

FY 2008 Technology Fee Proposal

Submitting Organization: College of Law
Major Unit: Law Library
Department: N/A

Contact Person: Terrance Manion
E-Mail: terrance@gsu.edu
Telephone: 404-651-4212

1. Project Short Title

| |
|---|
| <i>5-8 Word Project Title</i> |
| Law Library Collection Integrity Technology |

2. Total Requested

| |
|------------------|
| Fiscal Year 2008 |
| \$ 3,642.00 |

3. Executive Summary

| |
|--|
| Project Description (three or four sentences) |
| If funded this proposal would help ensure the physical integrity of the Law Library collection and in so doing significantly enhance students' research experiences in the library. The use of wireless-enabled handheld devices and specialized library software will allow the library to better manage its physical collection. |

4. Project Description

The Law Library can use wireless-enabled handheld devices and specialized library software to increase the quality of its services to students. The solution proposed here allows the library to perform collection integrity tasks including shelf reading, lost book searching, and weeding projects by making it possible for library staff to work with the library integrated system while being in the stacks. A wireless-enabled handheld device with an integrated barcode scanner allows library staff to scan sections of the library collection to ensure its integrity. This solution allows the library to verify that the catalog correctly reflects what is in the stacks as well as the books are in the correct location for retrieval.

Collection integrity is of particular concern to the Law Library because it suffers several flooding incidents each year. Many are severe enough that entire rows of books must be hurriedly removed from the shelves, placed on carts and stored elsewhere until the space dries. Consequently books have been misplaced and misshelved in this process. This technology offers inventory solutions including tools that help library staff locate books that are out of place and resolve problems with inaccuracies in the library catalog.

The software is free; however, the library is seeking funding here to purchase five wireless enabled handheld computing devices with integrated barcode scanners.

5. Record the review numbers assigned by IS&T and Facilities. Their assessments must be included in Sections 16 and 17.

| |
|----------------------|
| IS&T: IST08-064 |
| Facilities: 14589-07 |

6. Relevance to Regents Guidelines

This proposal is consistent with the first enabling paragraph in the technology fee guidelines: “[1] Technology fee revenues should be used primarily for the direct benefit of students to assist them in meeting the educational objectives of their academic programs.”

The proposed solution will ensure the integrity of the library collection, significantly enhancing a student’s experience in the library.

7. Relevance to Strategic Plan(s)

The College of Law Strategic Plan states that the College of Law Library will provide students of the College, and the wider university community, with the information resources and the services that are necessary to support effective instruction, research, and service.

The proposed system will ensure the integrity of the Law Library collection.

8. Impact on Students Served

The Law Library supports the entire Georgia State University community and is open 104 hours a week.

9. Justification of Funding Requirements for Fiscal Year 2008

Provide a specific description of the funding requirements for FY 2008 in the Microsoft Excel spreadsheet below. You must use the same terminology as in the Project Description (page 2, #4) to allow each itemized line to be traced back to the items and functionality appearing in the Project Description. Failure to do so will negatively affect consideration of your proposal. Itemize and total the following categories of expense. If necessary, add lines to the table below corresponding to accounting objects of expense.

Please note that any equipment items less than \$4,999 should be categorized as "supplies."

| Object of Expense | Itemized Descriptions | | Quantity | Per unit price | Extended Total |
|---|-----------------------------------|--|-----------------|--------------------|-------------------|
| Supplies (Note: PCs under \$5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4 | | | | |
| | Item 5 | | | | |
| | Item 6 | | | | |
| | Item 7 | | | | |
| Equipment | Symbol PPT 8800 Portable Terminal | | 3 | \$1,214.00 | \$3,642.00 |
| | Item 2, etc | | | | |
| Software (Note: Include Vendor and Product Name.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3, etc | | | | |
| Maintenance or Contractual Services | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Board of Regents Guidelines state "In almost no cases should technology fee revenues be used for ... space renovation, or other items or activities that do not have a direct and immediate impact upon students instructional objectives." (See Attachment 1, #8) | | | | | |
| Construction Services (Requires review of Planning & Facilities) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3, etc | | | | |
| Network Connections and Infrastructure Costs (Requires review of UCCS) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4, etc | | | | |
| Physical Security (Note: Costs normally should not exceed 2.5% of Total Requested.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4, etc | | | | |
| Other Expenses (explain) | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Board of Regents Guidelines state "Technology fee revenues may be used - with caution - for new staffing that is either temporary or ongoing." (See Attachment 1, #6) | | | | | |
| Staff Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Fringe Benefits | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| | | | Hours/wk | Hourly Rate | |
| Student Assistant Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Graduate Student Assistant Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| TOTAL | | | | | \$3,642.00 |

