1. Project Short Title

5-8 Word Project Title  Student Email Stations in the University Center

2. Total Requested Amount (reference to funding for “Years Following” removed)

| Fiscal Year 2003 |  
|-----------------|------------------|
| **Option B**    | $ 90,500 (rank #1) |
| **Option A**    | $ 16,000 (rank #2) |

3. Executive Summary

The University Center is scheduled to be renovated this summer. In addition, the Center will be connected to the Net 2 Service. Following the completion of this project in the Spring 2003 Semester, it will be feasible to add student email stations in the University Center.

This proposal is to install eight-ten (8-10) email stations in locations within the University Center. These stations would enable students to check their email correspondence at convenient locations without utilizing computers within the academic computer laboratories. The locations will be determined by the economy of installation costs related to electrical and data connections.

Option A proposes email stations utilizing table/counter top stations. Option B proposes state of the art wall mounted email stations. Equipment for selected for this option reflects high durability that will be required in high traffic and public access areas.

The wall mounting system can be installed in areas with minimal floor space.

4. Project Description

The email stations would be located in the public areas of the University Center. The exact location of the proposed eight-ten (8-10) email stations would be determined by the availability of electrical connections and data.

The cost projection is based upon an estimate of $400 for installing the data port,
and $400 for establishing the electrical connection.
Option A: $800 for the computer and stand. These units would be installed on
stands depending upon the location.
Option B: $82,500 for the wall mounted self contained computer equipment.
These units provide more flexibility regarding the locations that they can be
installed because they do not require floor space. This is the same equipment
that is being proposed by IS&T for installation in Classroom South and GCB.

5. Relevance to Regents Guidelines
(1) Technology Fee revenues should be used primarily for the direct benefit of
students to assist them in meeting the educational objectives of the academic
programs.

6. Relevance to Strategic Plan(s)
The fee proposal would further the goal of the University Center in providing a
variety of services to students. Over 10,000 patrons pass through the University
Center on a daily basis. This additional service would be another service benefit
for students.

7. Impact on Students Served
Provide a paragraph describing the number and types of students served or special
audiences served. If appropriate, identify the number of hours in which the facility will be
accessible to students, any restrictions regarding access, any special staff services that
will be made available, or any specialized hardware or software that will be made
available.

This fee proposal will have two impacts upon students. Primarily, these email
stations will provide students a convenient connection to their email
correspondence at all times that the University center is open. Secondarily,
student use of these email stations will reduce the use of the academic computer
laboratories for email correspondence, thus providing additional computer time
for student academic work.

8. Justification of Funding Requirements for Fiscal Year 2003
Provide a specific description of the funding requirements in FY2003. Itemize and total
the following categories of expense. If necessary, add lines to the table below
corresponding to accounting objects of expense:
PLEASE NOTE THAT ANY EQUIPMENT ITEMS LESS THAN $1000 SHOULD BE
CATEGORIZED AS “SUPPLIES”.

<table>
<thead>
<tr>
<th>Object of Expense</th>
<th>Itemized Descriptions</th>
<th>Quantity</th>
<th>Extended $ Total</th>
</tr>
</thead>
</table>


<table>
<thead>
<tr>
<th>Category</th>
<th>Item 1 (Option A)</th>
<th>Item 2, etc</th>
<th>Item 1 (Option B)</th>
<th>Item 2, etc</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Salaries</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Equipment (Note: Use standard dollar amounts and replacement thresholds from sections 10/11, or provide explanation in sections 10/11)</td>
<td>Item 1 Stand mounted $800</td>
<td>$8,000</td>
<td>Item 1 Wall mounted $8,250</td>
<td>$82,500</td>
</tr>
<tr>
<td>Software</td>
<td>Item 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance or Contractual Services</td>
<td>Item 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td>Item 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction Services (Requires review of Planning &amp; Facilities)</td>
<td>Item 1 Electrical Connections $400</td>
<td>$4,000</td>
<td>Item 2, etc</td>
<td>$</td>
</tr>
<tr>
<td>Network Connections and Infrastructure Costs (Requires review of UCCS)</td>
<td>Item 1 Data Connections $400</td>
<td>$4,000</td>
<td>Item 2, etc</td>
<td>$</td>
</tr>
<tr>
<td>Other Expenses (explain)</td>
<td>Item 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>Option A</td>
<td>$16,000</td>
<td>Option B</td>
<td>$90,500</td>
</tr>
</tbody>
</table>

9. Consequences of Partial Funding

State what the consequences would be on the effectiveness and viability of the proposal if it were only funded in FY 2003 at the following percentages of the requested total:

If partial funding of any percentage is applied, it will reduce the number of units that will be installed.

10. Standard Dollar Amounts

In constructing the budgetary requests in step 8 above, computer workstations should
be budgeted at the following levels:

- Windows/Intel processors workstation, including monitor: $1,800
- Apple Macintosh models: $3,170

Requests departing from the above standard amounts require documentation of the specific programmatic need that requires departure from this standard. (See Attachment 2: Standard Windows/Intel instructional workstation.) Please explain any requested departures below:

**Computer specifications are:**

**Option A:** Dell GX50, FORTRES 101 software, monitors, cabling, security cabling.

**Option B:** SYMBOL VRC4000 Fixed Mount Rugged Touch Screen Computer, 433hz Celeron CPU, MS Windows 2000, 256MB RAM, 5 GB hard disk, ethernet NIC with three years of 8X5 hardware maintenance/replacement.

11. **Standard Replacement Thresholds**

All equipment being requested due to obsolescence or inadequacy of existing equipment must be itemized on the form provided in Attachment 3: Itemization of Equipment to be Replaced. Each item for which replacement funding is being requested will be in one of the following two categories:

**As replacement units become necessary, future Technology fee proposals would request the additional funding.**

12. **Prerequisite, Non-Technology Fee, Funding**

  N/A

13. **Matching Funds**

  N/A

14. **Staffing and Other Support Availability**

  N/A

15. **Space Availability**
16. Impact on Facilities

The impact upon the University Center would be able to be supported by the infrastructure systems without any major changes. The final locations of these units would be determined by the ease and cost effectiveness of adding the electrical connections. Upon funding approval, the University Center would work with Planning and Facilities to obtain location feasibility and cost estimates. It is currently too late in the renovation planning process to include these changes in the renovation project. However, should Technology Fee funding be approved and contingency project funds become available; it may be that the only costs to the Technology fee would be the actual computer equipment.

17. Impact on Computing/Network Infrastructure

The only impact upon the Network system would be adding the additional ports per the current cost of installation.

18. Post-Project Assessment Criteria

As an assessment measure, the number of users per unit would be totaled to determine the benefit of these email stations.