis and 2) successfully testing local and remote access to the database subscription.

20. Review and Acknowledgements

Attach electronic notes or documentation showing that the following units or administrators have reviewed or acknowledged this proposal:

Reviewed and acknowledged by:**Terrance Manion – Electronic Services Librarian****Nancy Johnson – Law Librarian****Bill Prigge – Assistant Dean for Administration & Finance****Steven Kaminshine – Dean**