10. Consequences of Partial Funding

State what the consequences would be on the effectiveness and viability of the proposal if it were only funded in FY 2008 at the following percentages of the requested total:

Only 75% funded: This proposal would still be viable at 75% funding

| Object of Expense | Itemized Descriptions | | Quantity | Per unit price | Extended Total |
|---|-----------------------------------|--|-----------------|--------------------|-------------------|
| Supplies (Note: PCs under \$5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4 | | | | |
| | Item 5 | | | | |
| | Item 6 | | | | |
| | Item 7 | | | | |
| Equipment | Symbol PPT 8800 Portable Terminal | | 2 | \$1,214.00 | \$2,428.00 |
| | Item 2, etc | | | | |
| Software (Note: Include Vendor and Product Name.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3, etc | | | | |
| Maintenance or Contractual Services | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Board of Regents Guidelines state "In almost no cases should technology fee revenues be used for ... space renovation, or other items or activities that do not have a direct and immediate impact upon students instructional objectives." (See Attachment 1, #8) | | | | | |
| Construction Services (Requires review of Planning & Facilities) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3, etc | | | | |
| Network Connections and Infrastructure Costs (Requires review of UCCS) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4, etc | | | | |
| Physical Security (Note: Costs normally should not exceed 2.5% of Total Requested.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4, etc | | | | |
| Other Expenses (explain) | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
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| Staff Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Fringe Benefits | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| | | | Hours/wk | Hourly Rate | |
| Student Assistant Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Graduate Student Assistant Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| TOTAL | | | | | \$2,428.00 |

Only 50% funded: This proposal would still be viable at 50% funding.

| Object of Expense | Itemized Descriptions | | Quantity | Per unit price | Extended Total |
|---|-----------------------------------|--|-----------------|--------------------|-------------------|
| Supplies (Note: PCs under \$5,000 go here. Also, use standard dollar amounts and replacement thresholds from sections 11/12, or provide explanation in sections 11/12.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4 | | | | |
| | Item 5 | | | | |
| | Item 6 | | | | |
| | Item 7 | | | | |
| Equipment | Symbol PPT 8800 Portable Terminal | | 1 | \$1,214.00 | \$1,214.00 |
| | Item 2, etc | | | | |
| Software (Note: Include Vendor and Product Name.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3, etc | | | | |
| Maintenance or Contractual Services | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Board of Regents Guidelines state "In almost no cases should technology fee revenues be used for ... space renovation, or other items or activities that do not have a direct and immediate impact upon students instructional objectives." (See Attachment 1, #8) | | | | | |
| Construction Services (Requires review of Planning & Facilities) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
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| Network Connections and Infrastructure Costs (Requires review of UCCS) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4, etc | | | | |
| Physical Security (Note: Costs normally should not exceed 2.5% of Total Requested.) | Item 1 | | | | \$0.00 |
| | Item 2 | | | | |
| | Item 3 | | | | |
| | Item 4, etc | | | | |
| Other Expenses (explain) | Item 1 | | | | \$0.00 |
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| Staff Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Fringe Benefits | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| | | | Hours/wk | Hourly Rate | |
| Student Assistant Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| Graduate Student Assistant Salaries | Item 1 | | | | \$0.00 |
| | Item 2, etc | | | | |
| TOTAL | | | | | \$1,214.00 |

11. Standard Dollar Amounts

In constructing the budgetary requests in Sections 9 and 10 above, computer workstations should be budgeted at the following levels:

The following desktop systems are the standard technology for Student Technology Fee purposes. Desktop systems exceeding this capability and price must be specifically justified:

- | | |
|---|---------|
| 1. Windows/Intel processors workstation, including monitor: | \$1,222 |
| 2. Apple Macintosh models: | \$1,376 |

The following types of equipment require justification over and above desktop systems. The following prices and configurations are standard for these types of equipment. Any deviation from these standards must be further justified:

- | | |
|--------------------------------------|---------|
| 1. Windows/Intel processors laptop: | \$1,749 |
| 2. Apple Macintosh laptop: | \$1,382 |
| 3. Personal Digital Assistant (PDA): | \$ 472 |
| 4. Tablet computer: | \$1,984 |

This project requires a wireless-enabled handheld device with an integrated barcode scanner. This differs from the PDA specified above.

12. Standard Replacement Thresholds

All equipment being requested due to obsolescence or inadequacy of existing equipment must be itemized on the form provided in Attachment 3: Itemization of Equipment to be Replaced. Each item for which replacement funding is being requested will be in one of the following two categories:

N/A

13. Prerequisite, Non-Technology Fee Funding

N/A

14. Matching Funds

N/A

15. Staffing and Other Support Availability

Law Library Public Services and Technical Service staff support stack maintenance and catalog integrity, respectively. No additional staff is being requested here.

16. Space Availability and Impact on Facilities

This project has no impact on facilities.

17. Impact on Computing/Networking/Information Security Infrastructure

Information Security Review (Tammy Clark):
Impact: No
Assessment:

Wireless and Network Ports Review (Mark Roberson):

Impact: Yes

Assessment: Minimal impact expected.

Server Connections (Charles Hollingsworth, Tammy Clark, Keith Campbell):

Impact: (No-CWH) , No impact – KEC

Assessment:

External Connections (Charles Hollingsworth):

Impact: (No-CWH)

Assessment:

DVR Installations (Mark Roberson, Tammy Clark, Charles Hollingsworth):

Impact: (No-CWH)

Assessment:

Lab and Classroom Configurations (Joe Amador):

Impact: Yes/No NO

Assessment:

18. Physical Security Needs

N/A

19. Post-Project Assessment Criteria

This project will be completed when the handheld devices are purchased and received, the software is installed, and Technical Services and Public Services staff is trained on the collection integrity solution.

20. Review and Acknowledgements

Attach electronic notes or documentation showing that the following units or administrators have reviewed or acknowledged this proposal:

Reviewed and acknowledged by:

Terrance Manion – Electronic Services Librarian

Nancy Johnson – Law Librarian

Bill Prigge – Assistant Dean for Administration & Finance

Steven Kaminshine – Dean

Technology Fee Guidelines

The Review Team recommends that technology fee expenditure guidelines should be based upon two fundamental principles.

- Student technology fee revenues should not be used to supplant current levels of technology fee expenditures. Institutions should provide evidence that overall institution technology expenditures clearly reflect that expenditures based upon fee revenues are above and beyond normal levels.
- The focus of the student technology fees should be on academic or instructional technology and distinctions should be drawn between expenditures for administrative applications or scientific and laboratory equipment, and instructional technology.

With respect to the second principle, technology fee revenues should be directed toward those needs that directly meet the educational value criterion established in the Chancellor's approval letters; i.e., the fees provide added value to the educational experiences of the students. We define this value to be instructionally oriented and not oriented toward other services such as housing registration, advising, record keeping, etc., important as these services are to a student's overall collegiate experiences.

The guidelines in bold print below are not prescriptive but rather are intended to help provide a framework for local institutional decisions.

[1] Technology fee revenues should be used primarily for the direct benefit of students to assist them in meeting the educational objectives of their academic programs. At this point in the evolution of collegiate academic technologies, access is important: access to productivity tools, discipline specific software packages, computers and printers, internal and external databases, introductory and advanced training, and access to networks (from home or from campus). Therefore, high priorities should be given to the use of technology fees for these purposes.

[2] Technology fee revenues should be used to assure that there are sufficient campus licenses for primary productivity tools such as those found in the Microsoft Office product suites for discipline specific software. The fees should be used to assure that students have easy access to tools and software packages that are critical within their chosen disciplines. This range from computer assisted design through music composition, art and drawing tools, scientific notation, modeling, and other discipline specific analytical tools. Appropriate computer-based or web-based instructional modules are appropriate as well.

[3] Technology fee revenues should be used for hardware and Network related expenditures that include support of general purpose or special purpose laboratories used by students for body productivity and more discipline related activities. Provision of adequate network bandwidth and access to the Internet and special purpose databases and specialized computing are vitally important in some disciplines and should be supported. At the same time, institutions will need to balance competing demands for greater and broader access to resources for all students versus the demand for important but specialized and restricted resources.

[4] Technology fee revenues may be used for training of students and, to a lesser extent, staff and faculty. Students and faculty perceive good training in the use of computing and networking resources as an important component of effective use of electronic instructional resources both inside and outside the

classroom. Consequently, the secondary educational value is high; training allows students and faculty to focus on course content rather than on the mechanics of operating a computer. In general, staff and faculty training should be supported from operational funds. Obvious exceptions include circumstances such as space remaining available in a training session after student sign-up is completed, or the purchase of a site license for online training that permits access by all members of the campus community.

[5] Technology fee revenues may be used to leverage other funds where appropriate. Keeping in mind the second fundamental principle, there are circumstances where a grant or other or one-time allocation could be combined with technology fee revenues to yield greater access or resources for students.

[6] Technology fee revenues may be used--with caution--for new staffing that is either temporary or ongoing. Institutions should continue to focus on the criterion established initially by the Chancellor's approval letter--the fees provide added value to the educational experiences of students. Where additional staffing clearly will provide added value to students--and the value can be documented--technology fee expenditures may be warranted. For example, hiring temporary trainers may be the best way to ensure that all incoming freshmen and transfers receive a thorough information technology orientation session. However, under no circumstances should technology fee revenues be used to fund existing positions that would otherwise be cut from an operational budget, nor should fees be used to fund general computing and networking positions that have a significant administrative or research support component. Institutions are encouraged to develop a formal process of review for proposed student technology fee staffing expenditures to ensure continued awareness of this guideline.

[7] Lower priority uses of technology fee revenues include development of software packages, acquisition of one of a kind software or hardware products for faculty use in training, and consumable supplies such as printer paper.

[8] In almost no cases should technology fee revenues be used for administrative software or software implementation (such as BANNER), administrative hardware, research equipment, non-networkable specialized scientific equipment, space renovation, or other items or activities that do not have a direct and immediate impact upon students instructional objectives.

GEORGIA STATE UNIVERSITY Student Technology Fee FY 2008

- *The following desktop systems are the standard technology for Student Technology Fee purposes. Desktop systems exceeding this capability and price must be specifically justified.*

Windows/Intel “Standard” PC Configuration (Dell has been used as the vendor, but the standard is not vendor specific)

| | |
|---------------------------------|---|
| Computer Name | OptiPlex GX520 Minitower or Desktop |
| Processor Speed | Pentium® 4 Processor |
| Memory | 1GB DDR2, Non-ECC SDRAM, 400MHz, 2 DIMMs |
| Video | Integrated Intel® Graphics Media Accelerator 950 224MB |
| Hard Drive | 80GB SATA, 7200RPM hard drive |
| Mouse | Dell USB 2-Button Entry Mouse with Scroll |
| Network Card | Integrated Broadcom® Gigabit NIC |
| Sound | Integrated AC97 Audio Card with Dell A215 Speakers |
| Removable Media Storage Devices | 16X DVD+/-RW with Sonic Digital Media and Cyberlink Power DVD |
| Monitor | Dell 17” UltraSharp 1704FPT Flat Panel VGA/DVI |
| Keyboard | Dell USB Keyboard, No Hot Keys |
| Operating System | Windows® XP Professional, SP2 |
| Hardware Support Services | 4Year Limited Warranty plus 4 Year NBD On-site Service |

Macintosh “Standard” Configuration

| | |
|---------------------------------|--|
| Computer Name | iMac |
| Processor Speed | 2.0 GHz Intel Core 2 Duo |
| Memory | 2GB 667 DDR2 SDRAM – 2x1GB |
| Video | ATI Radeon X 1600128 MB DDR SDRAM |
| Hard Drive | 160GB Serial ATA drive |
| Network Card | Gigabit Ethernet built in |
| Wireless | Built in: AirPort Extreme (802.11b/g, 54 Mbps); Bluetooth; & iSight Video Camera |
| Operating System | Mac OS X version 10.4 Tiger |
| Removable Media Storage Devices | Super Drive (DVD-RW/CD-RW) |
| Monitor | 17-inch (viewable) widescreen TFT active-matrix LCD |
| Hardware Support Services | 3 Year Apple Protection Plan (AppleCare) – Tech Support and Warranty |

- *The following types of equipment require justification over and above desktop systems. The following prices and configurations are standard for these types of equipment. Any deviation from these standards must be further justified.*

Windows/Intel “Standard” Laptop Configuration (Dell™ has been used as the vendor, but the standard is not vendor specific)

| | |
|---------------------------|--|
| Computer Name | Latitude D510 |
| Processor Speed | Pentium® M Processor 740 (1.73GHz) |
| Memory | 1.0GB DDR2 533 MHz SDRAM 2 DIMMs |
| Video | Mobile Intel® 915GM graphics |
| Hard Drive | 80GB Hard Drive, 9.5MM, 5400RPM |
| Floppy Drive | Floppy Disk Drive |
| Network Card | Gigabit Ethernet LAN |
| Module Bay Devices | 8X DVD+/-RW w/Sonic Digital Media and Cyberlink PowerDVD |
| Monitor | 15.0" XGA active matrix (TFT) |
| Modem | Internal 56K modem |
| Operating System | Windows® XP Professional, SP2 |
| Wireless | Intel® PRO/Wireless 2200 WLAN (802.11b/g) |
| Carrying Case | None |
| Battery | 6 Cell Primary Battery |
| Hardware Support Services | 4Year Limited Warranty plus 4Year NBD On-site Service |

Macintosh “Standard” Laptop Configuration

| | |
|---------------------------------|--|
| Computer Name | MacBook |
| Processor Speed | 2.0 GHz Intel Core 2 Duo |
| Memory | 1GB 667 DDR2 SDRAM – 2x512 |
| Video | Intel GMA 950 64 MB Shared Memory |
| Hard Drive | 80GB Serial ATA drive |
| Network Card | Gigabit Ethernet Built in |
| Removable Media Storage Devices | 4 X Super Drive DVD-RW/CD-RW |
| Monitor | 13" Glossy Widescreen |
| Operating System | Mac OS X version 10.4 Tiger |
| Wireless | Built in: AirPort Extreme (802.11b/g, 54 Mbps); Bluetooth; and iSight Video Camera |
| Battery | Removable Battery |
| Hardware Support Services | 3 Year Apple Protection Plan (AppleCare) – Tech Support and Warranty |

“Standard” Tablet Configuration

| | |
|---------------------------|--|
| Computer Name | Gateway® M275Eb |
| Processor Speed | Pentium® M Processor 755 (2GHz, 400MHz FSB) |
| Memory | 1024MB DDR SDRAM (2-512MB modules) |
| Video | Integrated Intel® Extreme Graphics 2 |
| Hard Drive | 80GB 5400rpm Ultra ATA hard drive |
| Floppy Drive | Integrated 4-in-1 Memory Card Reader |
| Keyboard and Mouse | Full-sized Keyboard and EZ Pad® Pointing Device |
| Digitizer Pens | Digitizer Pen for M275 |
| Network Card | Integrated 10/100 Ethernet |
| Optical Drive | Integrated 24x/10x/24x CDRW and 8x DVD Combo |
| Monitor | 14.1” XGA TFT Active Matrix with Rotating Hinge |
| Modem | Integrated V.92 56K Modem |
| Operating System | Windows® XP Tablet PC Edition |
| Wireless | Integrated 802.11b/g Wireless Networking Card |
| Carrying Case | None |
| Battery | Primary 8-cell Lithium Ion Battery with AC Pack and 1 year limited battery warranty |
| Hardware Support Services | Notebook Value Service Plan – 4 year part/labor/no on-site/4 year technical support; 36-month limited hinge warranty |

“Standard” PDA Configuration

| | |
|---------------------------|--|
| Computer Name | Dell™ Axim™ X50 |
| Processor Speed | Intel® XScale™ PXA270 Processor 520MHz |
| Memory | 64MB SDRAM and 128MB Intel StrataFlash® ROM |
| Slots | Integrated CompactFlash Type II and Secure Digital, MMC card slots |
| Monitor (Display) | 3.5” color TFT display |
| Cable | USB Cradle including Battery Changing Slot |
| Operating System | Windows® Mobile 2003 Second Edition |
| Wireless | Integrated 802.11b and Bluetooth™ wireless technologies |
| Carrying Case | None |
| Battery | Removable primary battery |
| Hardware Support Services | Advance Exchange Service – 3-year limited warranty |

**GEORGIA STATE UNIVERSITY
Student Technology Fee FY 2008
Equipment Replacement Exception Form**

Unit: _____

Proposal Submitter: _____

Proposal/Award Title: _____

NOTE: If the equipment you are replacing is less than a Pentium® 4 1.5GHz processor speed, you do not have to complete this form. This has been adopted as a university-wide standard of minimum performance for operating the current Windows operating systems and office suite. Just state that you are using the university minimum performance criteria.

Otherwise, please complete the following:

Specify the performance criteria used to determine need to replace equipment. Be sure to indicate the software that must run effectively on the specific machines and the associated performance level (responsiveness, etc.) required for the software to be effective.

Explain how the performance criteria listed above relate to your unit's organizational mission and its ability to deliver the intended service effectively.

Identify the specific minimum hardware or software required to have the equipment or systems perform to the level identified in the criteria above.

PROJECT REPORT

FY 2008 Student Technology Fee Award

A. Award Identification

Award Number: _____

Short Title: _____

Major Unit: _____

Department: _____

Contact Person: _____

Amount Awarded: _____

Amount Expended: _____

B. Project Assessment

Include below the milestones or project outcomes as identified in the FY 2008 Student Technology Fee Proposal Submission, Section 18.

Report on the status ("Complete" or "In Progress") of each item and provide specific information (url, announcement, etc.) to support the evaluation. Include specific dates where appropriate.